



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: June 19, 2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Goodwill Industries of Southern Arizona, Inc.

***Project Title/Description:**

Workforce Development Services -- Linking to Employment Activities Pre-Release Program (LEAP-2). The original contract may be found under CT-17*432. Search for contract number 17%432 in eContracts.

***Purpose:**

This amendment allows subrecipient, Goodwill Industries, to continue to provide workforce development services at the Minimum Security Facility at the Pima County Adult Detention Center as part of the U.S. Department of Labor Employment and Training Administration (DOLETA) LEAP-2 Grant.

Goodwill will continue to work with Community Services Employment and Training (CSET) and the Sheriff Department staff to provide career counseling and workshop instruction to a population with legal barriers to employment. When program participants are preparing for release, Goodwill will coordinate referrals and supportive transition to the Pima County Sullivan Jackson Employment Center, where they will enroll in employment programs and have housing needs addressed.

The program is designed to coordinate services between the minimum security staff and the CSET workforce development staff to increase the likelihood of participation in One-Stop services after release.

The LEAP-2 Grant ends September 30, 2018, and there is a possibility of a grant extension. This amendment is for an additional year; however, Goodwill Industries will only receive funds for the period July 1, 2018 to September 30, 2018. If the County receives additional funds for the LEAP-2 Grant after September 30, 2018, the County will prepare an amendment (Amendment No. 2) for Goodwill to receive the additional funds.

Attachment: Contract Number CT-CS-17-432 (Amendment 1)

***Procurement Method:**

RFP-CSET-WFS-2016-06 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

LEAP-2 expects to enroll at least 38 participants at the Minimum Security Facility into an employment program. Employment is key to reducing recidivism - the overarching goal of the program is to prepare participants for release and the tools necessary to enter the job market.

***Public Benefit:**

The LEAP-2 program enables transitioning offenders to prepare for employment in order to reduce recidivism.

***Metrics Available to Measure Performance:**

DOLETA requires quarterly progress reports on program outcomes.

***Retroactive:**

No.

To: CoB - 6-13-18
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(1)

Revised 5/2018

Addendum

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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 17-432

Amendment No.: 1 AMS Version No.: 2

Effective Date: 7/1/18 New Termination Date: 6/30/19

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 16,525.37

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** U.S. Department of Labor (DOL) - LEAP-2

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: *Charles Jay* 6/6/18

Deputy County Administrator Signature/Date: *Jay* 6/12/18

County Administrator Signature/Date: *C. DeMurray* 6/12/18
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
PROFESSIONAL SERVICES CONTRACT**

Program Name: Workforce Development Services – Linking to Employment Activities Pre-Release Program (LEAP-2)

Awardee: Goodwill Industries of Southern Arizona, Inc.
1940 E. Silverlake Rd., Suite 405
Tucson, AZ 85713

DUNS: 074458654

SAM Registration Date: 3/26/18

Contract No: CT-CS-17-432

Amendment No: 01

Funding: U.S. Department of Labor (DOL) – LEAP-2

CONTRACT

NO. CT-CS-17-432

AMENDMENT NO. 01

This number must appear on all invoices, correspondence and documents pertaining to this contract.

Awardee is a X Subrecipient Contractor

Match NO Indirect Costs YES – Federal provisional 19.58%

Grant ID/Contract Number	Award Date	CFDA	Program Description	National Funding	Pima County Award
LEAP-2	2016	17.270	Reintegration of Ex-Offenders	\$5,000,000.00	\$492,441.00

Original Contract Term:	07/01/17 – 06/30/18	Orig. Contract Amount:	\$64,805.40
Term This Amendment	06/30/19	Amount This Amendment:	\$16,525.37
		Revised Contract Amount:	\$81,330.77

Pima County (“County”), a body politic and corporate of the State of Arizona and Goodwill Industries of Southern Arizona, Inc. (“Awardee”), a non-profit corporation registered to do business in the State of Arizona have entered into the above-referenced contract to provide workforce development services for transitioning offenders to prepare for employment prior to release.

AMENDMENT ONE

- A. County, as Grantee, received federal grant funds for the LEAP-2 program. The LEAP-2 grant ends September 30, 2018.
- B. Awardee provides eligible services as a Subrecipient of the LEAP-2 grant.
- C. The Pima County Board of Supervisors finds that that extending this Contract will improve employment opportunities for Pima County residents and is in the best interests of the residents of Pima County.
- D. County has reviewed Awardee’s performance of the services and finds it satisfactory.

NOW, THEREFORE, County and Awardee agree to amend the Contract as set forth on the following pages:

1. SECTION 1.0 – TERMS AND EXTENSIONS, is amended as follows:

1.1 **Paragraph 1.1**, is amended to change the termination date:

FROM: June 30, 2018
TO: June 30, 2019

1.2 **Paragraph 1.2**, the number of available extension options is decreased:

FROM: three (3) additional periods of up to one (1) year

TO: two (2) additional periods of up to one (1) year

2. **SECTION 3.0 – COMPENSATION AND PAYMENT** is amended as follows:

2.1 **Paragraph 3.1** is deleted in its entirety and replaced with the following:

In consideration for the services specified in **Exhibit A** of this Agreement, County agrees to pay Awardee as follows:

Dates of Service	Allocated Amount
July 1, 2017 through June 30, 2018	\$64,805.40
July 1, 2018 through September 30, 2018*	\$16,525.37
Maximum Allocated Amount	\$81,330.77

* **No payments will be made for services provided after September 30, 2018.**

2.2 Paragraph 3.14 is amended as follows:

2.2.1 **Paragraph 3.14.1** is deleted in its entirety and replaced with the following:

Changes up to and including 15% of the Total Operating Budget for the current contract year may be granted by and at the sole discretion of the Director of Community Services, Employment and Training (CSET) or his designee. Awardee must submit a written request and show that any proposed increase is offset by a decrease of equal value to the remaining line items. No increase to the total operating budget will be allowed. **The change will not be effective, nor will compensation under the change be provided, until the date set forth in the written approval of the Director or his designee.**

2.2.2 **Paragraph 3.14.2** is deleted in its entirety and replaced with the following:

Changes of more than 15% of the total budget will require a contract amendment. **The change will not be effective, nor will compensation under the change be provided, until the contract amendment is fully executed by both parties.**

2.2.3 **Paragraph 3.14.3** is added to read:

Changes between the Total Operating Budget and the Other Allocation(s) line item are not allowed.

3. **SECTION 25.0 – COORDINATION** is amended to add the following:

Awardee's contacts in this regard will be:

Joaquin A. Murrieta, LEAP Program Coordinator, 351-8801, Joaquin.Murrieta@pima.gov

4. **EXHIBIT A – SCOPE OF WORK**, is amended as follows:

4.1. **SECTION 7.0 – OUTCOMES**, paragraph 7.1 is amended to add service levels for **July 1, 2018 through September 30, 2018**:

Service Levels	Number
Enrollment	38
Pre-Release Participation	34
Pre-Release Work-Readiness Indicator	30
Post Release Enrollment Rate	80%
Post-Release Placement Rate	80%

4.2. SECTION 8.0 BUDGET, paragraph 8.1, the table is deleted in its entirety and replaced with the following:

Budget Line Item	Amount allocated for July 1, 2017 through June 30, 2018	Amount allocated for July 1, 2018 through September 30, 2018
Salary and Fringe (No overtime)	\$60,681.40	\$15,473.75
Travel	-0-	-0-
Equipment	-0-	-0-
Supplies	-0-	-0-
Communications	-0-	-0-
Other Operating	\$4,124.00	\$1,051.62
Total Operating Budget	\$64,805.40	\$16,525.37

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

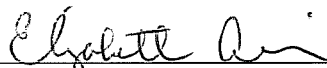
IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

AWARDEE:



Authorized Signature

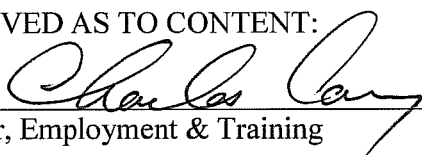
Elizabeth Gulick Co-President/CEO
Printed Name & Title

Date: June 8, 2018

ATTEST:

Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney