



BOARD OF SUPERVISORS AGENDA ITEM REPORT

CONTRACTS / AWARDS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: June 22, 2021

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Everbridge, Inc.

***Project Title/Description:**

Mass Notification System

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-16-331, Amendment No. 06. This Amendment is for a one-time increase in the amount of \$15,225.00 for a cumulative not-to-exceed contract amount of \$1,065,225.00. Administering Department: OEM.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on June 07, 2016, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$175,000.00 with four (4) one-year renewal options.

Effective May 30, 2017, the Procurement Officer processed Amendment No. 01, which extended the termination date to 05/29/2018 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$350,000.00. Three (3) renewal options remained.

Effective May 30, 2018, the Procurement Officer processed Amendment No. 02, which extended the termination date to 05/29/2019 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$525,000.00. Two (2) renewal options remained.

Effective May 30, 2019, the Procurement Officer processed Amendment No. 03, which extended the termination date to 05/29/2020 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$700,000.00. One (1) renewal option remained.

Effective May 30, 2020, the Procurement Officer processed Amendment No. 04, which extended the termination date to 05/29/2021 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$875,000.00. No renewal options remained.

On March 02, 2021, the Board of Supervisors approved Amendment No. 05, which extended the termination date to 05/29/2022 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$1,050,000.00.

The Annual Award Amount did not account for the taxes on the renewal. Prior renewals did not properly process the payment of those taxes. This increase will provide the funding needed to pay for the associated taxes properly.

PRCUID: 214664

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Subscription to a cloud-based mass notification system to manage contacts, & send notification messages on a 24/7/365 basis.

***Public Benefit:**

County will be able to send timely notifications to target individuals, agencies, and businesses within Pima County, the notifications of a nature ranging from casually informational to extremely urgent. Additionally, County will be able to interface with the Federal Emergency Management Agency's Integrated Public Alert & Warning System to create and send Wireless Emergency Alert messages to a broader audience.

***Metrics Available to Measure Performance:**

Reports containing a broad range of statistics for comprehensive assessments of system and user performance.

***Retroactive:**

Yes, funds were needed to pay tax by May 27, 2021.

To: COB 6/3/21(1)

Revised 5/2020 Pgs: 2

Vers: 11

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 16-331

Amendment No.: 06 AMS Version No.: 11

Commencement Date: 05/25/2021 New Termination Date: 05/29/2022

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 15,225.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

*Funding Source(s) required: General Fund

Funding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % 100

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)? _____

Contact: Troy McMaster, Procurement Officer

Troy McMaster

Ana Wilber

Department: Procurement Terri Spencer

Digitally signed by Terri Spencer
Date: 2021.05.28 10:23:07

Telephone: 520.724.8728

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 16000000000000000331

MA Version: 11

Page: 1 of 2

Description: Mass Notification System

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date:	05-25-2021					
	150 W. Congress St. 5th Fl		Expiration Date:	05-29-2022					
	Tucson AZ 85701								
	Issued By:		TROY MCMASTER	<table><tr><td>NTE Amount:</td><td>\$1,065,225.00</td></tr><tr><td>Used Amount:</td><td>\$1,050,000.00</td></tr></table>		NTE Amount:	\$1,065,225.00	Used Amount:	\$1,050,000.00
	NTE Amount:		\$1,065,225.00						
	Used Amount:		\$1,050,000.00						
Phone:	5207248728								
Email:	troy.mcmaster@pima.gov								

V E N D O R	Everbridge Inc	Contact:	Joanna Burlison
	155 N Lake Ave, Fl 9	Phone:	781-859-4197
	Pasadena CA 91101	Email:	Joanna.Burlison@everbridge.com
		Terms:	0.00 %
		Days:	30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
This Amendment No. 06 is for a one-time increase in the amount of \$15,225.00 for a cumulative not-to-exceed contract amount of \$1,065,225.00.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Line	Description					
1	Annual Subscription - Mass Notification System					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$150,000.00			
2	Everbridge Community Engagement					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$25,000.00			
3	Free Form Line for Services					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			