

COB - BOSAIR FORM

07/14/2026 8:49 AM (MST)

Submitted by Kabee.Wells@sheriff.pima.gov (kabee.wells@sheriff.pima.gov)



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 113770

Award Type: Grant

BOSAIR Activity: Board Meeting Request

Requested Board Meeting Date: 08/11/2026

Supplier / Customer / Grantor / Subrecipient: State of Arizona Department of Public Safety

Project Title / Description: State Gang Task Force Detention Liaison Officer (DLO) and AZPOST certified sworn law enforcement officer / Enhance law enforcement services concerning criminal activities of street gangs.

Purpose: Assign two detention officers to the DPS. Indirect costs are not allowed; see section X Fees. Grant provides 75% funding for two detention officers. The purpose of this agreement is to enhance law enforcement services concerning gangs and criminal activities through the cooperative efforts of the parties.

Procurement Method: Grant: Not applicable

Procurement Method Additional Info: Grant: Not applicable

Program Goals/Predicted Outcomes: Collect intelligence and report criminal street gangs, prison gangs, security threat groups, human smuggling, and other criminal activities. Incorporate the information collected during such routine duties to compliment law enforcement activities outside the facilities. The DLO activities and information collected and documented serves to inform agencies statewide and assists in solving criminal cases.

Public Benefit and Impact: The DLO activities and information collected and documented serves to inform agencies statewide and assist in solving criminal cases.

Strategic Plan Pillar

- Quality of Life

Support of Prosperity Initiative:

- C-S-3. Prevent and Reduce Crime

Provide information that explains how this activity supports the selected Prosperity InitiativesThe DLO activities and information collected and documented serves to inform agencies statewide and assist in solving criminal cases.

Metrics Available to Measure Performance: Monthly reports.

Retroactive:	YES
Retroactive Description:	Received the IGA from the Arizona Department of Public Safety on June 18, 2026. After preparing all necessary documents and obtaining signatures, the first available Board meeting is August 11, 2026. If the award is not approved, funding will not be provided to assist the PCSD towards the grant objectives.

Grant / Amendment Information (for grants acceptance and awards)

Record Number:	
Euna Grant Record Number:	113770
Type:	Award
Department Code:	SD
Euna Grant Record Number:	113770
Amendment Number:	N/A
Commencement Date:	07/01/2026
Termination Date:	06/30/2027
Advantage Initial GTAW# (If Applicable):	N/A
Total Revenue Amount:	
\$173,947.00	
Total Match Amount	
\$54,316.00	
Advantage Grant ID # (If Applicable):	N/A
All Funding Source(s) required:	Arizona Department of Public Safety and Sheriff's Department General Fund. Grant is a Cost Reimbursement.
Does PCAO need to review the grant award (or grant amendment)?	YES
Does PCAO need to sign the grant award (or grant amendment)?	YES
Match funding from General Fund?	YES

If Yes Provide Total General Fund:

\$54,316.00

Percent General Funds 25% of Regular Earnings

Match funding from other sources?	NO
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Are Federal Funds Involved?	NO
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Department: Pima County Sheriff's Department

Name: Kabee Wells

Telephone: 520-351-4626

GMI Director:  Date: 7/21/2026 | 1:58 PM MST

Department Director Signature: Mandy Armenta Date: 7/21/2026 | 1:24 PM MST

Deputy County Administrator Signature: _____ Date: _____

County Administrator Signature:  Date: 7/21/2026 | 4:05 PM MST

DPS CONTRACT NO: 2021-069-R1

**INTERGOVERNMENTAL AGREEMENT
REGARDING
GANG & IMMIGRATION INTELLIGENCE TEAM ENFORCEMENT MISSION
(GIITEM) STATE GANG TASK FORCE**

This Intergovernmental Agreement ("IGA"), which becomes effective on the date last signed, is entered into between the State of Arizona through its Department of Public Safety ("DPS"), and the County of Pima, through the Pima County Sheriff's Office ("Agency").

The purpose of this Agreement is to enhance law enforcement services concerning the criminal activities of street gangs through the cooperative efforts of the parties.

DPS is authorized to enter into this IGA pursuant to A.R.S. § 41-1713(B)(3). Both parties are authorized and empowered to enter into this IGA pursuant to A.R.S. § 11-952.

In consideration of the mutual promises set forth herein, the parties to this Agreement agree to the following terms and conditions.

I. PARTICIPATION

Agency agrees to assign up to three (3) employees, one (1) AZPOST certified sworn law enforcement officer ("officer") and two (2) detention officers ("personnel") to DPS's Gang & Immigration Intelligence Team Enforcement Mission ("GIITEM") on a full-time basis for the suppression of gang activity and enforcement of gang-related crimes, as directed by DPS. The Agency agrees the assigned officers shall be in compliance with DPS residency requirements.

During the term of the IGA, Agency and DPS agree that Agency shall continue to provide officers with all employment-related benefits, rights, and privileges. The officers must abide by all of Agency's applicable rules and regulations and are subject to Agency's disciplinary process.

II. DPS'S RESPONSIBILITIES

Based upon the officers' completed DPS weekly time sheets, DPS will reimburse Agency on a monthly basis for seventy-five (75%) percent of personal services and employee-related expenses that accrue during the term of the IGA. Personal services and employee-related expenses are defined as gross pay, FICA taxes, health, dental, and life insurance, workers compensation, retirement, overtime, and sick, vacation, and personal leave. Vacation and sick leave that accrues but is not used will not be reimbursed.

Overtime compensation will be for GIITEM-related activities only. DPS will reimburse all overtime compensation (based upon DPS rules, not to exceed 20 hours per month). An officer must perform a minimum of 40 hours of GIITEM-related work for DPS to reimburse for overtime in any given week. The 20 hours of overtime per month may be exceeded without contacting Agency if DPS determines that additional funding is available, and the overtime is authorized by the respective district commander.

All DPS-approved travel expenses will be reimbursed directly to the officers by DPS under the employee travel reimbursement guidelines established by the Arizona Department of Administration. The amount reimbursed for travel expenses shall be for actual costs incurred during the effective dates of this IGA.

DPS's reimbursement obligations are limited to amounts authorized by this Agreement, approved by DPS, supported by required documentation, and available from appropriated or otherwise authorized funds. DPS will not reimburse costs incurred outside the effective dates of this Agreement or costs that exceed any applicable contract, grant, or budget limitation.

DPS agrees to assign a department vehicle to Agency officers. Officers are responsible for maintaining the assigned vehicle in accordance with DPS policy and shall utilize the DPS assigned vehicle for GIITEM purposes only. Officers must meet the ADOA driver training requirements.

Any other equipment assigned to officers for use during the assignment shall remain the property of the party that assigned the equipment.

III. AGENCY'S RESPONSIBILITIES

Prior to the officer(s) commencing work at DPS/GIITEM, Agency shall furnish DPS with the information necessary for DPS to pay personal services and employee-related expenses as defined in paragraph II. Agency will pay the remaining twenty-five (25%) percent of the personal services and employee-related expenses. DPS will not reimburse Agency for salary increases or changes to base salaries, unless Agency submits the changes to DPS at least 60 days prior to the effective date of the change.

IV. EMPLOYMENT ELIGIBILITY AND PROCUREMENT

To the extent applicable, the parties shall comply with A.R.S. §§ 23-214 and 41-4401. Each party remains responsible for compliance with employment-eligibility verification requirements applicable to its own employees, contractors, and subcontractors.

V. CRIMINAL INTELLIGENCE/INFORMATION SHARING

All collection, access, use, entry, retention, dissemination, and destruction of criminal justice information, criminal intelligence information, and law-enforcement-sensitive information under this Agreement shall comply with applicable federal and state law, CJIS/ACJIS requirements, 28 C.F.R. Part 23 to the extent applicable, DPS policy, applicable system-use rules, and any applicable Agency policy. Nothing in this Agreement authorizes either party to access, use, disclose, or retain information except as permitted by law and policy.

VI. NONDISCRIMINATION

The parties shall comply with all applicable federal and state nondiscrimination laws and applicable Arizona Executive Orders, including Executive Order 2023-01, to the extent applicable.

VII. INDEMNIFICATION

Each party (as "indemnitor") agrees to indemnify, defend, and hold harmless the other party (as "indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, agents, employees, or volunteers.

VIII. DRUG FREE WORKPLACE

Any officers assigned to GIITEM will be subject to random and/or for cause, drug and alcohol testing in accordance with Agency's guidelines. If Agency does not have a drug free program, officers will be required to submit to testing pursuant to the DPS Drug Free Workplace Program. Each assigned officer shall be subject to the responsibilities of and shall retain all rights as provided for in the DPS Drug Free Workplace Program Manual, DPS Form Number DPS 932-02056. DPS shall not charge any fee or cost to Agency for officers who undergo testing. Officers may be removed from GIITEM for failure to comply with the program or failure to pass DPS drug screening requirements.

IX. RECORDKEEPING

Each party shall retain all books, accounts, reports, files, time records, reimbursement records, and other records relating to this Agreement for five (5) years after completion of the Agreement. Such records shall be subject to inspection and audit at reasonable times as required by A.R.S. § 35-214.

X. FEES

Neither party may charge the other for administrative fees for any work performed pursuant to the IGA.

XI. JURISDICTION

To the extent permitted by law, Agency authorizes assigned officers to perform GIITEM duties outside Agency's regular jurisdictional boundaries.

For personnel assigned to the Detention Liaison Unit, to the extent permitted by law, Agency authorizes assigned officers to perform GIITEM duties outside Agency's regular jurisdictional boundaries.

XII. ARBITRATION

In the event of a dispute under this IGA, the parties agree to use arbitration to the extent required under A.R.S. §§ 12-1518 and 12-133.

XIII. WORKER'S COMPENSATION BENEFITS

Pursuant to A.R.S. § 23-1022 D., for the purposes of workers compensation coverage, Agency officers shall be deemed to be employees of DPS and Agency. Agency, as the primary employer, shall be solely liable for payment of workers compensation benefits and the processing of any claims occurring during the officer's assignment to GIITEM.

XIV. LIMITATIONS

This agreement in no way restricts either party from participating in similar activities with other public or private agencies, organizations, and individuals. Nothing in this agreement shall be construed as limiting or expanding the statutory responsibilities of the parties.

XV. EFFECTIVE DATE/DURATION

This Agreement becomes effective on the date last signed and remains in effect through June 30, 2027, unless earlier terminated. The parties may renew this Agreement for additional one-year terms by written amendment or written renewal approved by the parties and their respective legal counsel, subject to the availability of funds and any governing-body approval required by law. No renewal or extension is effective unless approved in the manner required by A.R.S. § 11-952.

XVI. AVAILABILITY OF FUNDS

Every payment obligation of DPS under this agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of the agreement, the agreement may be terminated by DPS at the end of the period for which funds are available. No liability shall accrue to DPS in the event this provision is exercised, and DPS shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

XVII. CANCELLATION

This IGA is subject to cancellation for conflicts of interest pursuant to A.R.S. § 38-511.

XVIII. TERMINATION

Either party may terminate the IGA for convenience or cause upon thirty (30) days written notice to the other party. Upon termination, DPS shall pay all outstanding amounts up through the effective date of the termination. All property shall be returned to the owning party upon termination.

XIX. NOTICE

Any notice required to be given under the IGA will be provided by mail to:

GIITEM Commander
Arizona Department of Public Safety
P.O. Box 6638, Mail Drop 3700
Phoenix, AZ 85005

Sheriff
Pima County Sheriff's Office
1750 East Benson Highway
Tucson, AZ 85714

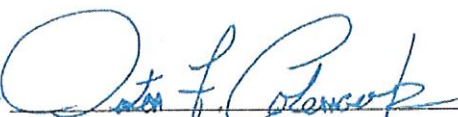
XX. VALIDITY

This document contains the entire agreement between the parties and may not be modified, amended, altered or extended except through a written amendment signed by both parties. If any portion of this agreement is held to be invalid, the remaining provisions shall not be affected.

The parties hereto have caused this IGA to be executed by the proper officers and officials.

STATE OF ARIZONA

OTHER AGENCY

By 
Lt. Colonel Deston Coleman, Deputy Director

By 
Sheriff Chris Nanos

Date: 6/16/2026

Date: 6-29-2026

APPROVED AS TO FORM

Kenneth Hughes
Digitally signed by Kenneth Hughes
Date: 2026.06.05 14:41:50 -07'00'

Assistant Attorney General

APPROVED AS TO FORM

 **SEAN HOLGUIN**
City/County Attorney

Addendum "A"

GIITEM

GANG & IMMIGRATION INTELLIGENCE TEAM ENFORCEMENT MISSION

DETENTION LIAISON OFFICER UNITS

INTRODUCTION:

The Detention Liaison Officer (DLO) Units are a component of the Gang and Immigration Intelligence Team Enforcement Mission (GIITEM). DLOs are from various sheriffs' and corrections departments assigned to GIITEM, who remain at, and perform gang investigative and intelligence duties in, jails and prisons. DLOs collect and report information regarding human smuggling organizations, security threat groups, gangs, and other criminal activities as well as conducting and assisting with criminal investigation efforts. DLOs are assigned to a DPS DLO Unit on a fulltime basis and serve as a resource for city, county and state law enforcement. GIITEM reimburses participating agencies for 75 percent of the DLO salary and employee related expenses.

DETENTION LIAISON OFFICER UNITS:

The DPS DLO Units leverage investigation and intelligence capabilities by including detention and corrections officers in the collection and reporting process. Sheriff's departments and correctional facilities already perform inmate classification duties to prevent violence and other problems in their facilities. The DLO Units aim to incorporate the information collected during such routine duties to complement efforts by officers on the streets. The DLO activities and information collected and documented serves to inform agencies statewide and assists in solving criminal cases.

GIITEM offers to sheriff's departments and other correctional facilities, including tribal, the opportunity to participate in the DLO Units' efforts. To participate, an agency must complete an Intergovernmental Agreement (IGA) with the Department of Public Safety. Additionally, the participating agency must agree, through a MOU, to utilize GangNet.

Personnel assigned to a DLO Unit continue to work at their agencies' detention facilities, but are assigned to collecting, documenting, and reporting any gang and criminal activity. The Gang Member Information Card (GMIC) information collected by the DLO is entered into GangNet by the participating agency DLO and/or provided to the appropriate jurisdiction. The DLO provides statistical reporting to the designated DPS DLO supervisor on a weekly and monthly basis. Because the position of a DLO is critical to interviewing and collecting information from gang members and/or regarding any criminal activities, DLOs should not be assigned normal detention or correctional officer duties.

As approved by DPS, DLOs may participate and attend meetings and training in order to stay current on gang trends and activities within and outside of the state of Arizona. When approved by DPS, GIITEM pays for all DLO travel related costs, including hotel, meals, and mileage. DLOs are monitored by their own agencies; however, in matters related to the DLO Unit day to day operations, DLOs receive direction and supervision from an appointed DPS DLO Unit supervisor, who actually oversees the DLOs assigned to them.

DLO duties involving inmate communications, visitor logs, written materials, or facility records are limited to non-privileged, non-legal, lawfully accessible information and must be performed in accordance with applicable law, facility policy, DPS policy, and any applicable court order. Nothing in this Addendum authorizes review or disclosure of attorney-client communications, legal mail, privileged material, or information otherwise protected from law-enforcement review.

GIITEM may provide the DLOs equipment and materials to accomplish their duties. DLOs will be responsible for the equipment and materials assigned to them and all such items shall be returned to GIITEM in the event the IGA is terminated.

DLO RESPONSIBILITIES:

- Interview individuals to develop intelligence about gangs and any criminal activity.
- Assist their own and other agencies with investigation efforts.
- Conduct intelligence debriefings of gang members being released from prison/jail.
- Collect any information on illegal conveyances into the United States and any information regarding smuggling operations.
- Review inmate mail, phone calls, visitor logs, and notes written/drawn by known incarcerated gang members.
- Provide training to fellow detention officers regarding gang and criminal intelligence collection.
- Establish a facility list of known gangs, gang leadership, number of gang members, and types of criminal activities both inside and outside of incarceration.
- Complete and/or enter GMIC cards for entry into GangNet.
- Prepare intelligence and information reports and statistic documentation on a weekly and monthly basis to the DPS DLO supervisor.
- Coordinate any absences (annual leave, sick leave, training, etc.) with the DPS DLO supervisor to ensure there is no conflict.
- Attend DLO Units' intelligence and training meetings.
- Day-to-day DLO direction and guidance is by the DPS DLO supervisor.
- Respond to and complete requests from local gang task force squads reference information related to incarcerated gang members and gangs.

AGENCY RESPONSIBILITIES:

- The Sheriffs' departments and correctional facilities (*county, state, tribal, federal*) agree to allow the assigned DLO for their agency to do their DLO duties on a full-time basis free of being assigned normal detention or correctional officer duties.
- Agree to allow the assigned DLO to attend meetings and training designated by DPS in order to remain current on gang trends and intelligence.
- Agree to provide a work area within the facility free of distraction and one that will provide the tools, equipment and materials necessary to accomplish DLO duties and responsibilities.

FUNDING:

- GITEM is funded my annual legislative appropriation.
- GITEM reimburses participating agencies per the IGA and funding is on a 12 month basis.
- Approval and continuance of the IGA is subject to the availability of funds.

PIMA COUNTY:

Chair, Board of Supervisors

Date

Attest:

Melissa Manriquez, Clerk of the Board

Date