

**MEETING SUMMARY REPORT - THE MINUTES WILL BE POSTED
AT www.pima.gov/cob AFTER APPROVAL BY THE BOARD OF
SUPERVISORS**

**Pima County Board of Supervisors' Meeting
130 W. Congress St., Hearing Room, 1st Fl.
September 16, 2025 9:00 a.m.**

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. LAND ACKNOWLEDGEMENT STATEMENT**

**To be offered by Joanna Dinan, Safety Loss Prevention Officer, Pima County
Regional Wastewater Reclamation Department.**

- 4. PAUSE 4 PAWS**
- 5. AGENDA ADJUSTMENTS**

PRESENTATION/PROCLAMATION

- 6.** Presentation of a proclamation to Charlie Buchanan, CEO, Carmen Noriega, Director of Marketing and Communications, Gina Hansen, Director of Volunteer Resources, and Jennifer Brown, Volunteer Coordinator, Habitat for Humanity Tucson, proclaiming the day of Monday, October 6, 2025 to be: "WORLD HABITAT DAY IN PIMA COUNTY"

Motion by Chair Scott, seconded by Supervisor Allen, approved 4-0, Supervisor Heinz not present.
- 7.** Presentation of a proclamation to Peggy Gibson, proclaiming the week of September 17 through September 23, 2025 to be: "CONSTITUTION WEEK IN PIMA COUNTY"

Motion by Chair Scott, seconded by Supervisor Christy, approved 4-0, Supervisor Heinz not present.

8. Presentation of a proclamation to Fernando Sanchez, Mexican Head Consul; Lee Wong Medina, Mexican Consul Adscrito; Allan Perez, Guatemalan Consul; Alma Gallardo, Executive Director, Arizona Bilingual; Raul Aguirre, President/CEO, REA Media; Claudia Jasso, President/CEO, Amistades, Inc.; and Rob Elias, CEO, Hispanic Chamber of Commerce, proclaiming September 15 through October 15, 2025 to be: "HISPANIC HERITAGE MONTH"
- Motion by Chair Scott, seconded by Supervisor Cano, approved 4-0, Supervisor Heinz not present.**
9. Presentation of a proclamation to Sandra Otero and Francis Erunez, celebrating: "LOS JARRITOS MEXICAN FOOD"
- Motion by Chair Scott, seconded by Supervisor Allen, approved 4-0, Supervisor Heinz not present.**
10. Presentation of a proclamation to Cirilo Preciado and Delia Preciado, celebrating the: "31ST ANNIVERSARY OF MARISCOS CHIHUAHUA IN TUCSON"
- Motion by Chair Scott, seconded by Supervisor Allen, approved 4-0, Supervisor Heinz not present.**

11. CALL TO THE PUBLIC

Individuals wishing to participate telephonically at Call to the Public must contact the Clerk of the Board's Office at 520-724-8449, to register their request and obtain remote access information, by the deadline of Monday, September 15, 2025 at 5:00 p.m. Call to the Public shall be scheduled for one hour each meeting unless extended by a majority vote of the Board of Supervisors. Speakers shall have up to three minutes to speak. However, for any meeting where 20 or more individuals have submitted speaker cards, each speaker's time shall be limited to two minutes. Please be aware that you may not be called upon to speak if the time for Call to the Public expires and is not extended by a majority vote of the Board of Supervisors. eComments can also be submitted to COB_mail@pima.gov.

BOARD OF SUPERVISORS SITTING AS OTHER BOARDS

STADIUM DISTRICT BOARD

12. **Award**
- Award: Supplier Contract No. SC2500000504, Green Valley - Marana Auto Supply, Inc., d.b.a. NAPA Auto Parts - Marana (Headquarters: Marana, AZ) - Primary and Parts Authority, L.L.C. (Headquarters: New Hyde Park, NY) - Secondary, to provide for aftermarket automotive, truck and equipment parts. This supplier contract is for an initial term of one (1) year in the annual shared award amount of \$400,000.00 (including sales tax) and includes four (4) one-year renewal options. Funding Source: **Stadium District (0.12%), Fleet Service (89.48%), Transportation (0.62%), Regional Wastewater Reclamation (4.70%), Facilities**

Management General (0.12%), Parks and Recreation General (4.46%) and Sheriff's Department General (0.50%) Funds. Administering Department: Fleet Services.

Motion by Chair Scott, seconded by Supervisor Allen, approved 5-0.

13.

Award

Award: Supplier Contract No. SC2500000537, Sam Tell and Son, Inc. (Headquarters: Farmingdale, NY), to provide for commercial kitchen appliances, equipment and supplies. This supplier contract is for an initial term of one (1) year in the annual award amount of \$500,000.00 (including sales tax) and includes four (4) one-year renewal options.

Funding Source: **Stadium District/Kino Sports Complex** and Pima County Adult Detention Complex - Inmate Welfare Funds. Administering Department: Sheriff's Department.

Motion by Chair Scott, seconded by Supervisor Allen, approved 5-0.

SITTING AS THE BOARD OF SUPERVISORS

BOARD OF SUPERVISORS

15.

Board of Supervisors Representative Updates on Boards, Committees and Commissions and Any Other Municipalities

Informational only

DEVELOPMENT SERVICES

16.

Final Plat With Assurances

P24FP00012, Vail Crossings/Interstate 10, Lots 1-701, Block "1" and Common Areas "A" and "B". (District 4)

Motion by Supervisor Christy, seconded by Chair Scott, approved 5-0.

FINANCE AND RISK MANAGEMENT

17.

Financial Update

Discussion/Direction/Action regarding a financial update on the County's financial performance.

Board discussion

18. Affirmation of Board Policy D 22.14 - General Fund - Fund Balance

Discussion/Direction/Action: Reaffirming the 17 percent fund balance requirement restores the County's alignment with nationally recognized standards, preserves the County's strong credit standing, and provides the financial resilience necessary to navigate future uncertainties. Staff recommends continued application of the 17 percent reserve requirement for all future budget processes.

Motion by Chair Scott, seconded by Supervisor Allen, approved 5-0.

HUMAN RESOURCES

19. Adoption of Personnel Policy 8-124, Settlement of Employee Claims

Staff recommends adoption of Personnel Policy 8-124, Settlement of Employee Claims.

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

RECORDER

20. 2025 General Consolidated City/School District - Early Ballot Drop-Off Sites and Ballot Replacement Locations

RESOLUTION NO. 2025 - 38, of the Board of Supervisors, relating to elections; approving the early ballot drop-off sites and authorizing ballot replacement locations for the 2025 General Election.

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

CONTRACT AND AWARD

Community and Workforce Development

21. Lariat Village Propco, L.P., to provide an Affordable Housing Gap Funding Agreement, and Affordable Housing Restrictive Covenant for the Lariat Village Housing Project, term date 9/16/25 to 8/31/27, General Fund:

- A. Contract expense amount \$673,000.00 (PO2500025064)
- B. Contract revenue amount \$1,076,800.00 (CT2500000048)

Motion by Chair Scott, seconded by Supervisor Allen, approved 4-1, Supervisor Christy voted nay.

22. Habitat for Humanity Tucson, to provide an Affordable Housing Gap Funding Agreement and Affordable Housing Restrictive Covenant for the Mars Landing Homeownership Project, term date 9/16/25 to 8/31/27, General Fund, contract amount \$1,000,000.00 (PO2400017630)

Motion by Chair Scott, seconded by Supervisor Allen, approved 5-0.

23. Pima County Community Land Trust, to provide an Affordable Housing Gap Funding Agreement and Affordable Housing Restrictive Covenant for the Barrio Anita Casitas, term date 9/16/25 to 12/31/26, General Fund, contract amount \$234,316.00 (PO2500011202)
- Motion by Chair Scott, seconded by Supervisor Cano, approved 4-1, Supervisor Christy voted nay.**
24. International Sonoran Desert Alliance, Amendment No. 1, to provide for Curley School stabilization and efficiency improvements, extend contract term to 6/30/26 and amend contractual language, no cost (PO2400005004)
- Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.**

Detainee and Crisis Systems

25. NaphCare, Inc., Amendment No. 2, to provide for correctional health services, extend contract term to 9/30/27, amend contractual language and scope of services, General Fund, contract amount \$53,763,925.33 (PO2400003903)
- Motion by Chair Scott, seconded by Supervisor Allen, approved 5-0.**

Forensic Science Center

26. Apache County, Amendment No. 1, to provide for an intergovernmental agreement for medical examiner services, extend contract term to 6/30/29 and amend contractual language, contract amount \$200,000.00 revenue decrease (CTN-FSC-24-182)
- Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.**

Procurement

27. **Award**
- Award: Supplier Contract No. SC2500000504, Green Valley - Marana Auto Supply, Inc., d.b.a. NAPA Auto Parts - Marana (Headquarters: Marana, AZ) - Primary and Parts Authority, L.L.C. (Headquarters: New Hyde Park, NY) - Secondary, to provide for aftermarket automotive, truck and equipment parts. This supplier contract is for an initial term of one (1) year in the annual shared award amount of \$400,000.00 (including sales tax) and includes four (4) one-year renewal options. Funding Source: Stadium District (0.12%), Fleet Service (89.48%), Transportation (0.62%), Regional Wastewater Reclamation (4.70%), Facilities Management General (0.12%), Parks and Recreation General (4.46%) and Sheriff's Department General (0.50%) Funds. Administering Department: Fleet Services.
- Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.**

28.

Award

Award: Supplier Contract No. SC2500000537, Sam Tell and Son, Inc. (Headquarters: Farmingdale, NY), to provide for commercial kitchen appliances, equipment and supplies. This supplier contract is for an initial term of one (1) year in the annual award amount of \$500,000.00 (including sales tax) and includes four (4) one-year renewal options. Funding Source: Stadium District/Kino Sports Complex and Pima County Adult Detention Complex - Inmate Welfare Funds. Administering Department: Sheriff's Department.

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

29.

Award

Award: Supplier Contract No. SC2500000520, Climatec, L.L.C., d.b.a. Climatec (Headquarters: Phoenix, AZ), to provide for Edwards fire panels and related equipment. This supplier contract is for an initial term of one (1) year in the annual award amount of \$500,000.00 (including sales tax) and includes four (4) one-year renewal options. Funding Source: General Fund. Administering Department: Facilities Management.

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

30.

Award

Award: Multiple Supplier Contract No. SC2500000530, Graymar Environmental Services, L.L.C. (Headquarters: Moses Lake, WA), and Kary Environmental Services, Inc. (Headquarters: Mesa, AZ), to provide for pipe and tank cleaning Vactor truck services. This supplier contract is for an initial term of one (1) year in the shared annual award amount of \$610,000.00 (including sales tax) and includes four (4) one-year renewal options. Funding Source: WW Ops Fund. Administering Department: Regional Wastewater Reclamation.

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

31.

(Clerk's Note: Agenda Item Nos. 31 and 32 should be considered together.)

Award

Award: Supplier Contract No. SC2500000528, Gary's Towing and Salvage Pool, Inc. (Headquarters: Tucson, AZ), to provide for vehicle towing and auction services. This supplier contract is for an initial term of one (1) year in the annual award amount of \$800,000.00 and includes four (4) one-year renewal options. Funding Source: Sheriff's Department Special Revenue and General (\$16,000.00) Funds. Administering Department: Sheriff's Department.

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

32.

Award

Award: Customer Contract No. CT2500000053, Gary's Towing and Salvage Pool, Inc. (Headquarters: Tucson, AZ), to provide for vehicle towing and auction services. This customer contract is for an initial term of one (1) year with an estimated annual revenue amount of \$245,050.00 and includes four (4) one-year renewal options. Funding Source: Sheriff's Department Special Revenue and General Funds. Administering Department: Sheriff's Department.

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

33.

Award

Amendment of Award: Supplier Contract No. SC2400001783, Amendment No. 3, RWC International, L.L.C., d.b.a. RWC Group, to provide for International Truck parts, repair, and service. This amendment increases the annual award amount by \$150,000.00 from \$250,000.00 to \$400,000.00 for a cumulative not-to-exceed contract amount of \$650,000.00. The increase is due to the rise in unexpected maintenance and repairs of International Trucks. Funding Source: Fleet Services Fund. Administering Department: Fleet Services.

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

34.

Granite Construction Company, Amendment No. 3, to provide for the Eric Marcus Municipal Airport Runway Rehabilitation Project (P01-AJO, AZ) FAA Project No. 3-04-0001-006-2024 and extend contract term to 12/31/25, no cost (PO2400001551) Administering Department: Project Design and Construction

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

35.

PSOMAS, Inc., to provide for professional engineering services for the development of a Transportation Master Plan, HURF Fund, contract amount \$573,461.53 (PO2500025965) Administering Department: Transportation

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

Real Property

36.

Leon Washington Harris, Jr., to provide for Sales Agreement No. Sale-0152 and Special Warranty Deed for property located at 1416 W. Sunridge, a portion of Lot 103 of Canada Heights, Tax Parcel No. 225-06-0850, contract amount \$381,000.00 revenue (CT2500000054)

Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

Regional Wastewater Reclamation

37. Arizona Board of Regents on behalf of the University of Arizona, Amendment No. 2, to provide an intergovernmental agreement for membership in the Water and Environmental Technology (WET) Center, extend contract term to 9/30/26 and amend contractual language, RWRD Enterprise Fund, contract amount \$30,000.00 (PO2400007821)
- Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.**

GRANT APPLICATION/ACCEPTANCE

38. **Acceptance - Community and Workforce Development**
Arizona Department of Economic Security, Amendment No. 4, to provide for Housing Support Services, extend grant term to 6/30/26, amend grant language and scope of work, no cost (GA-CWD-70940)
- Motion by Chair Scott, seconded by Supervisor Cano, approved 4-1, Supervisor Christy voted nay.**
39. **Acceptance - Community and Workforce Development**
Arizona Department of Economic Security, Amendment No. 5, to provide for Housing Support Services, extend grant term to 6/30/26 and amend grant language, \$250,891.72 (GA-CWD-70940)
- Motion by Chair Scott, seconded by Supervisor Cano, approved 4-1, Supervisor Christy voted nay.**
40. **Acceptance - Community and Workforce Development**
Arizona Department of Economic Security, Division of Employment and Rehabilitation Services, Amendment No. 5, to provide for the WIOA Local Area Funding Allocations for workforce development activities for the following:
- Project/Grant Amount/Grant No.**
Adult/\$1,921,543.00/GA-CWD-82529
Youth Program/\$2,113,708.00/GA-CWD-82530
Dislocated Worker/\$1,965,588.00/GA-CWD-82531
Rapid Response/~~\$440,994.00~~ **\$195,997.00**/GA-CWD-93769
- Motion by Chair Scott, seconded by Supervisor Allen, approved as amended 5-0.**
41. **Acceptance - County Attorney**
City of Tucson, Amendment No. 1, to provide for the Edward Byrne Justice Assistance Grant to support public safety, extend grant term to 9/30/26 and amend grant language, no cost (GA-PCA-69983)
- Motion by Chair Scott, seconded by Supervisor Allen, approved 5-0.**

- 42. Acceptance - Environmental Quality**
United States Environmental Protection Agency, to provide for the FY 25 Air Pollution Control Program, \$542,030.00/\$781,000.00 General Fund match (G-DE-70921)
Motion by Chair Scott, seconded by Supervisor Cano, approved 4-1, Supervisor Christy voted nay.
- 43. Acceptance - Health**
Arizona Department of Health Services, to provide for the Title V Maternal and Child Health, Healthy Arizona Families, \$230,738.00 (G-HD-93283)
Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.
- 44. Acceptance - Health**
National Foundation for the Centers for Disease Control and Prevention, Inc., to provide for the Understanding and Preventing Drowning Project, \$99,960.01 (G-HD-92255)
Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.
- 45. Acceptance - Sheriff**
State of Arizona Office of the Arizona Attorney General, to provide for the Victims' Rights Program/Promote statutory compliance aimed at ensuring victims' access to justice, \$43,800.00 (G-SD-83772)
Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.
- 46. Acceptance - Sheriff**
State of Arizona Department of Public Safety, Amendment No. 4, to provide for the Arizona Vehicle Theft Task Force/Enhance law enforcement service concerning vehicle thefts and extend grant term to 6/30/26, \$123,772.00/\$26,228.00 General Fund match (GA-SD-70356)
Motion by Chair Scott, seconded by Supervisor Christy, approved 5-0.

***** HEARINGS *****

Individuals wishing to address the Board on a Public Hearing item, but wish to participate remotely, can contact the Clerk of the Board's Office at 520-724-8449, to obtain remote access information.

FRANCHISE/LICENSE/PERMIT

- 47. Hearing - Liquor License**
Job No. 352193, Maria Danielle Burgess, Circle K Store No. 9573, 55 E. Continental Road, Green Valley, Series 10, Beer and Wine Store, New License.
Motion by Chair Scott, seconded by Supervisor Christy, closed the public hearing and approved 5-0.

48.

Hearing - Liquor License

Job No. 354863, Dhara Devalkumar Patel, Quickmart 1, 4611 N. Flowing Wells Road, Tucson, Series 10, Beer and Wine Store, New License.

Motion by Chair Scott, seconded by Supervisor Christy, closed the public hearing and approved 5-0.

49.

Hearing - Liquor License

Job No. 355123, Luz Maria Acosta de Ramirez, Taco Giro, 13160 E. Colossal Cave Road, No. 100, Vail, Series 12, Restaurant, New License.

Motion by Chair Scott, seconded by Supervisor Christy, closed the public hearing and approved 5-0.

50.

Hearing - Liquor License

Job No. 355013, Jason Eugene Scott, Steak Rush, 5151 S. Country Club Road, Tucson, Series 6, Bar, Person Transfer.

Motion by Chair Scott, seconded by Supervisor Christy, closed the public hearing and approved 5-0.

51.

Hearing - Liquor License

Job No. 355662, Asher Amar, Hacienda del Lago, 14155 E. Via Rancho del Lago, Vail, Series 6, Bar, Person Transfer.

Motion by Chair Scott, seconded by Supervisor Christy, closed the public hearing and approved 5-0.

DEVELOPMENT SERVICES

52. (Clerk's Note: The County Administrator requests this item be continued to the Board of Supervisors' Meeting of October 14, 2025.)
Hearing - Comprehensive Plan Amendment
P23CA00001, PIMA COUNTY 2025 COMPREHENSIVE PLAN
UPDATE - PIMA PROSPERS
The Pima County 2025 Comprehensive Plan, known as Pima Prospers, will update the 2015 Comprehensive Plan (Co7-13-10). Pima Prospers contains background information, goals, policies, and implementation strategies addressing all content required by state statute for a comprehensive plan, as well as other elements including but not limited to economic development, flood control and drainage, wastewater reclamation, cultural resources, housing, neighborhoods and communities, and other services provided by the County. Pima Prospers also includes an amended land use legend, land use map, and rezoning and special area policies which govern land use for unincorporated Pima County; administrative sections and appendices are also included. On motion, the Planning and Zoning Commission voted 6-1 (Commissioner Maese voted NAY; Commissioners Becker, Tronsdal, and Truitt were absent) to recommend **APPROVAL SUBJECT TO AMENDMENT**. Staff recommends **APPROVAL**. (All Districts)

Meeting date: 10/14/2025

At the request of the County Administrator and without objection continued.

53. **Hearing - Rezoning Resolution**
RESOLUTION NO. 2025 - 39, P24CA00001, Wilmot 8890, L.L.C. - S. Wilmot Road Plan Amendment. Owner: Wilmot 8890, L.L.C. (District 2)
Motion by Supervisor Heinz, seconded by Supervisor Christy, closed the public hearing and approved 5-0.

54. **ADJOURNMENT**

ADDENDUM 1

PRESENTATION/PROCLAMATION

1. Presentation of a proclamation to Laurie Kierstead-Joseph, Assistant Vice Chancellor/Adult Basic Education for College and Career, Pima Community College, proclaiming the week of September 14 through September 20, 2025, to be: "NATIONAL ADULT EDUCATION & FAMILY LITERACY WEEK"

Motion by Chair Scott, seconded by Supervisor Allen, approved 4-0, Supervisor Heinz not present.

EXECUTIVE SESSION

2. Pursuant to A.R.S. §38-431.03(A)(3), for legal advice and discussion related to the legal ramifications of code text amendments.

Informational only

BOARD OF SUPERVISORS

3. **Executive Session**
Pursuant to A.R.S. §38-431.03(A)(3) and (4), for legal advice and direction related to Project Blue. (Districts 3 and 5)

Informational only

HUMAN RESOURCES

4. **Meet and Confer Memorandum of Understanding**
Staff recommends approval to extend the Memorandum of Understanding with American Federation of State, County and Municipal Employees (AFSCME) Arizona Local 449 through March 31, 2026.

Motion by Chair Scott, seconded by Supervisor Heinz, approved 5-0.

BOARD, COMMISSION AND/OR COMMITTEE

5. **Library Advisory Board**
 - Appointment of Patrick Andrews, to fill a vacancy created by Sharon Foltz. Term expiration: 6/30/29. (District 3)
 - Appointment of Frances Benavidez, to fill a vacancy created by Craig Kleine. Term expiration: 6/30/27. (District 3)
 - Appointment of Kathryn Thomas, to fill a vacancy created by Scott Lukomski. Term expiration: 6/30/29. (District 1)
Motion by Chair Scott, seconded by Supervisor Heinz, approved 5-0.

6.

Regional Wastewater Reclamation Advisory Committee

Appointment of Rebecca Perez, to replace Rob Kulakofsky. Term expiration: 3/1/29. (District 5)

Motion by Supervisor Cano, seconded by Chair Scott, approved 5-0.

CONSENT CALENDAR

Approval of the Consent Calendar

Motion by Chair Scott, seconded by Supervisor Allen, approved 5-0.

SPECIAL EVENT LIQUOR LICENSE/TEMPORARY EXTENSION OF PREMISES/ PATIO PERMIT/WINE FAIR/WINE FESTIVAL/JOINT PREMISES PERMIT APPROVED PURSUANT TO RESOLUTION NO. 2019-68

1. **Special Event**
 - John Walter Kenning, Santa Catalina Catholic Church, Santa Catalina Catholic Church Hall, 14380 N. Oracle Road, Tucson, September 16, 2025.
 - Carol A. Wagner Williams, Vail Preservation Society, Old Vail Post Office, 13105 E. Colossal Cave Road, Vail, September 19, 2025.
 - Stephen Paul Kindred, Green Valley Recreation, Inc., Green Valley Recreation - West Social Center, 1111 S. GVR Drive, Green Valley, September 13, 18 and 23, 2025.
 - Scott Thayer Somers, Rotary Club of Green Valley, GVR West Center, 1111 S. GVR Drive, Green Valley, October 18, 2025.

This item was approved on the Consent Calendar.

2. **Wine Fair/Wine Festival**

William Sanders, d.b.a. Desert Blossom Winery, Historic Canoa Ranch, 5375 S. I-19 Frontage Road, Green Valley, November 22, 2025 from 11:00 a.m. to 4:00 p.m.

This item was approved on the Consent Calendar.

SUPERIOR COURT

3. **Judge Pro Tempore Appointment**

Appointment of Judge Pro Tempore of the Superior Court for the period of September 29, 2025 through June 30, 2026: Mark Allan Hotchkiss

This item was approved on the Consent Calendar.

RATIFY AND/OR APPROVE

4. Minutes: August 5, 2025

This item was approved on the Consent Calendar.