



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: June 9, 2020

Title: Resuming of Boards, Commissions and Committee Meetings

Introduction/Background:

In March of this year, to limit public contact meetings of Boards, Commissions and Committees other than the Board of Supervisors, Board of Health, Planning and Zoning Commission and the Small Business Commission were canceled.

Discussion:

As part of the phased reopening of public services the work of the public should resume and Boards, Commissions and Committees should be encouraged to meet utilizing videoconferencing and/or teleconferencing capabilities. All essential personnel required to staff such groups will be returning as part of a planned Return to Work program.

Conclusion:

Effective immediately, all Boards, Commissions and Committees can resume their regular schedules utilizing videoconferencing and/or teleconferencing capabilities.

Recommendation:

The cancellation of all Boards, Commissions and Committees should be rescinded effectively immediately and all groups should be allowed to reconvene.

Fiscal Impact:

N/A

Board of Supervisor District:

- 1 2 3 4 5 All

Department: County Administrator Telephone: 724-8571

Contact: Monica Perez Telephone: 724-8587

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: *C. R. DeLuca* 5/26/20

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Board of Supervisors Memorandum

June 9, 2020

Pima County Boards, Commissions and Committees

Background

In a Memorandum dated March 17, 2020 the Clerk of the Board, per the direction of the Chairman of the Board of Supervisors and the County Administrator, cancelled all meetings of Pima County Boards, Commissions and Committees (BCC) with the exception of the Pima County Board of Supervisors, Board of Health, and the Planning and Zoning Commission meetings.

At the March 19, 2020 Special Meeting of the Board of Supervisors, the Board ratified this action and, by a unanimous vote, added the Small Business Commission to the list of Boards, Commissions and Committees that should continue to meet.

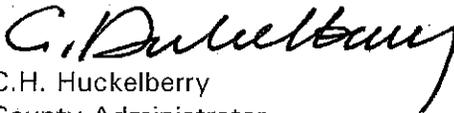
The action was taken to focus on the health and welfare of the community and to limit the number of group gatherings being held. Since March, much has been learned about the ability to conduct public meetings using MS Teams, Zoom or other videoconferencing and/or teleconferencing platforms.

As part of the thoughtful, phased reopening of public services, I will be adding to the June 9 Regular Meeting of the Board of Supervisors a recommendation that all Boards, Commissions and Committees, should they so choose provided they are able to physically distance according to public health guidelines or individuals are able to participate by electronic means.

Recommendation

I recommend all Boards, Commissions and Committees resume their regular schedule utilizing, videoconferencing, teleconference capabilities or provided they are able to do so according to public health guidelines including physical distancing.

Sincerely,


C.H. Huckelberry
County Administrator

CHH/mp- May 25, 2020

c: Julie Castaneda, Clerk of the Board
Jan Leshar, Chief Deputy County Administrator
Carmine DeBonis, Deputy County Administrator for Public Works
Francisco García, MD, MPH, Deputy County Administrator & Chief Medical Officer,
Health and Community Services Yves Khawam, Assistant County Administrator



Pima County Clerk of the Board

Julie Castañeda

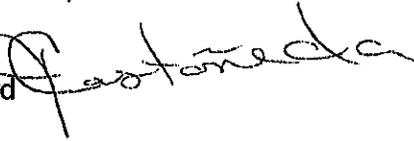
Melissa Manriquez
Deputy Clerk

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MEMORANDUM

TO: Boards, Commissions, and Committees Coordinator

FROM: Julie Castañeda
Clerk of the Board 

DATE: March 17, 2020

RE: Cancellation of Boards, Commissions, and Committees Meetings
Exceptions: Board of Supervisors, Board of Health, and Planning and Zoning Meetings

As Coronavirus concerns continue to evolve, we remain focused on the health and welfare of our community.

Per the direction of the Chairman of the Board of Supervisors and the County Administrator, until further notice, effective immediately all Pima County Boards, Commissions and Committees (BCC) meetings should be canceled with the exception of the Pima County Board of Supervisors, Board of Health, and the Planning and Zoning Commission meetings.

As BCC coordinators please provide your BCC members and members of the public with your contact information so that their concerns can be addressed with regards to the BCC within your oversight.

This will be followed up with a Declaration of Emergency at the Special Meeting of the Board of Supervisors scheduled for Thursday, March 19, 2020.

Please post any cancellation notices necessary.

Thank you for your attention to this matter.

/jc

c: Richard Elías, Chairman, Board of Supervisors
Members Pima County Board of Supervisors
Elected Officials
Chuck Huckelberry, County Administrator
Jan Leshner, Chief Deputy County Administrator
Carmine DeBonis, Deputy County Administrator
Dr. Francisco Garcia, Deputy County Administrator