



Date: December 17, 2014

To: C. H. Huckelberry, County Administrator

From: Arthur Eckstrom, Community Services, Employment and Training Department (CSET) Director

RE: Program Support Specialist One Stop Staff Contract to be considered at the Board of Supervisors Meeting of January 13, 2015
b

Contractor: Tucson Urban League (TUL), Inc.

AMS ID: CT-15-234

Amount: \$39,879.00

Term: Upon Execution by the Chair of the Pima County Board of Supervisors through December 31, 2015

Contract delayed due to the following:

- 11/3/14 CSET sent contract to Pima County Lawyer for review/signature.
- 12/16/14 Several language changes were made and contract was sent to Contractor.
- 12/16/14 Received signed contract from Contractor.

Funding Source: U.S. Dept. of Labor, Arizona Dept. of Economic Security (80%), and other Workforce Funds (20%)

Purpose: Provide qualified staff for the full time Program Support Specialist position. Staff will be housed at the County One Stop Center locations determined by County. Staff will work primarily with youth ages 16 to 21.

RFP Issued: RFP-CSET-WF-2012/2013 ("the RFP") for workforce development services

Program Goals/Predicted Outcomes:

- Program Support Specialist assists with preparing One Stop participants for current and projected demand occupations that offer wages at a level that has a career path leading to self-sufficiency.
- Program Support Specialist helps coordinate workforce efforts through the One Stop Career Center System by providing employment and training services authorized under the Workforce Investment Act (WIA) by working with County, mandated partners, and other contractors.

Public Benefit: Assist in the economic development of Pima County by helping to develop a trained and productive labor force that meets employer needs.

Metrics available to Measure Performance:

- Program reports of client activities, including a list of clients to be carried over beyond the Contract term.
- One Stop client data documented in the One-Stop Participant Tracking System.

Approved by:
C. H. Huckelberry, County Administrator

Date: 12/17/14