



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 02/20/2024

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Gail Dent

**\*Project Title/Description:**

Amendment to License

**\*Purpose:**

Amendment #5 to License Agreement for use of a portion of the Children's Memorial Park located at 4875 N. 15th Place (the "Property") to extend agreement for an additional 1 year term and will expire as of January 31, 2025. RPS File: Lic-0299

**\*Procurement Method:**

Exempt pursuant to Pima County Code 11.04.020.

**\*Program Goals/Predicted Outcomes:**

The Property will continue to be used as a placement of a Library model known as "Prairie Two-Story Book Exchange", a free library box.

**\*Public Benefit:**

Provide a free community service to promote reading and literacy.

**\*Metrics Available to Measure Performance:**

The License is at no cost.

**\*Retroactive:**

Yes. Due to delay in receipt of signed agreement by the Licensee. The previous amendment (Amendment #4) expired on January 31, 2024.

TO CORB 2-7-24 (1)  
VERS: 0  
PGS: 2

FEB05'24AM0940 PD

**THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED**

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No  
 If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No  
 If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CTN Department Code: PR Contract Number (i.e., 15-123): 17\*151  
 Amendment No.: 5 AMS Version No.: 6  
 Commencement Date: 02/20/2024 New Termination Date: 01/31/2025  
 Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ 0.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**  
 \_\_\_\_\_

Contact: Rita Leon

Department: Real Property Services

Telephone: 724-6462

Department Director Signature: \_\_\_\_\_

Date: 2/1/2024

Deputy County Administrator Signature: \_\_\_\_\_

Date: 2/2/2024

County Administrator Signature: \_\_\_\_\_

Date: 2/2/2024



**PIMA COUNTY DEPARTMENT OF:  
REAL PROPERTY SERVICES**

**LICENSOR: Pima County**

**LICENSEE: Gail Dent**

**CONTRACT NO.: CTN-PR-17\*151**

**LICENSE AMENDMENT NO.: 5**

<b>ORIGINAL LEASE TERM:</b>	<b>02/15/2017- 01/31/2019</b>	<b>ORIG. LEASE AMOUNT:</b>	<b>\$0.00</b>
<b>TERMINATION DATE PRIOR AMENDMENT:</b>	<b>01/31/2024</b>	<b>PRIOR AMENDMENTS:</b>	<b>0</b>
<b>TERMINATION THIS AMENDMENT:</b>	<b>01/31/2025</b>	<b>AMOUNT THIS AMENDMENT:</b>	<b>\$0.00</b>
		<b>REVISED LEASE AMOUNT:</b>	<b>\$0.00</b>

**AMENDMENT TO LICENSE**

THIS AMENDMENT "Amendment" is entered into between Pima County, a political subdivision of the State of Arizona, ("Licensor"), and Gail Dent ("Licensee") and shall be effective on the date executed by the Pima County Board of Supervisors.

WHEREAS, Licensor and Licensee agree that the License Agreement ("License"), dated February 3, 2017, and amended on November 27, 2018, December 1, 2020, January 4, 2022, January 24, 2023 be amended to reflect a new term.

NOW, THEREFORE, it is agreed as follows:

Modify: The Term of the License is hereby extended to January 31, 2025.

All other provisions of the License, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

**EFFECTIVE DATE.** This Amendment shall be effective as of the date executed by the Pima County Board of Supervisors.

**IN WITNESS WHEREOF,** the parties hereto have executed this Amendment on the day, month and year written below.

**LICENSOR:**  
Pima County, a political subdivision  
of the State of Arizona

**LICENSEE:**  
Gail Dent

\_\_\_\_\_  
Adelita S. Grijalva, Chair, Pima County  
Board of Supervisors

  
\_\_\_\_\_  
Signature

Date \_\_\_\_\_


Date 1/26/2024

**ATTEST:**

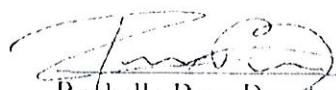
\_\_\_\_\_  
Melissa Manriquez, Clerk of the Board of Supervisors

Date: \_\_\_\_\_

**APPROVED AS TO CONTENT:**

 2/2/2024  
Carmine DeBonis, Deputy County Administration-Public Works

**APPROVED AS TO FORM:**

 12/20/2023  
Rachelle Barr, Deputy County Attorney, Civil Division