

BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: July 1, 2014

ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS:

Amendment # 9 contract # CT-FM-11046556-P, WSM Architects, Inc. Pima County Fleet Services New Fleet Services Facilities. This Amendment adds \$16,051.00 to the Contract for additional design services requested by the County. Funding source: Certificates of Participation. Administering Department: Facilities Management.

Effective Date: June 17, 2014

Termination Date: November 30, 2014

Original Contract Amount: \$909,728.00

Previous Amendment(s): \$622,231.00

Previous Contract Amount: \$1,531,959.00

This Amount this Amendment: \$16,051.00

Revised Contract Amount: \$1,548,010.00

Cont #	: CT-FM-11046556-P-09
Effective	: 06-17-2014
Term	: 11-30-2014
Cost	: \$116,051.00
Rev	: \$16,051.00
Tot	: \$1,548,010.00
NTE	: NO
Timex	: NO
Renewal	: 08-01-2014
Term	: 11-30-2014

Project Manager: Lisa Josker, Facilities Management (724-3103)

Contract Officer: Melissa Hala'ufia, (724-8586)
Procurement Department

Vendor is using a Social Security Number: NO

Please return to Harry Lewis.

CLERK OF THE BOARD USE ONLY: BOS MTG. _____

ITEM No. _____

Procure Dept 06/10/14 10:08:32

dec. 22
Vendor - 1
Pgs. 8
To: COB - 6-18-14
Agenda - 7-1-14
(1)

PIMA COUNTY FACILITIES MANAGEMENT DEPARTMENT	
PROJECT: Pima County Fleet Services New Fleet Services Facilities	
CONSULTANT: WSM Architects, Inc. 4330 N. Campbell Ave. #268 Tucson, AZ 85718	CONTRACT
CONTRACT NO.: CT-FM-11046556-P	NO. <u>CT-FM-11046556-P</u>
AMENDMENT NO.: Nine (9)	AMENDMENT NO. <u>09</u>
FUNDING: Certificates of Participation	This number must appear on all invoices, correspondence and documents pertaining to this contract.

CONTRACT TERM: 05/18/11 - 05/17/12	ORIGINAL CONTRACT AMOUNT:	\$	909,728.00
TERMINATION PRIOR AMENDMENT: 11/30/14	PRIOR AMENDMENT(S):	\$	622,231.00
TERMINATION THIS AMENDMENT: 11/30/14	AMOUNT THIS AMENDMENT:	\$	16,051.00
	REVISED CONTRACT AMOUNT:	\$	1,548,010.00

CONTRACT AMENDMENT

WHEREAS, COUNTY and CONSULTANT have entered into the Contract referenced above; and

WHEREAS, COUNTY has requested additional services for design services for vehicle directional signage, revisions to one office configuration, electrical work , and additional construction administration services to coincide with the construction schedule; and

WHEREAS, CONSULTANT has agreed to provide these additional design services at a cost acceptable to the COUNTY; and

WHEREAS, COUNTY and CONSULTANT have agreed to increase funding to provide payment for these additional services.

NOW, THEREFORE, it is agreed as follows:

- CHANGE** the first sentence of the second paragraph of ARTICLE IV-COMPENSATION AND PAYMENT as follows:

From: "CONSULTANT's total CPFF shall be allocated among the major tasks contemplated by this Contract in such a manner than each major deliverable will have associated with it a not-to-exceed cost, plus a fixed fee amount, incorporated herein as EXHIBIT 'B' – COMPENSATION SCHEDULE (23 pages), Exhibit 'B-1' (4 pages), EXHIBIT 'B-2'-ADDITIONAL COMPENSATION SCHEDULE (18 pages), EXHIBIT 'B-3' ADDITIONAL SERVICES FOR INTERIOR FINISH SELECTIONS (3 pages), Exhibit 'B-4' Additional Services for Sewer Connection Revisions, HVAC System Revisions, and Fuel Line Issues (13 Pages), Exhibit 'B-5' Additional Services for New Magnesium Chloride Tanks and Containment Design (7 pages), Exhibit 'B-6' Additional Services for Solar Canopies and RV Shoreline power (5 pages), Exhibit 'B-7' Additional Services for TEP Easements and KM Pipeline Conflict (4 pages)" and Exhibit 'B-8' Additional Services for User Requested Changes (7 pages)"

To: "CONSULTANT's total CPFF shall be allocated among the major tasks contemplated by this Contract in such a manner than each major deliverable will have associated with it a not-to-exceed cost, plus a fixed fee amount, incorporated herein as EXHIBIT 'B' – COMPENSATION SCHEDULE (23 pages), Exhibit 'B-1' (4 pages), EXHIBIT 'B-2'-ADDITIONAL COMPENSATION SCHEDULE (18 pages), EXHIBIT 'B-3' ADDITIONAL SERVICES FOR INTERIOR FINISH SELECTIONS (3 pages), Exhibit 'B-4' Additional Services for Sewer Connection Revisions, HVAC System Revisions, and Fuel Line Issues (13 Pages), Exhibit 'B-5' Additional Services for New Magnesium Chloride Tanks and Containment Design (7 pages), Exhibit 'B-6' Additional Services for Solar Canopies and RV Shoreline power (5 pages), Exhibit 'B-7' Additional Services for TEP Easements and KM Pipeline Conflict (4 pages)", Exhibit 'B-8' Additional Services for User Requested Changes (7 pages), and **Exhibit 'B-9' Additional Services, dated May 19, 2014 (6 pages).**"

2. **ADD** and incorporate EXHIBIT 'B-9' Additional Services, dated May 19, 2014 (6 pages).

3. **CHANGE** the fourth paragraph of ARTICLE IV-COMPENSATION AND PAYMENT as follows:

From: "The total of all payments to CONSULTANT for services provided under this Contract shall not exceed One Million Five Hundred Thirty One Thousand Nine Hundred Fifty Nine Dollars (\$1,531,959.00)."

To: "The total of all payments to CONSULTANT for services provided under this Contract shall not exceed **One Million Five Hundred Forty Eight Thousand Ten Dollars (\$1,548,010.00).**"

This Amendment shall be effective on June 17, 2014.

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

APPROVED:

CONSULTANT:

Chair, Board of Supervisors


Signature

Date

PAUL MICKELBERG PRESIDENT
Name and Title (Please Print)

ATTEST:

6/9/14
Date

Clerk of the Board

APPROVED AS TO FORM:


Deputy County Attorney

HAL GILBREATH
Name (Please Print)

6/4/14
Date

Exhibit B-9
Additional Services
(6 pages)



May 19, 2014

John Duke
Capital Improvement Program Manager
Pima County Facilities Management
150 West Congress Street 3rd Floor
Tucson, AZ 85701

**Re: Fee Proposal for Pima County Fleet Services – Additional Services
for User Requested Changes – Contract #15-13-W-1440929-0411 -**

John,

On behalf of WSM Architects Inc., I am pleased to submit our fee proposal for additional services for design and specifications changes related to various owner requested revisions to the Pima County Fleet Maintenance Facility. The total for this Additional Services request is \$16,051.

Included is a summary sheet that identifies the fees for this added scope.

Our services will include:

Vehicle Directional Signage

- All signage other than basic required ADA signage was not included in our original contract.
- Pima County Fleet Services has asked us to put together a signage package to handle vehicle access throughout the site and the building
- WSM will provide signage plans, schedule, and details, prepare the Proposal Request to the owner, review submittals and observe the installation.

Revisions to Office 109

- Pima County Fleet Services has requested revisions to the configuration of office 109 to accommodate a larger conference table.
- WSM will revise the plans, including the engineering drawings, prepare the proposal request to the owner and provide construction administration
- WSM will coordinate the furniture and AV revisions with PCFM

Shade Canopy convenience receptacle

- The shade canopy at the south of the site has convenience receptacles that are fed from the existing fleet services building. This is a code violation. It is necessary to reefed these receptacles from the new service at the shade canopy

- WSM will revise the plans, including the engineering drawings, prepare the proposal request to the owner and provide construction administration



Additional Construction Administration

- WSM's original contract allowed for a 48 month construction period with a 4 week owner move period for a total construction administration effort of 52 weeks
- The actual construction period originally included in the contractor's scope was 52 weeks of construction, construction started on July 7, 2013 and substantial completion was originally scheduled for July 7 2014. The substantial completion date has been moved to August 1 2014, with the owner move period to follow. This will total 60 weeks of Construction Administration effort on WSM's part, exceeding our contract by 8 weeks
- Based on our current balance on our contract, WSM is only requesting 4 additional weeks of Construction Administration fees based extended construction duration.

It should be noted, due to the phase of construction and to not delay the Contractor, our team has already started these revisions and will issue them to the Contractor for implementation ASAP.

If you have any comments or questions please call.

Sincerely,

Michael Becherer,
Project Manager
WSM Architects Inc.
(520) 408-1044

FEE ESTIMATE SUMMARY

PROJECT: **PC Fleet Services - Additional Services Request**
 PREPARED BY: **WSM Architects Inc** **OSHA Signage**
 EFFECTIVE DATE:
 CONTRACT TIME:
 METHOD OF COMPENSATION:

DATE: 5/19/2014
 CONTRACT NUMBER: 15-13-W-144029-0411
 PRIME CONTRACTOR: WSM Architects Inc
 CONTRACT TYPE: Architectural

ITEM NO.	PHASE DESCRIPTION	PERFORMED BY	NO. OF HOURS	ACTUAL HOURLY RATE	TOTAL COST
I	Site Signage	Project Principal	0	\$47.38	\$0
		Project Manager	8	\$37.50	\$300
		Senior A/E Project Architect	0	\$34.62	\$0
		A/E	12	\$27.10	\$325
		CADD	0	\$24.00	\$0
		Clerical	0	\$19.00	\$0
II	Office 109 Revisions	Project Principal	0	\$47.38	\$0
		Project Manager	7	\$37.50	\$263
		Senior A/E Project Architect	0	\$34.62	\$0
		A/E	5	\$27.10	\$136
		CADD	0	\$24.00	\$0
		Clerical	0	\$19.00	\$0
III	Not Used	Project Principal	0	\$47.38	\$0
		Project Manager	0	\$37.50	\$0
		Senior A/E Project Architect	0	\$34.62	\$0
		A/E	0	\$27.10	\$0
		CADD	0	\$24.00	\$0
		Clerical	0	\$19.00	\$0
IV	RV Shed outlet refeed	Project Principal	0	\$47.38	\$0
		Project Manager	5	\$37.50	\$188
		Senior A/E Project Architect	0	\$34.62	\$0
		A/E	0	\$27.10	\$0
		CADD	0	\$24.00	\$0
		Clerical	0	\$19.00	\$0
V	Additional CA	Project Principal	8.5	\$47.38	\$403
		Project Manager	62	\$37.50	\$2,325
		Senior A/E Project Architect	13	\$34.62	\$450
		A/E	21	\$27.10	\$569
		CADD	0	\$24.00	\$0
		Clerical	0	\$19.00	\$0
VI		Project Principal	0	\$47.38	\$0
		Project Manager	0	\$37.50	\$0
		Senior A/E Project Architect	0	\$34.62	\$0
		A/E	0	\$27.10	\$0
		CADD	0	\$24.00	\$0
		Clerical	0	\$19.00	\$0

(A) Direct Labor (Items 1+2+3+4+5+6)
 (E) Overhead @ 155% x (A)

\$4,958
 \$7,684
Fee Subtotal **\$12,642**

(B) Estimated Outside Services and Subconsultants

Firm: Gannett Fleming	\$0
PH Mechanical	\$450
Bowden Electrical	\$1,500
Grenier Structural	\$0
DOWL HKM	\$0
Legal Descriptions for Easements	\$0
McGann Landscape	\$0
(C) Total Cost for all subconsultant and outside service	\$1,950
(D) Total Consultant Fee (Prime and Subconsultants)	\$14,592
(E) Profit @ 10% x (A) + (B)	\$1,459
(F) Fee Sub total	\$16,051
(G) Reimbursables	\$0
(H) Fee Total	\$16,051

CONSULTANT FEE ESTIMATE SUMMARY

PROJECT: PC Fleet Services - Additional Services Request
 PREPARED BY: PH Mechanical OSHA Signage
 EFFECTIVE DATE:
 CONTRACT TIME:

DATE: 5/19/2014
 CONTRACT NUMBER:
 PRIME CONTRACTOR:
 CONTRACT TYPE: Mechanical

ITEM NO.	PHASE DESCRIPTION	PERFORMED BY	NO. OF HOURS	ACTUAL HOURLY RATE	TOTAL COST
I	Site Signage	Principal Mechanical Mechanical Designer Draftsperson Sr A/E Specifications Clerical		\$42.00 \$35.00 \$22.00 \$37.00 \$12.00	\$0 \$0 \$0 \$0 \$0
II	Office 109 Revisions	Principal Mechanical Mechanical Designer Draftsperson Sr A/E Specifications Clerical	1 1.785 2 1	\$42.00 \$35.00 \$22.00 \$37.00 \$12.00	\$42 \$62 \$44 \$0 \$12
III	Not Used	Principal Mechanical Mechanical Designer Draftsperson Sr A/E Specifications Clerical		\$42.00 \$35.00 \$22.00 \$37.00 \$12.00	\$0 \$0 \$0 \$0 \$0
IV		Principal Mechanical Mechanical Designer Draftsperson Sr A/E Specifications Clerical		\$42.00 \$35.00 \$22.00 \$37.00 \$12.00	\$0 \$0 \$0 \$0 \$0
V		Principal Mechanical Mechanical Designer Draftsperson Sr A/E Specifications Clerical		\$42.00 \$35.00 \$22.00 \$37.00 \$12.00	\$0 \$0 \$0 \$0 \$0
VI		Principal Mechanical Mechanical Designer Draftsperson Sr A/E Specifications Clerical		\$42.00 \$35.00 \$22.00 \$37.00 \$12.00	\$0 \$0 \$0 \$0 \$0

(A) Direct Labor (Items 1+2+3+4+5+6)	\$160
(B) Overhead @ 155% x (A)	\$249
(C) Profit @ 10% x (A) + (B)	\$41
	Subtotal Fees \$450
(D) Estimated / Other Direct expenses	\$0
(E) Estimated Outside Services and Subconsultants - NO MARKUP	\$0
(F) Total Subconsultant fee (not including add'l services)	\$450
(G) Total Additional Services (see breakdown of hours and fees below)	\$0
(H) Total Consultant Fee including listed Additional Services	\$450

CONSULTANT FEE ESTIMATE SUMMARY

PROJECT: PC Fleet Services - Additional Services Request
 PREPARED BY: Bowden Electrical RV shore line power
 EFFECTIVE DATE:
 CONTRACT TIME:

DATE: 5/19/2014
 CONTRACT NUMBER:
 PRIME CONTRACTOR:
 CONTRACT TYPE: Electrical Engineering, RCDE

ITEM NO.	PHASE DESCRIPTION	PERFORMED BY	NO. OF HOURS	ACTUAL HOURLY RATE	TOTAL COST
I	Site Signage	Principal		\$55.16	\$0
		Senior Designer		40.00	\$0
		Designer		35.00	\$0
		Senior CADD		23.50	\$0
		CADD		21.50	\$0
		Clerical		16.50	\$0
II	Office 109 Revisions	Principal	2.746	55.16	\$0
		Senior Designer		40.00	\$110
		Designer	4	35.00	\$140
		Senior CADD		23.50	\$0
		CADD	1	21.50	\$0
		Clerical		16.50	\$17
III	Not Used	Principal		55.16	\$0
		Senior Designer		40.00	\$0
		Designer		35.00	\$0
		Senior CADD		23.50	\$0
		CADD		21.50	\$0
		Clerical		16.50	\$0
IV	RV Shed outlet refeed	Principal	2.746	55.16	\$0
		Senior Designer		40.00	\$110
		Designer	4	35.00	\$140
		Senior CADD		23.50	\$0
		CADD	1	21.50	\$0
		Clerical		16.50	\$17
V		Principal		55.16	\$0
		Senior Designer		40.00	\$0
		Designer		35.00	\$0
		Senior CADD		23.50	\$0
		CADD		21.50	\$0
		Clerical		16.50	\$0
VI		Principal		55.16	\$0
		Senior Designer		40.00	\$0
		Designer		35.00	\$0
		Senior CADD		23.50	\$0
		CADD		21.50	\$0
		Clerical		16.50	\$0

(A) Direct Labor (items 1+2+3+4+5+6)	\$533
(B) Overhead @ 156% x (A)	\$831
(C) Profit @ 10% x (A) + (B)	\$136
	Subtotal Fees <u> \$1,500</u>
(D) Estimated / Other Direct expenses	
Printing costs-Plots, B& W Copies & Color Copies	\$0
(E) Estimated Outside Services and Subconsultants - NO MARKUP	\$0
(F) Total Subconsultant fee (not including add'l services)	\$1,500
(G) Total Additional Services (see breakdown of hours and fees below)	\$0
 (H) Total Consultant Fee including listed Additional Services	 \$1,500