



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 09/19/17

Title: Recommendation for Contract Award for Homeless Veterans Reintegration Program Outreach for Program Year 2017-2018

Introduction/Background:

On Monday, July 3, 2017, the Pima County Community Services, Employment and Training Department (CSET) released the Request for Proposal (RFP) RFP-CSET-HVRP-2017-11 "Homeless Veterans Reintegration Program Outreach" for Program Year 2017-2018. The RFP solicitation was for CSET to identify and select, through a competitive procurement process, an organization who is qualified to provide specialized outreach to homeless veterans for the Homeless Veterans Reintegration Program (HVRP) grant. HVRP is a one-year competitive grant awarded to Pima County by the U.S. Department of Labor. The HVRP program will provide 100 participants with assistance to enter employment and career training. Of those, 20 will be chronically homeless veterans, 10 will be homeless female veterans, 10 will be homeless veterans with families, and 30 will be formerly incarcerated veterans. This RFP is focused on obtaining an Outreach Specialist who will recruit unsheltered homeless veterans. CSET issued the attached formal notice on August 9, 2017 to the proposers to notify for them of the contract award recommendation that is contingent on federal funding and the Pima County Board of Supervisors' approval.

Discussion:

Pima County CSET has a need for an organization to provide 720 hours of outreach by March 31, 2018.

1. Prior to the initiation of outreach the selected provider will:
 - a) Meet with the assigned Program Manager for HVRP to establish the specific work objectives and outreach strategy.
 - b) Become familiar with specific protocols, requirements and offerings for the HVRP grant.
 - c) Finalize the strategy and obtain the approval from the Program Manager to proceed.
2. Provide outreach services to at least 60 unsheltered homeless veterans to encourage them to engage with HVRP.
3. Work with the Pima County Program Manager to coordinate referral and enrollment of at least 30 unsheltered homeless veterans into the Homeless Veterans Reintegration Program, as well as other appropriate programs to help them end their homelessness.
4. Participate in the grant evaluation component.

Conclusion:

The RFP Review Committee assigned points to each Proposal submitted on the basis of the following evaluation criteria:

1. Reasonableness of proposed costs (10 points).
2. Relevance of experience working with unsheltered homeless veterans (30 points).
3. Demonstrated understanding of best practices in outreach to chronically homeless veterans (20 points).
4. Demonstrated knowledge of the homeless Continuum of Care, veterans' benefits, and social services available in the community (20 points).
5. Quality of an in-person interview discussion as to how the Scope of Work above will be approached (20 points).

Recommendation:

Pima County Community Services, Employment and Training staff recommends that the Pima County Board of Pima County Community Services, Employment and Training staff recommends that the Pima County Board of Supervisors approve the Award Recommendation as follows:

1. Award

Award of Contract for the Homeless Veterans Reintegration Program Outreach in the total award amount of \$24,378.00. Funding Source: U.S. Department of Labor (DOL).

Homeless Veterans Reintegration Program Outreach
Organization Name/Recommendation

1. SER - Jobs for Progress of Southern Arizona, Inc./\$24,378.00

Fiscal Impact:

No General Funds will be used. The following federal funding source will be used:

\$24,378.00 U.S. Department of Labor Homeless Veterans Reintegration Program grant.

Board of Supervisor District:

- 1 2 3 4 5 All

Department: Community Services, Employment & Training Telephone: 520-724-6766

Department Director Signature/Date: *Charles Lay* 8/29/17

Deputy County Administrator Signature/Date: *Jeff* 8/30/17

County Administrator Signature/Date: *C. Duckert* 8/31/17



**NOTICE OF RECOMMENDATION FOR AWARD
Homeless Veterans Reintegration Program Outreach
Program Year 2017-2018**

The Pima County Community Services, Employment and Training Department (CSET) hereby issues formal notice to respondents to RFP-CSET-HVRP-2017-11 Homeless Veterans Reintegration Program Outreach for Program Year 2017-2018 to provide specialized outreach to homeless veterans for the Homeless Veterans Reintegration Program (HVRP) grant.

Recommendations are contingent on federal funding and Pima County Board of Supervisors approval.

RECOMMENDATIONS ARE AS FOLLOWS:

SER – Jobs for Progress of Southern Arizona, Inc.

PARTICIPATING ORGANIZATIONS NOT RECOMMENDED:

Epidaurus dba Amity Foundation

Old Pueblo Community Services

Protests must be filed in accordance to the Pima County Procurement Code - Protests Procedures, § Section 11.20.010. The written protest must be emailed to Anna.Cunes@pima.gov on or before Wednesday, August 16, 2017 at 3 p.m. Visit https://www.municode.com/library/az/pima_county/codes/code_of_ordinances?nodeId=TIT11PICOPRCO for information.

Issued By: Charles Casey

Telephone Number: 520-724-6742

This notice is in compliance with Pima County Procurement Code §§11.12.010, 11.12.020, and 11.20.010C.

xc: Pima County Procurement
Fax: 520.791.6509