



Contract Number: CT-CD-148-148-01  
Effective Date: 10-1-13  
Term Date: 9-30-14  
Cost: \$12,130.-  
Revenue: \_\_\_\_\_  
Total: \_\_\_\_\_ NTE: \_\_\_\_\_  
Action: 7-1-14  
Renewal By: \_\_\_\_\_  
Term: 9-30-14  
Reviewed by: UL

## BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: December 17, 2013

### **ITEM SUMMARY, JUSTIFICATION &/or SPECIAL CONSIDERATIONS:**

Authorization of contract CT-CD 14000000000000000148 between Flowing Wells Unified School District and Pima County Community Development and Neighborhood Conservation Department (CDNC) to approve the Contract to increase the award from \$28,850.00 already approved on the May 7<sup>th</sup> Agenda to \$41,000.00 for Improvement work costs covered by the grant made available by additional HUD funds.

CONTRACT NUMBER (If applicable):

### **STAFF RECOMMENDATION(S):**

Staff recommends approval by the Board of Supervisors

CORPORATE HEADQUARTERS: Tucson, Arizona

Page 1 of 2

To: CHH - 12 - -13  
CoB - 12-12-13  
Agenda 12-17-13  
Addendum (3)

DEC 10 10:13 AM 12/10/13 PC CLK OF SD

Procure Dept 12/10/13 PM 09:59

CLERK OF BOARD USE ONLY: BOS MTG. \_\_\_\_\_

ITEM NO. \_\_\_\_\_

PIMA COUNTY COST: \$12,150.- and/or REVENUE TO PIMA COUNTY:\$

FUNDING SOURCE(S): CDBG/Federal – HUD  
(i.e. General Fund, State Grant Fund, Federal Fund, Stadium D. Fund, etc.)

**Advertised Public Hearing:**

		YES	X	NO
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**Board of Supervisors District:**

1		2		3		4		5		All	XX
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**IMPACT:**

**IF APPROVED:**

County shall authorize contract CT-CD 14000000000000000148 between Flowing Wells Unified School District and Pima County Community Development and Neighborhood Conservation Department (CDNC) to approve the Contract to increase the award from \$28,850.00 already approved on the May 7<sup>th</sup> Agenda to \$41,000.00.

**IF DENIED:**

County shall not authorize contract CT-CD 14000000000000000148 between Flowing Wells Unified School District and Pima County Community Development and Neighborhood Conservation Department (CDNC) to approve the Contract to increase the award from \$28,850.00 already approved on the May 7<sup>th</sup> Agenda to \$41,000.00.

DEPARTMENT NAME: Community Development and Neighborhood Conservation

CONTACT PERSON: Gloria Soto TELEPHONE NO.: 295-2925



# CONTRACT AMENDMENT APPROVAL TRANSMITTAL FORM

FOR USE BY DEPARTMENTS OTHER THAN PROCUREMENT WHEN SUBMITTING CONTRACT AMENDMENTS  
TO CONTRACTS ADMINISTRATION

## Vendor is using a Social Security Number:

Check **Yes** or **No**, do not state the SSN/TIN number. A SSN format is 123-45-6789 vs. a TIN format that is 12-345678. (If Yes, you must attach the required form per Administration Procedure 22-73.)

☐ YES

☒ NO

## Amendment is fully or partially funded with Federal funds:

Consult with your department attorney when using Federal funds. Additional contract clauses may be required. If no, skip this step. If checked yes, signature by the attorney will deem the contract in compliance with any required grant conditions.

☒ YES

☐ NO

## \*All Fields are Required to be Filled Out

ADVANTAGE FINANCIAL : (Select one)

☒ CT

☐ CTN

NUMBER: 140000000000000000148

DEPARTMENT CODE: CD

VERSION: 01

AMENDMENT: 01

FORMER SYNERGEN BLANKET # OR CMS CONTRACT #: (or both)

Upon receipt of executed contract, Contracts Administration will approve the CT or CTN document and attach the pdf of the executed contract to the CT or CTN record.

## VENDOR NAME:

Flowing Wells Unified School District DBA:

Is Amendment retroactive?

☐ YES

☒ NO

If yes, attach Retroactive Approval Form.

Is Amendment multi-year?

☐ YES

☒ NO

If yes, attach Multi-year Approval Form.

Were insurance or indemnity clauses modified?

☐ YES

☒ NO

If yes, include documentation of Risk Management approval.

## TYPE OF AMENDMENT: (AMS MODIFICATION REASON)

☐ Annual Renewal:

Effective Date:

Termination Date:

If approved, indicate number of renewal options remaining:

☐ Time Extension:

For a period of:

From:

To:

☐ Increase/Decrease (dollars): \$ 12,150.00

From: 10/1/2013

To: 09/30/2014

☐ Expense ☐ Revenue

Reason for  
increase/Decrease:

Due to increased costs of the improvements

Date Amendment is effective:

12/17/2013

Other (Please explain):

Contact Person: John Matheny

Department: CDNC-CDBG

Telephone: 520-243-6779



**PIMA COUNTY COMMUNITY DEVELOPMENT AND  
NEIGHBORHOOD CONSERVATION DEPARTMENT**

Kino Service Center  
2797 East Ajo Way  
Tucson, Arizona 85713

Phone (520) 243-6777 • Fax (520) 243-6796

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## **MEMORANDUM:**

Date: December 5, 2013

To: Hank Atha, Deputy County Administrator

From: Margaret Kish, Director of CDNC 

RE: **Amendment No. 1 for Flowing Wells Unified School District Contract No. 14\*148 – Increase  
Contract Amount and Scope of Work**

### **Purpose**

The above mentioned Contract for Flowing Wells Unified School District (FWUSD) was executed on May 7, 2013 in the amount of \$28,850.00. Due to increase costs of the improvements with a few additions to the scope of work, an amendment to the contract is being prepared and submitted to the Board of Supervisors for approval.

### **Reason for Request**

An approval to the Board of Supervisors is being submitted to increase the scope of work and budget for the following reasons:

- While the electrical work, drywall repair, painting and flooring coverings are part of the original scope of work, these costs were not reflected in the budget submitted from FWUSD to County. These repairs have increased the cost of the project by \$5,000.00
- When using federal funds for HUD assisted projects involving construction or improvements in excess of \$2,000.00 projects are subject to the Davis-Bacon (DB) Act and requires the payment of prevailing wages rates (which are determined by the U.S. Department of Labor) to all laborers on Federal Government construction projects. The original scope of work and budget submitted by FWUSD did not reflect the DB wages. Thus this increased the cost of the project by \$6,343.00
- Additional scope of work was added to the project and increased the cost of the project by \$3,700.00. The additional scope of work includes opening and widening doors that are necessary to complete the project.

Although the increased costs added to the original contract amount equal to \$43,893.00 the lowest bid submitted came in at \$41,000.00 from Lloyd Construction.

**Further Delays Would Result in**

1. FWUSD will not complete its project and the Flowing Wells Family Resource Center will not be improved thus reducing the quality of service provided.
2. Problems for CDNC could result in spending down our contract and losing program funds.

Should you or your staff have any questions or concerns, please do not hesitate to contact either Margaret Kish, CDNC Director at 520-243-6745, Daniel Tylutki, CD Program Manager at 520-243-6754 or Gloria Soto, Program Coordinator at 520-243-6751

**COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION**

19.

**Annual Action Plan**

RESOLUTION NO. 2013 - 32, of the Board of Supervisors of Pima County, Arizona, approving submission of the annual action plan 2013-2014 to the U.S. Department of Housing and Urban Development, for the following:

**Community Development Block Grant Funds (CDBG)****Applicant/ Program/ Requested/ Recommended/ District**

Ajo - ISDA/ Ajo Community Plaza (Sprinklers)/ \$194,000/ \$30,000/ 3  
Ajo - Ajo Ambulance, Inc./ Wellness Program (Exercise Equipment)/ \$6,000/ - / 3  
Ajo - Desert Senita Health Center/ Various Facility Improvements/ \$326,000/ \$30,000/ 3  
Amado - Community Food Bank/ Facility Improvements/ \$20,118/ \$10,000/ 3  
Amado - Compass Health Care/ Amado Youth Center Renovation/ \$14,660/ \$14,660/ 3  
Arivaca - Arivaca Action Center, Inc./ Early Childhood Center (HVAC)/ \$84,915/  
\$34,000/ 3  
Arivaca - Townsite Water Co-op/ In Town Water Yard Storage Building/ \$16,000/  
\$10,000/ 3  
Avra Valley Fire District/ Community Park Project/ \$54,094/ - / 3  
Flowing Wells/ Amistades, Inc., Ellie Towne Teen Program/ \$25,000/ - / 3  
Flowing Wells/ Northwest Fire District Fire Hydrants/ \$19,961/ \$10,000/ 1, 3  
Flowing Wells/ FWNACC Operating Funds/ \$10,000/ \$10,000/ 3  
Flowing Wells Unified School District/ Flowing Wells Family Resources Center  
Operating Funds/ \$13,000/ \$13,000/ 3  
Flowing Wells Unified School District/ Flowing Wells Family Resources Center - Facility  
Improvements/ \$28,850/ \$28,850/ 3  
Green Valley - Assistance Svc., Inc./ Fire and Home Safety/ \$37,300/ \$10,000/ 4  
Green Valley - PC Parklands Foundation/ Canoa Preserve Green Valley Community  
Park/ \$93,700/\$35,000/ 4  
Green Valley - United Community Health Center/ UCHC Facility Repair and  
Improvements/ \$96,129/ - / 2, 3, 4, 5  
Picture Rocks - Avra Water Co-op, Inc./ Aging Meter Replacement Program/ \$40,800/ -  
/ 3  
Picture Rocks - Avra Water Co-op, Inc./ Pump Replacement Program/ \$104,598/ - / 3  
Picture Rocks - Avra Water Co-op, Inc./ Replacement of Defective Drain Valves to  
Improve Water Quality/ \$22,275/ - / 3  
Picture Rocks Community Center, Inc./ Food and Diaper/ \$15,303/ - / 3  
Picture Rocks Community Center/ Skate Park Lighting Project/ \$136,600/ \$75,000/ 3  
Picture Rocks Volunteer Fire District/ SCBA Cascades (Fire Equipment)/ \$15,499/ - / 3  
Sahuarita - Food Bank/ Facility Improvement/ \$88,000/ - / 2, 3, 4  
Rillito Community Coalition/ Rillito Water/ Trash Roll-Off and Clean-Up Program/  
\$12,000/ - / 3  
Rillito Community Coalition/ Rillito Water/ Street Lights/ \$8,000/ \$8,000/ 3  
Rillito Community Coalition/ Rillito Water/ Health and Safety Program/ \$5,000/ - / 3  
Robles Junction Three Points - Catholic Community Services / Information & Referral/  
\$18,389/ \$10,000/ 3



WHEREAS, the SCHOOL DISTRICT'S project is an appropriate use of CDBG funds.

NOW, THEREFORE, it is agreed as follows:

I. **ARTICLE 2- SCOPE:** Paragraph B, is amended to add subparagraphs 9 and 10 as follows:

9. Widen and make front door to the resource center ADA accessible, texture and paint as needed.
10. Add double door at east end of storage room with new hollow metal frame and wood doors, texture and paint as needed.

II. **ARTICLE 3 – FINANCING:** Is deleted in its entirety and replaced with the following:

- A. COUNTY, as a recipient of CDBG funds from HUD, agrees to utilize the allocated CDBG funds for the building improvements to the Flowing Wells Resource Center in an amount not to exceed \$41,000.00.
- B. COUNTY will not expend more than the \$41,000.00 of CDBG funds that have been allocated for this project. No funds other than the CDBG funds will be expended by the COUNTY, from any source, for the building improvements.

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All other provisions of this IGA, not specifically changed by this amendment, shall remain in effect and be binding upon the parties.

This amendment shall be effective upon execution by the Chairman, Board of Supervisors, provided that it has been previously executed by the SCHOOL DISTRICT.

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IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original IGA cited herein.

**PIMA COUNTY**

**FLOWING WELLS UNIFIED SCHOOL DISTRICT**

\_\_\_\_\_  
Chairman, Board of Supervisors

\_\_\_\_\_  
Superintendent

DATE: \_\_\_\_\_


DATE: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Clerk of the Board

Date: \_\_\_\_\_

**REVIEWED BY:**



\_\_\_\_\_  
Director, Community Development and  
Neighborhood Conservation Department

The foregoing Intergovernmental Agreement between Pima County and the Flowing Wells School District has been reviewed pursuant to A.R.S. §11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

**PIMA COUNTY**

**FLOWING WELLS UNIFIED SCHOOL DISTRICT**

  
Deputy County Attorney

\_\_\_\_\_  
School District Attorney