



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 04/21/20

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Cox Arizona Telcom, LLC and Pacific Office Automation

***Project Title/Description:**

Cox WAN Library Internet Service E-Rate Category One

***Purpose:**

Amendment of Awards: Multiple Master Agreements (see below), Amendment No. 03. This amendment exercises the three-year renewal option to extend the termination date to 06/30/23. No additional funds required at this time. Two (2) one-year renewal options remain.

Administering Department: Information Technology.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.060, Emergency and other limited competition procurement, on 03/17/15, the Board of Supervisors approved an award of contract for an initial term of five (5) years in the cumulative amount of \$1,923,400.00 broken out between Master Agreements: MA-PO-15-266 (WAN Services) for \$1,555,360.00; MA-PO-15-268 (WAN Services - Ajo Library Only) for \$135,000.00; and MA-PO-16-292 (E-Rate Category One Wide Area Network *WAN* and Internet Services) for \$233,040.00, which included one (1) additional three-year term and two (2) one-year renewal options.

The Procurement Officer approved Amendment No. 01, which changed the vendor's legal name on Master Agreements MA-PO-15-266 and MA-PO-16-292 from Cox Communications Arizona, LLC to Cox Arizona Telcom, LLC effective 10/30/17, and on MA-PO-15-268 from Trans-West Network Solutions to Pacific Office Automation effective 03/15/18.

On 12/18/18, the Board of Supervisors approved Amendment No. 02, for a one-time increase in the amount of \$4,688,492.00 split between: MA-PO-15-266 in the amount of \$2,828,940.00 for a cumulative contract amount of \$4,384,300.00; MA-PO-15-268 in the amount of \$324,000.00 for a cumulative contract amount of \$459,000.00; and MA-PO-16-292 in the amount of \$1,535,552.00 for a cumulative contract amount of \$1,768,592.00, for a combined total of \$6,611,892.00. Additional funds were required to support high usage and increased demand of internet speed.

PRCUID: 170928

Attachment: Master Agreements

***Program Goals/Predicted Outcomes:**

Provide Pima County Libraries with Internet services.

***Public Benefit:**

Better serve public with faster broadband internet services.

***Metrics Available to Measure Performance:**

Reviewing Internet statistics and reports for maintenance.

***Retroactive:**

No

Procure Dept 03/17/20 #0949

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): Multiple MA's

Amendment No.: 03 AMS Version No.: 22,09,12

Effective Date: 07/01/20 New Termination Date: 06/30/23

Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** Library District Ops

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % 0

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Eric Welch, Procurement Officer

Department: Procurement Telephone: 520-724-9510

Department Director Signature/Date: [Signature] 03/10/2020

Deputy County Administrator Signature/Date: [Signature] 3/10/2020

County Administrator Signature/Date: [Signature] 3/10/2020
(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No.: 15000000000000000266

MA Version: 22

Page: 4 of 6

Description: COX WAN Services - E-Rate Category One

I	Pima County Procurement Department
S	130 W. Congress St. 3rd Fl
S	Tucson AZ 85701
U	Issued By: ERIC WELCH
E	Phone: 5207249510
R	Email: eric.welch@pima.gov

T	Initiation Date: 07-01-2020
E	Expiration Date: 06-30-2023
R	
M	NTE Amount: \$3,792,777.02
S	Used Amount: \$989,780.24

V	Cox Arizona Telcom LLC	Contact: Michael S Young
E	1440 E 15th Street	Phone: 520-867-7443
N	Tucson AZ 85719	Email: michael.young3@cox.com
D		Terms: 0.00 %
O		Days: 30
R		

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason:	
Amendment No.03 exercises the three-year renewal option to extend the termination date to 06/30/23. No additional funds required at this time. Two (2) one-year renewal options remain.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 1500000000000000266

MA Version: 22

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Line	Description					
1	Caviglia- Arivaca Library @ 100 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$657.00			
2	Dewhirst- Catalina Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
3	Dusenberry-River Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
4	Eckstrom-Columbus Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
5	El Pueblo Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
6	El Rio Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
7	Flowing Wells Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
9	Himmel Park Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
10	Joyner-Green Valley Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
11	Kirk-Bear Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
12	Martha Cooper Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
13	Miller-Golf Links Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
14	Mission Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
15	Murphy-Wilmot Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
16	Nanini Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
17	Oro Valley Public Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
18	Quincie Douglas Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
19	Sahuarita Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			
20	Sam Lena South Tucson Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			



MASTER AGREEMENT DETAILS

Master Agreement No: 15000000000000000266

MA Version: 22

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Line	Description					
21	Santa Rosa Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
22	Southwest Library @ 100 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$509.00			
23	Wheeler Taft Abbett Sr Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
24	Woods Memorial Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
25	Valencia Library @ 1000 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,621.00			
26	Data Host Connection					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$4,527.00			
27	PCard Interface ONLY					
	Service Contract Amt (Not-To-Exceed)			Service From	Service To	
	0.00			2020-07-01	2023-06-30	
28	Sales Tax Only					
	Service Contract Amt (Not-To-Exceed)			Service From	Service To	
	0.00			2020-07-01	2023-06-30	
29	FREE FORM LINE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			
30	Ellie Towne @ 200 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$584.00			
31	Southeast Library @ 600 Mbps					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MO	\$1,176.00			



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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CONTRACT EXECUTION

Master Agreement No: 1500000000000000266

MA Version: 22

Page: 1 of 6

Description: COX WAN Services - E-Rate Category One

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 07-01-2020				
	130 W. Congress St. 3rd Fl		Expiration Date: 06-30-2023				
	Tucson AZ 85701						
	Issued By: ERIC WELCH						
	Phone: 5207249510						
	Email: eric.welch@pima.gov						
			<table border="1"><tr><td>NTE Amount:</td><td>\$591,522.98</td></tr><tr><td>Used Amount:</td><td>\$591,522.98</td></tr></table>	NTE Amount:	\$591,522.98	Used Amount:	\$591,522.98
NTE Amount:	\$591,522.98						
Used Amount:	\$591,522.98						

V E N D O R	Cox Communications Arizona LLC	Contact:	Dan Nevels
	PO Box 53249	Phone:	520-867-7426
		Email:	Dan.Nevels@cox.com
	Phoenix AZ 85072-3249	Terms:	0.00 %
		Days:	30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid

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MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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CONTRACT EXECUTION

Master Agreement No: 15000000000000000268

MA Version: 9

Page: 1 of 4

Description: Library WAN Service - E-Rate Category One

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 07-01-2020				
	130 W. Congress St. 3rd Fl		Expiration Date: 06-30-2023				
	Tucson AZ 85701						
	Issued By: ERIC WELCH						
	Phone: 5207249510						
	Email: eric.welch@pima.gov						
			<table border="1"><tr><td>NTE Amount:</td><td>\$416,250.00</td></tr><tr><td>Used Amount:</td><td>\$63,000.00</td></tr></table>	NTE Amount:	\$416,250.00	Used Amount:	\$63,000.00
NTE Amount:	\$416,250.00						
Used Amount:	\$63,000.00						

V E N D O R	Pacific Office Automation	Contact:	Dave Courter
	4501 E McDowell Rd	Phone:	520-745-0990
	Phoenix AZ 85008	Email:	service58@pacificoffice.com
		Terms:	0.00 %
		Days:	30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
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MASTER AGREEMENT DETAILS

Master Agreement No: 15000000000000000268

MA Version: 9

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Line Description

1	Free Form Line Item Discount 0.0000 %	UOM	Unit Price \$0.00	Stock Code	VPN	MPN
2	Salazar-Ajo Library @ 50 Mbps Discount 0.0000 %	UOM MO	Unit Price \$2,250.00	Stock Code	VPN	MPN



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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CONTRACT EXECUTION

Master Agreement No: 15000000000000000268

MA Version: 9

Page: 3 of 4

Description: Library WAN Service - E-Rate Category One

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 07-01-2020				
	130 W. Congress St. 3rd Fl		Expiration Date: 06-30-2023				
	Tucson AZ 85701						
	Issued By: ERIC WELCH						
	Phone: 5207249510						
	Email: eric.welch@pima.gov						
		<table border="1"><tr><td>NTE Amount:</td><td>\$42,750.00</td></tr><tr><td>Used Amount:</td><td>\$42,750.00</td></tr></table>		NTE Amount:	\$42,750.00	Used Amount:	\$42,750.00
NTE Amount:	\$42,750.00						
Used Amount:	\$42,750.00						

V E N D O R	TRANS-WEST NETWORK SOLUTIONS	Contact: MARIA MITCHELL
	5202 S 39th St, Ste A	Phone: 602-437-3010
	Phoenix AZ 85040	Email: MMITCHELL@TWNS.COM
		Terms: 0.00 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid

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MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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CONTRACT EXECUTION

Master Agreement No: 1600000000000000292

MA Version: 12

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Description: COX Library Internet Service -

E-Rate Category One

I	Pima County Procurement Department
S	130 W. Congress St. 3rd Fl
S	Tucson AZ 85701
U	Issued By: ERIC WELCH
E	Phone: 5207249510
R	Email: eric.welch@pima.gov

T	Initiation Date: 07-01-2020
E	Expiration Date: 06-30-2023
R	
M	NTE Amount: \$1,638,861.91
S	Used Amount: \$338,448.00

V	Cox Arizona Telcom LLC	Contact:	Michael S Young
E	1440 E 15th Street	Phone:	520-867-7443
N	Tucson AZ 85719	Email:	michael.young3@cox.com
D		Terms:	0.00 %
O		Days:	30
R			

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
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MASTER AGREEMENT DETAILS

Master Agreement No: 16000000000000000292

MA Version: 12

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Line Description

2	PCard Interface ONLY Service Contract Amt (Not-To-Exceed) 0.00		Service From 2020-07-01	Service To 2023-06-30		
3	Sales Tax ONLY Service Contract Amt (Not-To-Exceed) 0.00		Service From 2020-07-01	Service To 2023-06-30		
4	Pima County Library Data Center 4000 Mbps Discount 0.0000 %	UOM EA	Unit Price \$10,256.00	Stock Code	VPN	MPN



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 1600000000000000292

MA Version: 12

Page: 1 of 4

Description: COX Library Internet Service -

E-Rate Category One

I S S U E R	Pima County Procurement Department 130 W. Congress St. 3rd Fl Tucson AZ 85701 Issued By: ERIC WELCH Phone: 5207249510 Email: eric.welch@pima.gov
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T E R M S	Initiation Date: 07-01-2020 Expiration Date: 06-30-2023 <table><tr><td>NTE Amount:</td><td>\$129,730.09</td></tr><tr><td>Used Amount:</td><td>\$129,730.09</td></tr></table>	NTE Amount:	\$129,730.09	Used Amount:	\$129,730.09
NTE Amount:	\$129,730.09				
Used Amount:	\$129,730.09				

V E N D O R	Cox Communications Arizona LLC PO Box 53249 Phoenix AZ 85072-3249 Contact: Dan Nevels Phone: 520-867-7426 Email: Dan.Nevels@cox.com Terms: 0.00 % Days: 30
----------------------------	---

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.