



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 05/07/2024

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Pima Community College District

***Project Title/Description:**

Job Training Programs Infrastructure Enhancement

***Purpose:**

On January 1, 2022, \$5,340,676.00 of American Rescue Plan Act/Coronavirus Local Fiscal Recovery Funds (ARPA/CLFRF) were awarded to Pima Community College District for the purchase of equipment and software to enhance job training programs and partnership with Subrecipient to include health, Information Technology, and infrastructure programs. In March of 2024, Pima Community College provided Grants Management and Innovation a revised budget for Project #4 Adult Education that included a \$626,488.28 reduction in funds that will not be spent by the time the grant ends on 12/31/2024. This amendment reflects a voluntary reduction of these funds along with previous modifications to budgets made at the request of Pima Community College District to their seven projects.

***Procurement Method:**

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Prioritize and Scale Up Micro-Pathways which are short-term programs (i.e., 6 months or less) that lead directly into in-demand jobs with family-sustaining wages within Pima County. The micro-pathways were co-designed by Pima Community College District in partnership with regional business and industry partners and include embedded industry-recognized certifications.

***Public Benefit:**

Responding to the negative economic impacts of COVID-19 includes investment in job training programs for displaced workers, unemployed and low-income individuals.

***Metrics Available to Measure Performance:**

Monthly project performance reports with performance benchmark indicators.

***Retroactive:**

Not Retroactive.

TO: COB 4-23-24(1)
VERS: 5
PGS: 8

WTE APPROV'S
(REV) 4/19/24

APR23'24AM0900 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: GMI Contract Number (i.e., 15-123): 22*277
 Amendment No.: 01 AMS Version No.: 05
 Commencement Date: 05/07/2024 New Termination Date: 12/31/2024
 Prior Contract No. (Synergen/CMS): N/A

☐ Expense ☐ Revenue ☐ Increase ☒ Decrease

Amount This Amendment: \$ 4,714,187.72

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required: U.S. Department of Treasury American Rescue Plan -Act - Coronavirus State & Local Fiscal Recovery Funds**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Julio Jimenez

Department: Grants Management and Innovation

Telephone: 520-724-8562

Department Director Signature: [Signature] Date: 4/19/24

Deputy County Administrator Signature: [Signature] Date: 4-19-2024

County Administrator Signature: [Signature] Date: 4/20/2024

Pima County Department of Grants Management and Innovation (GMI)**Project:** Job Training Programs Infrastructure Enhancement**Subrecipient name and address:** Pima Community College District
4905 East Broadway Blvd
Tucson, AZ 85709**Amount:** \$4,714,187.72**Contract No.:** CT-GMI-22*277**Amendment No.:** 1

Subrecipient Unique Entity Identifier (UEI):	H77GBPTJEPX3	SAM expiration date (if applicable):	02/07/2025
Federal Award Identification Number (FAIN)	SLFRP0180	Federal award date	03/03/2021
Subaward term/ period of performance start and end date	01/01/2022-12/31/2024	Subaward budget period start and end date	01/01/2022-12/31/2024
Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this amendment)			(\$626,488.28)
Total amount of federal funds obligated to the subrecipient by the pass-through entity including the current financial obligation (amount of original agreement, plus any prior amendments, including this amendment)			\$4,714,187.72
Total amount of the federal award committed to the subrecipient by the pass-through entity (amount of original agreement, plus any prior amendments, plus any match, plus any future budget periods, if applicable)			\$4,714,187.72
Federal award project description (descriptive project title)		American Rescue Plan Act – Coronavirus State & Local Recovery Funds	
Funding agency		U.S. Department of Treasury	
Pass-through entity (primary recipient)		Pima County	
Pass-through entity (secondary recipient, if applicable)		Pima Community College District	
Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)		21.027 American Rescue Plan Act - Coronavirus State & Local Recovery Funds	
Is this subaward for research and development?			Yes No <input checked="" type="checkbox"/>
Subrecipient indirect cost rate and methodology	<input type="checkbox"/> Negotiated Indirect Cost Rate Agreement	<input checked="" type="checkbox"/> De minimis rate	<input type="checkbox"/> No Indirect
Required match	<input type="checkbox"/> YES NO <input checked="" type="checkbox"/>	Match amount	\$0.00

SUBRECIPIENT AGREEMENT AMENDMENT

1. BACKGROUND AND PURPOSE.

- 1.1. Background. On January 1, 2022, Pima County and Subrecipient (Pima Community College District) entered into the above referenced agreement to provide job training programs for displaced workers, unemployed and low-income individuals. American Rescue Plan Act (ARPA) funding has been allocated to the purchase of equipment and software to enhance job training programs and partnerships with the subrecipient to include health, information technology, and infrastructure programs.
- 1.2. Purpose. This amendment reflects a budget modification that was requested by Pima Community College and approved by Pima County Grants Management and Innovation. This amendment reflects a voluntary reduction to Project #4 Adult Education budget in the amount of \$626,488.28. In addition, budget line-item modifications to the other projects are reflected in the Exhibit A budget tables. The term of the agreement remains January 1, 2022 and will terminate December 31, 2024. The commencement of this amendment will be 05/07/2024.

2. COMPENSATION AND PAYMENT.

- 2.1. Section 5.1 Not-to-Exceed Amount. The maximum amount the County will spend under this Agreement, set forth in the initial agreement (approved April 5, 2022), is decreased by \$626,488.28. County's total payments to Subrecipient under this contract, including any sales taxes, will not exceed \$4,714,187.72.
- 2.2. Exhibit A. Pima County Grants Management and Innovation has revised and replaced the budget tables in Exhibit A with the budget tables in attached **Exhibit A-1** (5 pages). All other provisions of Exhibit A remain in effect. This budget will remain in effect throughout the term unless otherwise adjusted and formally agreed to.

All other provisions of the Agreement not expressly modified in this Amendment will remain in effect and be binding on the parties.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

This Amendment may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

PIMA COUNTY

SUBRECIPIENT

Chair, Board of Supervisors

Authorized Officer Signature

Date

Printed Name and Title

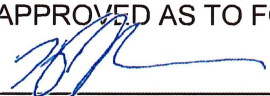
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Kyle Johnson

Print DCA Name

4/16/2024

Date

APPROVED AS TO CONTENT



Department Head

4/19/24

Date

Exhibit A-1 (5 Pages)
Amended Budget

Project One: MICRO-PATHWAYS

Item of Cost	MTDC Status		Total Project Budget
	Included	Excluded	
Personnel and Fringe			
Navigators, Career Coaches, Success Coaches	\$625,848.00	\$0.00	\$625,848.00
Other			
Pre-training Selective Admission Supports	\$0.00	\$0.00	\$0.00
Scholarships and/ or Training Fees	\$0.00	\$1,482,183.30	\$1,482,183.30
Books and Supplies	\$0.00	\$7,510.80	\$7,510.80
Certification Exam Testing Fees	\$0.00	\$0.00	\$0.00
Modified Total Direct Costs	\$625,848.00	\$1,489,694.10	\$2,115,542.10
Indirect Costs at 10%	\$62,584.80	\$0.00	\$62,584.80
Total	\$688,432.80	\$1,489,694.10	\$2,178,126.90

Project Two: Health Professions Center of Excellence

Item of Cost	MTDC Status		Total Project Budget
	Included	Excluded	
Materials & Supplies			
Licenses: DistanceSm, Vsim, zSpace & Xlung Tech Request: Adding Warranties as an institutional Cost	\$135,000.00	\$0.00	\$135,000.00
24GoPro Cameras	\$4,090.87	\$0.00	\$4,090.87
Syndaver Medical Virtual Lab human models	\$0.00	\$184,792.00	\$184,792.00
Request: VR Headsets	0.00	\$18,450.73	18,450.73
Capital Expenditures			
Anatomagage Table	\$0.00	\$87,716.40	\$87,716.40
Modified Total Direct Costs	\$139,090.87	\$290,959.13	\$ 430,050.00
Indirect Costs at 10%	\$13,910.00	\$0.00	\$13,910.00
Total	\$153,000.87	\$290,959.13	\$ 443,960.00

Project Three: Public Safety Center of Excellence

Item of Cost	MTDC Status		Total Project Budget
	Included	Excluded	
Materials and Supplies			
100 VRQuest Headsets	\$58,510.39	\$0.00	\$58,510.39
2 Google Jamboards	\$0.00	\$0.00	\$0.00
Capital Expenditures	\$0.00	\$0.00	\$0.00
3 New Avocor Boards	\$0.00	\$45,847.73	\$45,847.73
2 Laerdal SimMan	\$0.00	\$173,000.00	\$173,000.00
1 Tom Manikin	\$0.00	\$53,690.84	\$53,690.84
3 Simulate High Fidelity Heart Monitoring Systems	\$0.00	\$66,000.00	\$66,000.00
Modified Total Direct Costs	\$58,510.39	\$338,538.57	\$397,048.96
Indirect Costs at 10%	\$5,851.04	\$0.00	\$5,851.04
Total	\$64,361.43	\$338,538.57	\$402,900.00

Project Four: Adult Basic Education

Item of Cost	MTDC Status		Total Project Budget
	Included	Excluded	
Personnel & Fringe			
Student Services Specialist	\$50,536.29	\$0.00	\$50,536.29
Contractual			
Contractual Services	\$0.00	\$1,621.50	\$1,621.50
Supplies & Materials			
Vouchers for Equivalency Testing	\$0.00	\$51,851.40	\$51,851.40
Chromebooks for adult Ed students to keep	\$0.00	\$185,448.90	\$185,448.90
Modified Total Direct Costs	\$50,536.29	\$238,921.80	\$289,458.09
Indirect Costs at 10%	\$5,053.63	\$0.00	\$5,053.63
Total	\$55,589.92	\$238,921.80	\$294,511.72

Project Five: Cyber Security, Information Technology Center of Excellence

Item of Cost	MTDC Status		Total Project Budget
	Included	Excluded	
Personnel and Fringe			
Early College Advanced Program Coordinator	\$63,181.00	\$0.00	\$63,181.00
Supplies and Materials			
Additional Compensation: Faculty	\$45,000.00	\$0.00	45,000.00
Equipment			
Palo Alto Firewall	\$0.00	\$193,554.00	\$193,554.00
Nimble Storage	\$0.00	\$88,000.00	\$88,000.00
Other			
Develop Cyber Security Micro-pathway	\$70,440.00	\$0.00	\$70,440.00
Develop Programming Micro-pathway	\$90,270.00	\$0.00	\$90,270.00
Develop Early College Program in IT	\$7,830.00	\$0.00	\$7,830.00
Summer K-12 Teacher Professional Development IT	\$8,178.00	\$0.00	\$8,178.00
Modified Total Direct Costs	\$284,899.00	\$281,554.00	\$566,453.00
Indirect Costs at 10%	\$28,489.90	\$0.00	\$28,489.90
Total	\$313,388.90	\$281,554.00	\$594,942.90

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

Project Six: Hospitality Center of Excellence

Item of Cost	MTDC Status		Total Project Budget
	Included	Excluded	
Personnel and Fringe			
Lab Specialists	\$138,952.00	\$0.00	\$138,952.00
Course Development	\$31,190.00	\$0.00	\$31,190.00
Materials and Supplies			
Cameras, microphones, monitors, other Non-Capital Supplies	\$232,400.00	\$0.00	\$232,400.00
Contractual: Professional online course development	\$117,000.00	\$0.00	\$117,000.00
Subscriptions	\$1,036.00	\$0.00	\$1,036.00
Equipment			
Kitchen Equipment	\$0.00	\$62,304.00	\$62,304.00
Touchnet POS	\$0.00	\$70,000.00	\$70,000.00
VR Augmented Goggles	\$0.00	\$0.00	\$0.00
ECA Water System	\$0.00	\$0.00	\$0.00
Apple Technology and software	\$0.00	\$0.00	\$0.00
ARC Zero	\$0.00	\$28,000.00	\$28,000.00
Modified Total Direct Costs	\$520,578.00	\$160,304.00	\$680,882.00
Indirect Costs at 10%	\$46,924.20	\$0.00	\$46,924.20
Total	\$567,502.20	\$160,304.00	\$727,806.20

Project Seven: Veterinary Technology

Item of Cost	MTDC Status		Total Project Budget
	Included	Excluded	
Materials and Supplies			
Digital Medical Software	\$575.00	\$0.00	\$575.00
Laptop & laptop cart for student use	\$35,305.66	\$0.00	\$35,305.66
Customer service rep course development	\$29,519.34	\$0.00	\$29,519.34
Modified Total Direct Costs	\$65,400.00	\$0.00	\$65,400.00
Indirect Costs at 10%	\$6,540.00	\$0.00	\$6,540.00
Total	\$71,940.00		\$71,940.00

Program Budget Totals

Pima Community College District Projects	Original Total Project Budget	Modification	Modified Total Project Budget
Project One: Micro-Pathways	\$2,178,126.90	\$0.00	\$2,178,126.90
Project Two: Health Professions Center of Excellence	\$443,960.00	\$0.00	\$443,960.00
Project Three: Public Safety Center of Excellence	\$402,900.00	\$0.00	\$402,900.00
Project Four: Adult Basic Education	\$921,000.00	(\$626,488.28)	\$294,511.72
Project Five: Cyber Security, Information Technology	\$594,942.90	\$0.00	\$594,942.90
Project Six: Hospitality Center of Excellence	\$727,806.20	\$0.00	\$727,806.20
Project Seven: Veterinary Technology	\$71,940.00	\$0.00	\$71,940.00
Total	\$5,340,676.00	(\$626,488.28)	\$4,714,187.72

End of Exhibit A