



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: April 5, 2022

or Procurement Director Award: []

* = Mandatory, information must be provided

*Contractor/Vendor Name/Grantor (DBA):

United Way of Tucson and Southern Arizona, Inc.

*Project Title/Description:

Employees Care About Pima County (ECAP) 2022 Campaign

*Purpose:

United Way administers Pima County's ECAP campaign by providing agency education, ECAP trainings and materials as well as the accounting and distribution of County employees' financial contributions to charitable agencies and organizations.

The purpose of Amendment Three (3) is to update contractual language, extend the contract for one year, and add funding to allow United Way to continue to provide ECAP organization, implementation and fiscal administration services.

*Procurement Method:

Pursuant to D 29.6.C., Direct Selection approved by the County Administrator

*Program Goals/Predicted Outcomes:

United Way will provide County agency information, associated informational and fiscal administrative services for the 2022 ECAP Campaign and Defined Contribution Period.

*Public Benefit:

For 52 years, the ECAP program has provided funding for various assistance to our community. Pima County residents will continue to receive assistance through funds donated by County employees and distributed by United Way to employee-selected charitable agencies and organizations.

*Metrics Available to Measure Performance:

United Way will provide quarterly, mid-year and annual reports to include:

- 1. Total dollar amounts collected from County employees and distributed to employee-selected charitable agencies and organizations.
2. Total numbers and percentages of participating employees by County Department.
3. Total Amounts of funding distributed to each agency within Pima County.

*Retroactive:

The December 2021 ECAP pledge deadline was extended to accommodate employee participation opportunities. The final pledge totals were made available to the County late January, resulting in this amendment being retroactive to January 1, 2022.

TO: COB 3-22-2022 (1)
Vers: 13
pgs: 2

03-21 '22 PM02:21

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CED Contract Number (i.e., 15-123): 19-401

Amendment No.: 03 AMS Version No.: 13

Commencement Date: 01/01/2022 New Termination Date: 12/31/2022

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Amount This Amendment: \$ 40,595.10

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: General Fund _____

Funding from General Fund? Yes No If Yes \$ 40,595.10 % 100

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Marchelle Pappas

Department: Human Resources

Telephone: 724-2732

Department Director Signature: _____

Date: 3/21/2022

Deputy County Administrator Signature: _____

Date: _____

County Administrator Signature: _____

Date: 3/21/2022

Pima County Department of Community and Economic Development Administration

Project: EMPLOYEES CARE ABOUT PIMA COUNTY (ECAP) CAMPAIGN

Contractor: UNITED WAY OF TUCSON AND SOUTHERN ARIZONA, INC.
330 N. Commerce Park Loop, Suite 200
Tucson, Arizona 85754

Contract No.: CT-CED-19-401

Contract Amendment No.: Three (3)

Original Contract Term:	01-01-2019 – 12-31-2019	Orig. Contract Amount:	\$ 47,992.50
Termination Date Prior Amendment	12-31-2020	Prior Amendment Amount	\$ 47,978.70
Termination Date Prior Amendment 2	12-31-2021	Amendment 2 Amount	\$ 42,336.60
Termination Date This Amendment	12-31-2022	Amount This Amendment	\$ 40,595.10
		Revised Contract Amount:	\$178,902.90

PROFESSIONAL SERVICES CONTRACT AMENDMENT NO. THREE (3)

1. Background and Purpose.

1.1. **Background.** On June 18, 2019, Pima County (“County”) executed the above-referenced Contract with United Way of Tucson and Southern Arizona, Inc. (“Contractor”) to administer the annual Employees Combined Appeal Program, now known as the Employees Care About Pima County (ECAP Campaign). On February 18, 2020, County executed Amendment One to the referenced Contract to clarify and update terms for the 2020 Defined Contribution Period. On February 16, 2021, County executed Amendment Two to the referenced Contract to clarify and updated terms for the 2021 Defined Contribution Period.

1.2. **Purpose.** County requires additional organization, publicity, associated information services and fiscal administrative services for the 2022 Defined Contribution Period. County has reviewed Contractor’s performance and finds it satisfactory. County and Contractor agree to increase the contract amount to allow payment for the continued provision of assistance with the 2022 Employees Care About Pima County (“ECAP”) Program during the extended term of the Contract.

2. Glossary of Program Terms. The following definitions are amended:

2.1 **ECAP Campaign** is amended to add:

For the fourth term of this contract, the **2022 ECAP Campaign** is FY 2021–2022 = July 1, 2021 through June 30, 2022.

2.2 **Defined Contribution Period** is amended to add:

The 2022 Defined Contribution Period is January 1, 2022 through December 31, 2022.

3. Term. County is exercising the third extension option to renew the contract for one additional year commencing on January 1, 2022 and terminating on December 31, 2022. If the commencement date is before the signature date of the last party to execute this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

4. **Compensation and Payment.** The table in paragraph 6.2 is deleted and replaced with the following:

Contract Year/Contract Term	Estimated Payment to Contractor
January 1 – December 31, 2019	\$47,992.50
January 1 – December 31, 2020	\$47,978.70
January 1 – December 31, 2021	\$42,336.60
January 1 – December 31, 2022	\$40,595.10

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

Date

ATTEST:

Clerk of the Board

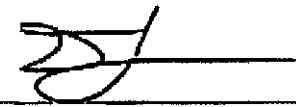
Date

APPROVED AS TO CONTENT:



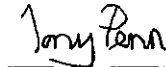
Cathy Bohland, Director
Human Resources

APPROVED AS TO FORM:



Deputy County Attorney
Daniel Jurkowitz

CONTRACTOR

CB 

Authorized Officer Signature

Tony Penn President/CEO
Printed Name and Title

03 / 17 / 2022

Date