

COB - BOSAIR FORM

08/06/2025 3:45 PM (MST)



Welcome to the Board of Supervisors Agenda Item Report (BOSAIR) Form.

This form is used to submit agenda items for Board of Supervisors consideration, including contracts, awards, grants, amendments, and other official actions.

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: SC PO SC2400002397

Award Type: Contract

Requested Board Meeting Date: 09/02/2025

Signature Only:

YES

Procurement Director Award /
Delegated Award: • N/A

Supplier / Customer / Grantor /
Subrecipient: Home Depot USA, Inc.

Project Title / Description: Building Materials

Purpose: Amendment of Award: SC2400002397, Amendment No. 1. This Amendment is for a one-time increase in the amount of \$187,000.00, for a cumulative not-to-exceed contract amount of \$437,000.00.
This increase is required due to Facility Management unforeseen roofing repairs throughout the County.
Administering Department: Facilities Management

Procurement Method: Other

Insert additional Procurement
Method info, if applicable: Pursuant to Pima County Procurement Code 11.24.010, Cooperative authorized, on 12/11/24, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$250,000.00 with four (4) one-year renewal options.
Attachment: Contract Amendment No. 01

Program Goals/Predicted
Outcomes: To purchase materials and supplies needed for the construction and maintenance of existing and new County owned properties.

Public Benefit and Impact: Contract will be used to assist Facilities Management and other County departments in the upkeep of Pima County owned facilities throughout the County which will keep the buildings safe for public use.

Budget Pillar: • N/A

Support of Prosperity Initiative: N/A

Provide information that explains
how this activity supports the N/A

Bos Mtg 9/2/25 6pgs. ver. 1 (1)

selected Prosperity Initiative

Metrics Available to Measure Performance:

Materials will be defined by individual Purchase Orders for each job. County's authorized representative(s) will decide all questions, which may arise, as to the quality and acceptability of any material delivered under the contract.

Retroactive:

NO

Amendment / Revised Award Information

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: SC PO SC2400002397

Document Type: SC

Department Code: PO

Contract Number: SC2400002397

Amendment Number: 1

Commencement Date: 09/02/2025

Termination Date:

Is the Termination Date new?

NO

Classification: Expense

Adjust Level: Increase

Prior Contract Number (If Applicable): N/A

Amount This Amendment:

\$187,000.00

Funding Source(s) required: General Fund

Funding from General Fund?

YES

If Yes Provide Total General Funds:

\$187,000.00

Percent General Funds 100

Contract is fully or partially funded with Federal Funds?

NO

Department: Procurement

Name:
Stephen Romero

Telephone: 520-724-3021

Division Manager/Procurement Officer Signature: Ana Wilber Digitally signed by Ana Wilber
Date: 2025.08.12 08:18:24 -07'00' Date: _____

Procurement Director Signature: Bruce D Collins Digitally signed by Bruce D Collins
Date: 2025.08.12 08:36:45 -07'00' Date: _____

Department Director Signature: Tony Cisneros Digitally signed by Tony Cisneros
DN: cn=Tony Cisneros, o=Santa Cruz, ou=Public Management, email=Tony.Cisneros@scz.net, c=US
Date: 2025.08.12 08:36:45 -07'00' Date: 8/12/2025

Deputy County Administrator Signature:  Date: 8-12-2025

County Administrator Signature: _____ Date: 8/12/2025

Pima County Department of Facilities Management

Project: Building Materials

**Contractor: Home Depot USA, Inc.
2455 Paces Ferry Rd.
Atlanta, GA 30339**

Contract No.: SC2400002397

Contract Amendment No.: One (01)

Orig. Contract Term: 01/18/2025 - 01/17/2026	Orig. Amount:	\$250,000.00
Termination Date Prior Amendment: N/A	Prior Amendments Amount:	\$ 0.00
Termination Date This Amendment: 01/17/2026	This Amendment Amount:	\$187,000.00
	Revised Total Amount:	\$437,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On 12/11/24, Pima County ("County") and Home Depot USA, Inc. ("Contractor") entered into the above referenced agreement to provide Building Materials.

1.2. Purpose. County requires continued services to purchase materials and supplies needed for the construction and maintenance of existing and new County owned properties.

2. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in **Section 5. Compensation and Payment** is increased by \$187,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$437,000.00.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

Date

ATTEST

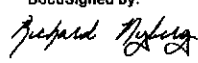
Clerk of the Board

Date

APPROVED AS TO FORM

This contract template has been
approved as to form by the
Pima County Attorney's Office.

Home Depot USA, Inc.

DocuSigned by:


Authorized Officer Signature

Richard Nyberg Director Pro Contracts

Printed Name and Title

8/6/2025

Date

