

COB - BOSAIR FORM

10/14/2025 9:52 AM (MST)



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: PO CWD 2400012730

Award Type: Contract

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 11/04/2025

Signature Only:

NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Direct Center for Independence, Inc.

Project Title / Description: Home Access Program

Purpose: The Home Access Program will provide CDBG eligible emergency home repairs, including but not limited to: routine maintenance, minor rehabilitation, major systems repair or replacement, adaptive construction, and safety hardware installations to low- and moderate-income owner-occupied households in Pima County. The Program addresses the need for safe, affordable housing and strengthens the owner's ability to live independently. Subrecipient requires a no cost extension to the term to complete project activity. Attachment Contract Number PO2400012730, Amendment 1

Procurement Method: Subrecipient Agreements: This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

Procurement Method Additional Info: HUD Community Development Block Grant/Entitlement Grants (CDBG)

Program Goals/Predicted Outcomes: Goal: Create decent, accessible, and affordable housing that meets the needs of low- and moderate-income households. Predicted outcome: The homes repaired under the Program will have improved safety, accessibility and habitability.

Public Benefit and Impact: Upon completion, the Program will meet the HUD CDBG National Objective to assist low- and moderate-income households.

Budget Pillar: • Improve the quality of life

TO: COB, 10/22/25 (1)

VERSION: 1

PAGES: 3

Submission ID: e0b53f0d-edf2-42cd-9ca4-8d52903b4e56 Receipt ID: UXJ91AJA

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Support of Prosperity Initiative:	3. Improve Housing Stability
Provide information that explains how this activity supports the selected Prosperity Initiative	The program will improve housing stability by providing energy efficiency and home repair activities for low-income individuals.
Metrics Available to Measure Performance:	At minimum, five low- to moderate-income households will receive emergency home repairs, adaptive construction or safety hardware work completed in their home during the contract year.
Retroactive:	YES
Retroactive Description:	Yes, to October 1, 2025, the subrecipient returned the signed agreement September 27, 2025. After internal procedures were completed, the next available BOS meeting date was November 4, 2025. If not approved, the project will not be completed.

Amendment / Revised Award Information

Record Number: PO CWD PO2400012730

Document Type:	PO
Department Code:	CWD
Contract Number:	PO2400012730
Amendment Number:	1
Commencement Date:	10/01/2025
Termination Date:	09/30/2026
Is the Termination Date new?	YES
Classification:	Expense
Adjust Level:	No change
Prior Contract Number (If Applicable):	N/A
Amount This Amendment:	
	\$0.00
Funding Source(s) required:	U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG)
Funding from General Fund?	NO
Contract is fully or partially funded with Federal Funds?	YES

If Yes, is the Contract to a supplier or subrecipient? Subrecipient

Enter CFDA # 14.218

and FAIN # B-24-UC-04-0502

Associated AmpliFund Grant Record ID# 81573

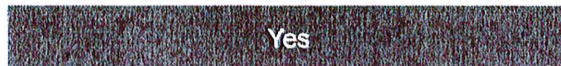
Advantage Initial GTAW# (If Applicable): N/A

Department: CWD

Name: Joel Gastelum

Telephone: 520-724-6767/520-724-6750

Add GMI Department Signatures



GMI Director:  Date: 10/15/2025

Department Director Signature:  Date: 10.18.25

Deputy County Administrator Signature:  Date: 10/20/2025

County Administrator Signature: _____ Date: Wpkins

Pima County Department of Community & Workforce Development**Project:** Home Access Program**Subrecipient name and address:** Direct Center for Independence, Inc.
1001 North Alvernon Way
Tucson, Arizona 85711**Contract No.:** PO2400012730**Amendment No.:** 01

Subrecipient Unique Entity Identifier (UEI):	KCQHLH6GP4P9	SAM expiration date (if applicable):	05/04/2026
Federal Award Identification Number (FAIN)	B-24-UC-04-0502	Federal award date	12/09/2024
Subaward term/ period of performance start and end date	10/01/2024 – 09/30/2026	Subaward budget period start and end date	10/01/2024 – 09/30/2026
Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this agreement)			\$0.00
Total amount of the federal award committed to the subrecipient by the pass-through entity (original amount of this agreement, plus any match, plus any future budget periods, if applicable)			\$53,000.00
Federal award project description (descriptive project title)		The program objective is to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income: the agreement funds home repair activities for eligible, income-qualified households in Pima County.	
Funding agency		U.S. Department of Housing and Urban Development	
Pass-through entity (primary recipient)		Pima County	
Pass-through entity (secondary recipient, if applicable)		N/A	
Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)		14.218 Community Development Block Grant/Entitlement Grants (CDBG)	
Is this subaward for research and development?			Yes No ☒
Subrecipient indirect cost rate and methodology	Negotiated Indirect Cost Rate Agreement	☒ De minimis rate	☐ No Indirect
Required match	YES ☒ NO	Match amount	\$0.00

AMENDMENT

1. PARTIES, BACKGROUND AND PURPOSE.

- 1.1. Parties. This Subrecipient Agreement ("Agreement") is between Pima County, a body politic and corporate of the State of Arizona ("County"), and DIRECT Center for Independence, Inc., ("Subrecipient"), a non-profit corporation doing business in the State of Arizona
- 1.2. Background and Purpose. On May 7, 2024, the Pima County Board of Supervisors (the "Board") approved the Community Development Block Grant ("CDBG") Annual Action Plan ("AAP") and Resolution No. 2024-16 for CDBG projects and CDBG funding use. Pima County and Subrecipient entered into the above referenced agreement on June 3, 2025 to complete facility improvements that will enable Subrecipient to provide additional resources and programming for their home access program.
- 1.3. Purpose. Subrecipient requires an amendment to the term to complete project activity.

2. TERM.

- 2.1. The County is exercising the first extension option to renew the contract for one additional year commencing on 10/01/2024 and terminating on 09/30/2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date

3. EXHIBIT B - Compensation and List of Unallowable Costs, section 1. Budget Period, shall be amended to extend the budget period through 09/30/2026.

All other provisions of the Agreement not expressly modified in this Amendment will remain in effect and be binding on the parties.

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This agreement may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

PIMA COUNTY

Chair, Board of Supervisors

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Kyle Johnson

Print DCA Name

SUBRECIPIENT



Authorized Officer Signature

Vicki Cuscino, Executive Director

Printed Name and Title

9/27/2025

Date

APPROVED AS TO CONTENT



Department Head

10-06-27

Date