



Board of Supervisors Memorandum

August 5, 2014

Classification and Compensation Matters

Background

At the request of the Sheriff's Department, the Human Resources Department has developed a proposed new classification to assist the Corrections Bureau Chief managing the operations of the Corrections Bureau. The grade and salary recommendation is based upon internal pay equity considerations.

Recommendation

It is recommended that the following classification be approved, effective August 5, 2014:

<u>Class Code</u>	<u>Classification Title</u>	<u>Grade/Range</u>	<u>EEO Code</u>	<u>FLSA Code</u>
7738	Corrections Assistant Director	U3 (\$54,100 - \$122,096)	4	E*

*Exempt (not paid overtime)

Cost

There are no costs associated with the creation of this classification. Any additional costs associated with filling a position using this classification will be borne by the user department from within its current budget.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "C. Huckelberry".

C.H. Huckelberry
County Administrator