



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: May 7, 2024

or Procurement Director Award: ☐

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

U.S. Department of Homeland Security's Federal Emergency Management Agency (DHS/FEMA)

***Project Title/Description:**

Emergency Food & Shelter Program (EFSP) Phase 41

***Purpose:**

Funds will be used to purchase food and shelter and assistance in the payment of rent/mortgage and utilities, to supplement and expand current available resources for Pima County residents facing homelessness. Eligible costs categories are limited to served meals, other foods, mass shelter, other shelter, rent/mortgage assistance, and utility assistance.

Attachment: Award Letter

Indirect cost: N/A

***Procurement Method:**

The grant award did not require the Pima County Attorney Office review or signature.

***Program Goals/Predicted Outcomes:**

To prevent eviction and foreclosure in Pima County.

***Public Benefit:**

Funding will help alleviate poverty, prevent homelessness, and prevent disruption in the well-being of individuals, children and families as a whole while promoting self-sufficiency to Pima County residents.

***Metrics Available to Measure Performance:**

The FEMA EFSP National Board requires a Final Report to be submitted by each Local Recipient Organization receiving Phase 41 funding with number of assisted individuals and/or households served in each eligible cost category.

***Retroactive:**

Yes. Received the Award Letter from FEMA on March 22, 2024. The negative impact of not approving this grant is low-income Pima County residents would not receive rent and mortgage assistance.

6MI approved
PZ 4/17/24

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☒ Award ☐ Amendment

Document Type: GTAW Department Code: CR Grant Number (i.e., 15-123): 24-139
Commencement Date: 10/1/22 Termination Date: 12/31/24 Amendment Number: N/A
☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 406,537

*All Funding Source(s) required: Federal Emergency Management Agency (FEMA)

*Match funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☒ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
United Way Worldwide

Contact: Marcos Ysmael

Department: Community Workforce & Development

Telephone: 724-2462

Department Director Signature: _____ Date: 4/12/2024

Deputy County Administrator Signature: _____ Date: 15 Apr 2024

County Administrator Signature: _____ Date: 4/18/2024

Your jurisdiction has been selected to receive an award under Phase 41 of the Emergency Food and Shelter Program (EFSP) based upon the available statistics. Congress has appropriated \$130,000,000 to supplement and expand emergency food and shelter programs. Your jurisdiction's award is based upon your jurisdiction's total number of unemployed as compared to the total number of unemployed in all qualifying jurisdictions. Your I.D.#, award amount and maximum administrative allowance are indicated below:

Pima County

ID# : 41-0272-00

Total Award : \$406,537.00

Amount available FROM ABOVE for administrative allowance : \$8,131.00

The award to the EFSP of \$130,000,000 for Phase 41 (Fiscal Year 2023) is level funding based on the award received in Phase 40 (Fiscal Year 2022) Please remember that EFSP funding is appropriated annually, and the program can receive level funding, be increased or be decreased each year. Your jurisdiction's award is directly related to the average number of unemployed individuals for the time period used for Phase 41 (November 2022 – October 2023). Your Congressional Representatives have been notified of this award.

Phase 41 Local Board Plan materials, including instructions in the EFSP Website Guide for completing and submitting the plan electronically, can be found on the website, efsp.unitedway.org. You will need to access the information by using your login credentials that were provided to all Local Board members and LROs. If you have forgotten your login information, go to the website and click on forgot password. After providing the email that is registered with EFSP, the password will be sent to you. If you did not receive your login information, please contact National Board staff at efsp@uww.unitedway.org.

If they have not already done so, your Local Board should immediately begin your processes including the advertisement of funds, application process and decision-making process. Please remember that your jurisdiction's Final Reports for Phases 37, 38 and CARES must be received along with spreadsheets and documentation for LROs, if requested, before funds for Phase 41 can be released. Agencies that participated in EFSP in past phases and have outstanding compliance exceptions in any phase, including phases 37, 38 and CARES, must resolve them before funds can be released. Payments cannot be made to agencies with outstanding compliance exceptions.

Local Boards must ensure that agencies selected for funding meet the requirements on the Local Recipient Organization (LRO) Certification Form and should ensure that all selected LROs sign the Phase 41 LRO Certification and/or Fiscal Agent/Fiscal Conduit form. LROs must submit the LRO Certification and/or Fiscal Agent/Fiscal Conduit forms to the National Board. In addition, in selecting agencies for funding, Local Boards should ensure that agencies selected have the capacity to either charge back or expend Phase 41 funding during the jurisdiction's selected spending period. Agencies selected must be able to completely and accurately obtain, retain and submit (if requested) the required expenditure documentation with their Final Reports and required spreadsheets. Please refer to the Recommendation Letter for LROs with outstanding compliance problems or that have previously returned funds.

In keeping with the emergency nature of this award, the award materials include a due date for the Local Board Plan to be received by the National Board. Jurisdictions that do not submit their Local Board Plans by the specified due date risk losing the funds.

Please contact the National Board staff at efsp@uww.unitedway.org or (703) 706-9660 if you have any questions or need assistance in preparing your plan.

Phase 41 Local Board Plan

Due date for submission: April 30, 2024Jurisdiction: **Pima County, AZ, Local Board ID# 0272-00**Award Amount: **\$406,537**

Phase 41 start date: 10/01/2022

The administrative allowance of \$8,131 is included in the award amount.**Local Board ID: 027200****Spending Period Extension Request** If extension date is not selected, the end date for this spending period will be 12/31/2024.

<input type="checkbox"/> November 30, 2022	<input type="checkbox"/> December 31, 2022	<input type="checkbox"/> January 31, 2023	<input type="checkbox"/> February 28, 2023
<input type="checkbox"/> March 31, 2023	<input type="checkbox"/> April 30, 2023	<input type="checkbox"/> May 31, 2023	<input type="checkbox"/> June 30, 2023
<input type="checkbox"/> July 31, 2023	<input type="checkbox"/> August 31, 2023	<input type="checkbox"/> September 30, 2023	<input type="checkbox"/> October 31, 2023
<input type="checkbox"/> November 30, 2023	<input type="checkbox"/> December 31, 2023	<input type="checkbox"/> January 31, 2024	<input type="checkbox"/> February 29, 2024
<input type="checkbox"/> March 31, 2024	<input type="checkbox"/> April 30, 2024	<input type="checkbox"/> May 31, 2024	<input type="checkbox"/> June 30, 2024
<input type="checkbox"/> July 31, 2024	<input type="checkbox"/> August 31, 2024	<input type="checkbox"/> September 30, 2024	<input type="checkbox"/> October 31, 2024
<input type="checkbox"/> November 30, 2024	<input checked="" type="checkbox"/> December 31, 2024		

* Native American representative required on Local Board *

The Local Board certifies that public notice of availability of these funds appeared in print in the **AZ Daily Star** on **03/05/2024**

The advertisement appeared at least 10 business days prior to our Local Board's allocation decision.

The Local Board will meet: **semiannually**. We understand that if meeting semiannually, copies of meeting minutes must **be included with the Phase 41 Final Report**.Our Local Board ☐ does (copy attached) ☒ does not have additional requirements beyond those of the National Board (select one).

As the chair of the Local Board, I certify that the Local Board meets the requirements as stated on the Local Board Certification Form and that the above information and all information provided on the attached forms and via the EFSP website are correct. Our Local Board understands that all parties will be held accountable for complying with the provisions of the grant as well as full compliance with applicable requirements of all other Federal laws, Executive Orders, regulations, and policies governing this program, including those not specifically stated in the Manual and the accompanying Phase 41 Responsibilities and Requirements Manual.

Pima County, AZ, Local Board ID# 0272-00**Signature of Local Board Chair:**

DocuSigned by:



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Date: 4/13/2024

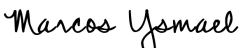
Print Name of Local Board Chair: Tim Kromer

NOTE: Indicate below at least one alternate authorized signature which is acceptable for the processing of your jurisdiction's paperwork, i.e., Local Board Plans, Second Payment Requests, etc., to be used in the absence of the Local Board Chair. Alternate signatories must be members of the Local Board or the Local Board contact. Submission of any type of documentation from an unauthorized signer will not be processed.

Marcos Ysmael

Print Name

DocuSigned by:



78492B262743410...

Signature

Print Name

Signature

Board Contact

Position with Local Board

Position with Local Board



FEMA



American
Red Cross



Catholic
Charities
USA



The Jewish Federations
OF NORTH AMERICA



The National Council of the
Churches of Christ in the USA



EMERGENCY FOOD AND SHELTER NATIONAL BOARD PROGRAM

Phase 41
FY 2023
PL 117-328
\$130,000,000

PROGRAM OVERVIEW

The Emergency Food and Shelter National Board Program (EFSP) is a Federal program administered by the U.S. Department of Homeland Security's Federal Emergency Management Agency (DHS/FEMA). It has been entrusted through the McKinney-Vento Homeless Assistance Act (PL 100-77) "to supplement and expand ongoing efforts to provide shelter, food and supportive services" by local social service organizations for people across our Nation who are hungry, homeless, and in economic crisis.

A National Board, chaired by FEMA, with representatives from American Red Cross; Catholic Charities USA; The Jewish Federations of North America; National Council of the Churches of Christ in the USA; The Salvation Army; and United Way Worldwide, governs the EFSP. The National Board has selected United Way Worldwide to serve as Secretariat and Fiscal Agent to the National Board.

The following National Board operating principles remain in force for Fiscal Year 2023:

- *Efficiency*—fiscal administration, reporting and procedural guidance to Local Boards and LROs
- *Accountability*—good steward of taxpayers' dollars through reasonable oversight and transparency
- *Responsiveness*—prioritize the allocation of supplemental funds to the neediest areas in the nation
- *Partnership*—promote and strengthen collaboration between non- profit organizations and public sector
- *Facilitating*—maximizing appropriate local decision-making through clear guidance and training

The original authorizing legislation (PL 100-77) of the EFSP specifically calls for "sensitivity to the transition from temporary shelter to permanent homes and attention to the specialized needs of homeless individuals with mental and physical disabilities and illness and to facilitate access for homeless individuals to other sources of services and benefits". In accordance with the legislation, the National Board encourages Local Boards to place special emphasis on identification of and assistance to the elderly, families with children, Native Americans, and veterans in addition to the mentally and physically disabled. The authorization, as revised (PL 102-550) in 1992, requires that a homeless or formerly homeless person be a member of each EFSP Local Board.

This year's award of \$130,000,000 brings the total distributed to more than \$6.5 billion over the program's 40-year history. In funded jurisdictions, Local Boards, similar in composition to the National Board, advertise the availability of the funds; establish priorities among community needs; award funds to non-profit and government emergency food and shelter agencies; and, help monitor program compliance.

Funded agencies, known as "**Local Recipient Organizations**" (LROs), use EFSP supplemental funds for mass shelter, mass feeding, food distribution through food pantries and food banks, up to 90 days (3 months) of utility payments to prevent service cut-offs, and up to 90 days (3 months) rent/mortgage assistance to prevent evictions or assist people leaving shelters to establish stable living conditions. In the most recently completed phase of funding, over 8,600 local non-profit and government agencies have received EFSP funds in nearly 2,400 jurisdictions nationwide.

Jurisdictions that qualified for awards were chosen based on the following criteria:

1. most current 12-month national unemployment rates;
2. total number of unemployed within a civil jurisdiction;
3. total number of individuals below the poverty level within a civil jurisdiction; and,
4. the total population of the civil jurisdiction.

More specifically, jurisdictions were selected to receive funding during Phase 41 according to one of the following thresholds:

- Jurisdictions, including balance of counties, with 300 or more unemployed and a 3.6% rate of unemployment.
- Jurisdictions, including balance of counties, with 300 or more unemployed and a 11.6% rate of poverty.

Poverty data was used to compensate for the fact that many in need are not shown in published unemployment statistics. Poverty data used for Phase 41 was obtained from the U. S. Bureau of the Census based on the data collected in the American Community Survey (5-year estimates, 2017 – 2021); the U.S. Bureau of Labor Statistics provided the most recent unemployment data.

With the receipt of the \$130,000,000 for use in FY 2023 (Phase 41), the National Board is again reserving a portion of these funds for the State Set-Aside (SSA) Committee process. This process allows for additional flexibility in selecting jurisdictions for funding. The National Board **requires** prior to selecting jurisdictions for funding, that the SSA Committee considers jurisdictions:

- that previously qualified for the program, but no longer meet the established formula and demonstrate high levels of need;
- with unusually high levels of unemployment or poverty, but do not meet the minimum 300 unemployed threshold;
- that have pockets of homelessness or poverty and do not qualify for direct funding; and/or,
- that are experiencing recent negative economic changes, such as plant closings.

Through direct and SSA awards, each state receives a minimum of \$250,000.

The National Board will issue grants to LROs awarded funding by Local Boards. However, LROs failing to report and document expenditures under all previous phases of the program, including Phases 37, 38 and CARES, will not be eligible for funding in Phase 41, until any known outstanding program compliance exceptions are reconciled. The required Final Reports must be received prior to the release of funding. First payments will be made to eligible LROs; second payments will be made upon successful completion of the Phases 37, 38 and CARES Final Reports and, as required, any National Board Reallocations compliance review process, including the resolution of any compliance issues in any jurisdiction in which the LRO received funds.