

Memorandum

Date: April 13, 2017

To: Mr. C.H. Huckelberry  
County Administrator

From: Ms. Margaret M. Kish   
CDNC Director


Via: Ms. Jan Leshar, Chief Deputy County Administrator  
Community and Health Services 

**Re: Request to Continue Agenda Item  
Tucson Metropolitan Ministries Family Services (TMMFS) HOME Funding  
Amendment No. 1, TMMFS Senior and Veterans Housing Project**

The Tucson Metropolitan Ministries Family Services (TMMFS) was awarded \$708,000 in HOME Program funding by the Board of Supervisors on May 3, 2016. Following this award, TMMS requested that the County exercise its right to make the HOME loan forgivable at the end of the affordability period in return for an additional 10-year affordability restriction. A contract amendment was included on the Board of Supervisor's Consent Calendar, April 4, 2017, Item No. 2.

At the Board meeting, a discussion took place regarding the contract amendment, specifically related to the intent to change the terms of the HOME loan. Staff was present and provided information regarding the options available to the County based upon the rules and regulations of the HUD HOME program. The Board voted unanimously to defer this item to the next Board meeting on April 18, 2017.

On April 11, District 1 staff requested information for all "HOME loan repayments that Pima County has forgiven for either any portion thereof or the full amount of the HOME loan" between January 2012 through the present. Additional information was requested regarding "who received funding, the date of the loan, the amount, and the Pima County contract number." The timeline for this information was close of business on April 13, 2017 in order to allow time for review of the materials prior to the Board meeting.

I am requesting your consideration to pull this item from the Board Agenda for April 18, 2017 and place the item on the May 2, 2017 Board Agenda. As you are aware, Mr. Marcos Ysmael, Affordable Housing Program Manager,  on

Pima County Community Development and Neighborhood Conservation

Kino Service Center

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C.H. Huckelberry, County Administrator

**Re: Request to Continue Agenda Item - Tucson Metropolitan Ministries Family Services Home Funding, Amendment No. , TMMFS Senior and Veterans Housing Project**

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April 10 and is currently on [REDACTED]. Additionally, I have [REDACTED] scheduled for [REDACTED] on April 19. Given the Board's discussion regarding the HOME program, it is imperative to provide full and accurate information to District 1 staff, the Board and County Administration and to have staff present to fully address the Board's questions. The information requested by the District 1 staff will not be completed by their requested deadline, and staff will not be represented at the April 18, 2017 Board meeting.

MMK/jkl/cbc

c: Julie Castaneda, Clerk of the Board

Approved       Not Approved

C. Huckelberry  
C.H. Huckelberry, County Administrator

4/14/17  
Date