



Contract Number: CT-CD-14 X 109-01  
Effective Date: 6-17-14  
Term Date: 12-31-15  
Cost: 4/24,238.39  
Revenue: \_\_\_\_\_ NTE: \_\_\_\_\_  
Total: \_\_\_\_\_  
Action: 10-1-15  
Renewal By: \_\_\_\_\_  
Term: 12-31-15  
Reviewed by: JH

## **BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

Requested Board Meeting Date: June 17, 2014

### **ITEM SUMMARY, JUSTIFICATION &/or SPECIAL CONSIDERATIONS:**

Authorization of contract CT-CD 1400000000000000109 between the Town of Marana and Pima County Community Development and Neighborhood Conservation Department (CDNC) to approve the Contract Amendment to extend the Contract expiration date to 12/31/2015, and increase the contract by \$124,238.39 for the Management and Implementation of CDBG expenses covered by the IGA made available from additional HUD funds. The new contract amount is \$209,738.39

CONTRACT NUMBER (If applicable): 1400000000000000109

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### **STAFF RECOMMENDATION(S):**

Staff recommends approval by the Board of Supervisors

CORPORATE HEADQUARTERS: Tucson, AZ

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Ver. 5  
Vendor: 1

To: COB- 6-4-14  
Agenda 6-17-14  
(2)

**CLERK OF BOARD USE ONLY: BOX M.G.**

**ITEM NO.**

**PIMA COUNTY COST: \$124,238.39 and/or REVENUE TO PIMA COUNTY \$**

**FUNDING SOURCE(S) CDBG Federal - HUD**

*(i.e. General Fund, State Grant Fund, Federal Fund, Stadium D. Fund, etc.)*

**Advertised Public Hearing:**

☐

**YES**

☒

**NO**

**Board of Supervisors District:**

1

☒

2

☐

3

☐

4

☐

5

☐

All

☐

**IMPACT:**

**IF APPROVED:**

County shall authorize contract CT-CD 14000000000000000109 between the Town of Marana and Pima County Community Development and Neighborhood Conservation Department (CDNC) to approve the Contract Amendment to extend the Contract expiration date to 12/31/2015, and increase the contract by \$124,238.39 for the Management and Implementation of CDBG expenses covered by the IGA made available from additional HUD funds. The new contract amount is \$209,738.39

**IF DENIED:**

County shall not authorize contract CT-CD 14000000000000000109 between the Town of Marana and Pima County Community Development and Neighborhood Conservation Department (CDNC) to approve the Contract Amendment to extend the Contract expiration date to 12/31/2015, and increase the contract by \$124,238.39 for the Management and Implementation of CDBG expenses covered by the IGA made available from additional HUD funds. The new contract amount is \$209,738.39

**DEPARTMENT NAME: COMMUNITYDEVELOPMENT & NEIGHBORHOOD CONSERVATION DEPT.**

**CONTACT PERSON Gloria Soto TELEPHONE NO.: 243-6751**

PROJECT NAME:	Management and Implementation of the Community Development Block Grant Program	
CONTRACTOR:	Town of Marana 11555 W. Civic Center Drive Marana, AZ. 85653	<div style="border: 1px solid black; padding: 5px;"> <p align="center"><b>CONTRACT</b></p> <hr/> <p><b>NO.</b> C.T.C.D. 14000000000000000000</p> <p><b>AMENDMENT NO.</b> _____ 0</p> <p>This number must appear on all invoices, correspondence and documents pertaining to this contract.</p> </div>
Contract Number:	14*109	
FUNDING:	CDBG GRANT	
DISTRICT NO.:	1	

[illegible]

CONTRACT AMOUNT:	\$85,500.00
AMOUNT PRIOR AMENDMENTS:	\$ -0-
AMOUNT THIS AMENDMENT:	\$124,238.39
REVISED CONTRACT AMOUNT:	\$209,738.39

This amendment to the Intergovernmental Agreement ("IGA") specified above is entered into by and between Pima County, a body politic and corporate of the State of Arizona ("COUNTY") and Town of Marana, a municipality of the State of Arizona ("TOWN").

1. The parties entered into this IGA to establish the terms and conditions under which COUNTY would provide FY 2013-2014 Community Development Block Grant ("CDBG") funds to TOWN for various CDBG-eligible projects included in the Pima County Annual Action Plan.
2. COUNTY also provided CDBG funds to TOWN for Annual Action Plan years 2011-2012 and 2012-2013 under separate IGAs.
3. TOWN did not complete all of the CDBG projects for which funds were set aside prior to the expiration of the two 2011-2012 IGAs and the 2012-2013 IGA.
4. The CDBG funds allocated to TOWN, but unexpended, are as follows:

Annual Action Plan Year	Pima County Contract No.	Program	Unexpended Amount
2011-2012	12*1708	Housing Rehabilitation	\$42,268.34
2011-2012	13*685	Marana Heritage Park	\$21,667.45
2012-2013	13*432	Emergency Housing Repair	\$20,771.97
		Graffiti Abatement Program	\$10,490.94
		Colonia Neighborhood Clean-up	\$1,039.45
		Owner Occupied Housing Rehabilitation	\$28,000.00

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7. COUNTY has reviewed TOWN's capacity to timely utilize the CDBG funds previously committed for CDBG-eligible projects.
8. As directed by HUD, after the execution of this Amendment, COUNTY will amend the Action Plans for the fiscal years set forth above.

### **AGREEMENT**

The Parties agree as follows:

- A. **Article 1 – Purpose**, is deleted in its entirety and replaced with the following:

This IGA establishes the rights and responsibilities of the Parties for the provision of CDBG funding to TOWN for the specific CDBG activities described in Exhibit A and Exhibit A-1.

- B. **Article 2 – SCOPE** is amended as follows:

1. **The first sentence of Paragraph A** is deleted in its entirety and replaced with the following:

Perform in accordance with the Project Summary (Exhibit A) and Scope – The Heritage Park (Exhibit A-1).

2. **Subparagraph C(1)** is deleted in its entirety and replaced with the following:

The Action Plans ("Plan" or "Plans") submitted by COUNTY and approved by HUD for fiscal years 2011-2012, 2012-2013 and 2013-2014;

- C. **Article 3 – Financing**, is amended as follows:

1. **The introductory sentence** is amended to increase the not-to-exceed amount:

FROM: \$ 85,500.00

TO: \$209,738.39

2. **Paragraph A, Budget** is deleted in its entirety and replaced with the following:

A. Budget

ACTIVITY	CDBG FUNDS ALLOCATED
Administration	\$15,000.00
Emergency Home Repair	\$25,000.00
Owner Occupied Housing Rehabilitation	\$89,738.39
Colonia-Neighborhood Cleanup Program	\$10,000.00
Heritage Park	\$70,000.00

3. **Paragraph B**, is amended to increase the total amount of the IGA:

FROM: \$ 85,500.00

TO: \$209,738.39

D. **Article 4 – Term**, is amended to change the termination date:

FROM: December 31, 2014

TO: December 31, 2015

E. **EXHIBIT A – PROJECTS SUMMARY**, is deleted in its entirety and replaced with the attached Exhibit A

F. **Exhibit A-1 – SCOPE – THE HERITAGE PARK**, attached to this Amendment, is added.

G. **EXHIBIT E – FINANCIAL STATUS REPORT AND REQUEST FOR FUNDS FOR THE MONTH OF**, is deleted in its entirety and replaced with the attached Exhibit E-1.

H. **EXHIBIT F – BUDGET MODIFICATION**, is deleted in its entirety and replaced with the attached Exhibit F-1.

All other provisions of this IGA, not specifically changed by this amendment, shall remain in effect and be binding upon the parties.

This amendment shall be effective upon execution by the Chairman, Board of Supervisors, provided that it has been previously executed by the TOWN.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original IGA cited herein.

**THIS AMENDMENT TO THE IGA MAY BE EXECUTED IN COUNTERPARTS.**

PIMA COUNTY

TOWN OF MARANA

\_\_\_\_\_  
Chairman, Board of Supervisors

\_\_\_\_\_  
Mayor:

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Town Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

REVIEWED BY:

Margaret M. Kue  
\_\_\_\_\_  
Director, Community Development and  
Neighborhood Conservation Department

APPROVED AS TO FORM:

Karen S. Friar  
\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney

Date: 5-19-14

APPROVED AS TO FORM:

\_\_\_\_\_  
Town Attorney

Date: \_\_\_\_\_

EXHIBIT A  
PROJECTS SUMMARY

See attached for each project:

Administration  
Emergency Home Repair  
Owner-Occupied Housing Rehabilitation  
Colonia-Neighborhood Cleanup Program  
Heritage Park

Grantee Name: **PIMA COUNTY**

<b>Project Name:</b>		TOWN OF MARANA - ADMINISTRATION				
<b>Description:</b>		<b>IDIS Project #:</b>	<b>UOG Code:</b> AZ049019			
Administration of the CDBG program						
<b>Location:</b>		<b>Priority Need Category</b>				
11555 West Civic Center Drive, Marana, Az 85653 in the Marana designated colonia.		<b>Select one:</b>	Planning/Administration ▼			
<b>Explanation:</b>						
<b>Expected Completion Date:</b>		Local Government				
(06/30/2014)						
<b>Objective Category</b>						
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
<b>Outcome Categories</b>		<b>Specific Objectives</b>				
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1	▼			
		2	▼			
		3	▼			
<b>Project-level Accomplishments</b>	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
	N/A	<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
21A General Program Administration 570.206 ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	25000	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	CDBG	▼	Proposed Amt.	15,000		Fund Source:	▼	Proposed Amt.	
			Actual Amount					Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.	
			Actual Amount					Actual Amount	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units	
			Actual Units					Actual Units	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units	
			Actual Units					Actual Units	
Program Year 3	CDBG	▼	Proposed Amt.	15,000		Fund Source:	▼	Proposed Amt.	
			Actual Amount					Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.	
			Actual Amount					Actual Amount	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units	
			Actual Units					Actual Units	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units	
			Actual Units					Actual Units	
Program Year 4	CDBG	▼	Proposed Amt.	15000		Fund Source:	▼	Proposed Amt.	
			Actual Amount					Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.	
			Actual Amount					Actual Amount	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units	
			Actual Units					Actual Units	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units	
			Actual Units					Actual Units	
Program Year 5	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.	
			Actual Amount					Actual Amount	
	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.	
			Actual Amount					Actual Amount	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units	
			Actual Units					Actual Units	
	Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units	
			Actual Units					Actual Units	

Grantee Name: **PIMA COUNTY**

<b>Project Name:</b>		TOWN OF MARANA - EMERGENCY HOME REPAIR					
<b>Description:</b>		<b>IDIS Project #:</b>		<b>UOG Code:</b>		AZ049019	
Rehabilitate owner-occupied homes of residents who are low to moderate income including roofing, heating and cooling, septic system service, electrical and plumbing, insulation, ceiling wall, window and door repairs, weatherstripping, sunshades, etc.							
<b>Location:</b>		<b>Priority Need Category</b>					
Census tract 44.06, Block Group 1 in the Marana designated colonia		<b>Select one:</b>		Owner Occupied Housing ▼			
<b>Expected Completion Date:</b>		<b>Explanation:</b>					
(09/30/2014)		Local Government					
<b>Objective Category</b>		<b>Specific Objectives</b>					
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		1 Improve the quality of owner housing ▼ 2 ▼ 3 ▼					
<b>Outcome Categories</b>							
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability							
<b>Project-level Accomplishments</b>	10 Housing Units ▼	<b>Proposed</b>	15		<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>			<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>			<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
	#hsg units focused on improved quality or access to housing		15				
	14A Rehab; Single-Unit Residential 570.202 ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼					
Matrix Codes ▼		Matrix Codes ▼					
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>			<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>				<b>Actual Amount</b>	
	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>			<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>				<b>Actual Amount</b>	
	10 Housing Units ▼	<b>Proposed Units</b>			<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>				<b>Actual Units</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>			<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>				<b>Actual Units</b>	

Program Year 2	CDBG	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	10 Housing Units	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 3	CDBG	▼	Proposed Amt.	25,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	10 Housing Units	▼	Proposed Units	15	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 4	CDBG	▼	Proposed Amt.	25000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	10 Housing Units	▼	Proposed Units	15	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 5	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	

Grantee Name: **PIMA COUNTY**

<b>Project Name:</b>		TOWN OF MARANA - OWNER-OCCUPIED HOUSING REHABILITATION					
<b>Description:</b>		<b>IDIS Project #:</b>		<b>UOG Code:</b>		AZ49019 PIMA COUNTY	
CDBG funds will be used to rehabilitate homes of low income homeowners including roofing, HVAC, repair or replace septic systems, electrical and plumbing, etc.							
<b>Location:</b>		<b>Priority Need Category</b>					
Census tract 44.06 Block Group 1 in the Marana designated colonia.		<b>Select one:</b>		Owner Occupied Housing ▼			
<b>Expected Completion Date:</b>		<b>Explanation:</b>					
(09/30/2014)							
<b>Objective Category</b>		<b>Specific Objectives</b>					
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity							
<b>Outcome Categories</b>							
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability							
		1 Improve the quality of owner housing ▼					
		2 ▼					
		3 ▼					
<b>Project-level Accomplishments</b>	10 Housing Units ▼	<b>Proposed</b>	10		<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>			<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>			<b>Accompl. Type:</b> ▼	<b>Proposed</b>	
		<b>Underway</b>				<b>Underway</b>	
		<b>Complete</b>				<b>Complete</b>	
<b>Proposed Outcome</b>		<b>Performance Measure</b>			<b>Actual Outcome</b>		
#hsg unis focused on imprvd quality or access to housing		10					
14A Rehab; Single-Unit Residential 570.202 ▼				Matrix Codes ▼			
Matrix Codes ▼				Matrix Codes ▼			
Matrix Codes ▼				Matrix Codes ▼			
<b>Program Year 1</b>	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>			<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>				<b>Actual Amount</b>	
	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>			<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>				<b>Actual Amount</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>			<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>				<b>Actual Units</b>	
	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>			<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>				<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	28000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units ▼	Proposed Units	10	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	89738.39	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units ▼	Proposed Units	10	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Grantee Name: **PIMA COUNTY**

<b>Project Name:</b>		TOWN OF MARANA - COLONIA - NEIGHBORHOOD CLEANUP PROGRAM			
<b>Description:</b>		<b>IDIS Project #:</b>		<b>UOG Code:</b> AZ49019 PIMA COUNTY	
CDBG funds will be used to provide trash bags, small landscaping supplies and tools, contract solid waste services and small disposable supplies ( water, gloves, sun screen, etc.) to assist homeowners with code violations and/or problems with large debris, etc.					
<b>Location:</b>		<b>Priority Need Category</b>			
Census tract 44.06 Block Group 1 in the Marana designated colonia.		<b>Select one:</b>		Public Services ▼	
<b>Explanation:</b>					
<b>Expected Completion Date:</b>					
(09/30/2014)					
<b>Objective Category</b>					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
<b>Outcome Categories</b>		<b>Specific Objectives</b>			
<input checked="" type="checkbox"/> Availability/Accessibility		1 Improve the services for low/mod income persons ▼			
<input type="checkbox"/> Affordability		2 ▼			
<input type="checkbox"/> Sustainability		3 ▼			
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b>	600	<b>Accompl. Type:</b> ▼	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>			<b>Complete</b>
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>		<b>Accompl. Type:</b> ▼	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>			<b>Complete</b>
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>		<b>Accompl. Type:</b> ▼	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>			<b>Complete</b>
	<b>Accompl. Type:</b> ▼	<b>Proposed</b>		<b>Accompl. Type:</b> ▼	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>			<b>Complete</b>
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
# of persons with imprvd access to a service		600			
05 Public Services (General) 570.201(e) ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
<b>Program Year 1</b>	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>		<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>		<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>		<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>
		<b>Actual Units</b>			<b>Actual Units</b>
	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>		<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>
		<b>Actual Units</b>			<b>Actual Units</b>

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	10000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	600	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	10000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	600	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

**SCOPE – THE HERITAGE PARK**

- A. In consideration for \$70,000.00 of CDBG funds, TOWN shall make improvements to the real property owned by the Town of Marana at 12375 N. Heritage Park, Marana, AZ 85653 ("The Heritage Park").
- B. The Heritage Park improvements are to include: ADA paths, landscaping such as plants, trees and material, irrigation system, benches and signage.
- C. TOWN shall:
1. Procure licensed contractors to install and complete the improvements. Procurement must be by competitive bidding in accordance with Town of Marana Procurement Code, Federal labor standards provisions, including Davis-Bacon wage and reporting requirements, and any other applicable HUD regulations. TOWN shall ensure that the lowest responsible bids meeting specifications are selected.
  2. Obtain all necessary permits for the improvements.
  3. Engage licensed Contractors to make the following improvements:
    - a. ADA accessible paths;
    - b. Seating areas with benches;
    - c. Landscaping, including plants, trees and materials appropriate to the desert environment;
    - d. Irrigation systems; and
    - e. Appropriate regulation and information signs along the paths.
  4. Manage construction, including:
    - a. Scheduling work;
    - b. Inspecting work; and
    - c. Dispersing payments to consultants and contractors retained to perform work.
  5. Retain copies of all executed contracts associated with the improvements at Property.
  6. Retain record of disbursements made for all work undertaken including change orders, on-site inspection and sign-off on final inspection.
- D. After project completion, TOWN shall, for the benefit of all residents of Pima County, maintain and, as necessary, repair The Heritage Park to prevent deterioration and wasting.

**END OF EXHIBIT A-1**

## EXHIBIT E-1

## PIMA COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

## FY2013-2014 CONTRACT #

## TOWN OF MARANA

ADMINISTRATION, EMERGENCY HOME REPAIR, OWNER- OCCUPIED HOUSING  
REHABILITATION, COLONIA NEIGHBORHOOD CLEANUP PROGRAM AND HERITAGE PARK

## FINANCIAL STATUS REPORT AND REQUEST FOR FUNDS FOR THE MONTH OF

\_\_\_\_\_ 20 \_\_\_\_\_

## REQUEST #

Activity	Budgeted	Expenditures This Month	Cumulative Expenditures	Balance Available
Administration	\$15,000.00			
Emergency Home Repair	\$25,000.00			
Owner-Occupied Housing Rehabilitation	\$89,738.39			
Colonia- Neighborhood Cleanup Program	\$10,000.00			
Heritage Park	\$70,000.00			
<b>Total Budget</b>	<b>\$209,738.95</b>			

Funds requested this month \$ \_\_\_\_\_ (this line must equal the GRAND TOTAL column for  
"EXPENDITURES THIS MONTH")

I hereby certify that to the best of my knowledge, the date reported represents actual receipts and actual expenditures which have been incurred in accordance with the agreement for management and implementation of the CDBG Program and are based on official accounting records and supporting documents which will be maintained by us for purposes of audit.

\_\_\_\_\_  
REVIEWED BY

\_\_\_\_\_  
PREPARED BY

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
TITLE      PHONE NUMBER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

## PIMA COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

FY2013-2014 CONTRACT #

## TOWN OF MARANA

ADMINISTRATION, EMERGENCY HOME REPAIR, OWNER-OCCUPIED HOUSING REHABILITATION,  
COLONIA-NEIGHBORHOOD CLEANUP PROGRAM AND HERITAGE PARK

## BUDGET MODIFICATION

Please include:

1. A written justification for the modification for the line item(s) you wish to change; and
2. A new billing request with the requested change.

Budget change request must be limited to 10% of the total IGA amount and submitted within 30 days of the request.

Requests for budget change may not be accepted after July 7, 2015.

Please include the following:

Date: \_\_\_\_\_

Name of person requesting change: \_\_\_\_\_

Activity	Budgeted	Requested Modification	Balance Available
Administration	\$15,000.00		
Emergency Home Repair	\$25,000.00		
Owner-Occupied Housing Rehabilitation	\$89,738.39		
Colonia-Neighborhood Cleanup Program	\$10,000.00		
Heritage Park	\$70,000.00		
<b>Total</b>	<b>\$209,738.95</b>		

The reason for the changes to our budget is as follows:

\_\_\_\_\_  
Authorized Signature\_\_\_\_\_  
Date

Mail or fax to: Gloria Soto  
Pima County, Kino Service Center  
2797 East Ajo Way, 3<sup>rd</sup> Floor  
Tucson, AZ 85713  
Fax Number: 520-243-6796