



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 10/17/2023

or Procurement Director Award:

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

National Park Service/Arizona State Historic Preservation Office

***Project Title/Description:**

Pima County Cultural Resources Inventory of Rancho Seco in the Altar Valley

***Purpose:**

In accordance with Pima County's Certified Local Government Participant Agreement with Arizona State Parks Contract No. 01-73-A-1443639-0111, and Resolution No. 2011-7, Pima County is certified as eligible to receive Federal pass-through grants for historic preservation planning, including the identification of archaeological and historic sites on county conservation lands.

Since the voter-approved bonds of 1997 and 2004, Pima County has acquired in fee title over 100,000 acres dedicated for open space conservation and MSCP mitigation. For the purposes of archaeological and historic site preservation, the primary objectives are the inventory, documentation, and monitoring of cultural resources, as well as threat assessment from both environmental and human causes, in order to better manage and protect cultural resources on County open space lands.

The results of this survey will provide the information needed for Pima County's management and protection of cultural resources on conservation lands. This project is also being conducted to support the development of the Altar Valley Resources Management Plan (for acceptance by the U.S. Fish & Wildlife Service), which is currently being developed as part of the Section 10 Multi-Species Conservation Plan requirements.

***Procurement Method:**

Not Applicable

***Program Goals/Predicted Outcomes:**

Pima County's Office of Sustainability and Conservation applied for the 2023 Arizona SHPO Certified Local Government (CLG) Historic Preservation Fund Pass-Through Grant to conduct a cultural resources survey of approximately 600 acres of Pima County conservation lands within Rancho Seco in the Altar Valley. Survey objectives will address goals outlined in the Altar Valley Resources Management Plan, which will be submitted to the U.S. Fish & Wildlife Service as a requirement of the Section 10 Multi-Species Conservation Mitigation Set-Aside Conservation Plan (MSCP). Pima County is engaged in a proactive approach to cultural resources management at the local level, with the primary goal to identify diversity and distribution of cultural resources on County-owned conservation lands. The survey will produce important data that will be used for land-use planning and management of the County's conservation lands. Project goals include involving Tribes in the findings and interpretations of culturally sensitive areas.

***Public Benefit:**

Voter support of the conservation of the County's open space lands is evidenced by the 2004 voter-approved bonds that led to the acquisition of over 100,000 acres of land. The current project aims to provide critical information related to the County's stewardship and management responsibilities for inventorying and preserving these cultural landscapes for future generations.

***Metrics Available to Measure Performance:**

The work will be completed by September 30, 2024, the project will remain within budget, and a synthesis of recovered information will be worked into the development of management plans for Pima County conservation properties.

***Retroactive:**

Not Applicable

6 MI approves
Rec 9/29/23

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Commencement Date: Termination Date: Prior Contract Number (Synergen/CMS):
Expense Amount \$ Revenue Amount: \$

*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: Department Code: Contract Number (i.e., 15-123):
Amendment No.: AMS Version No.:
Commencement Date: New Termination Date:
Prior Contract No. (Synergen/CMS):

Expense Revenue Increase Decrease
Amount This Amendment: \$

Is there revenue included? Yes No If Yes \$

*Funding Source(s) required:

Funding from General Fund? Yes No If Yes \$ %

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAW Department Code: SUS Grant Number (i.e., 15-123):
Commencement Date: 10/18/2023 Termination Date: 9/30/2024 Amendment Number: 24*031
Match Amount: \$ 40,000.00 Revenue Amount: \$ 20,000.00

*All Funding Source(s) required: National Park Service CLG Grant Passed Through AZ State Historic Preservation Office (SHPO)

*Match funding from General Fund? Yes No If Yes \$ 40,000.00 %

*Match funding from other sources? Yes No If Yes \$ %

*Funding Source:

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
Passed through Arizona State Historic Preservation Office

Contact: Courtney Rose, Ph.D., Cultural Resources Program Manager

Department: Office of Sustainability & Conservation

Telephone: 520-724-9488

Department Director Signature: [Signature] Date: 9/15/2023

Deputy County Administrator Signature: Date:

County Administrator Signature: Date:



State Historic Preservation Office
 1110 W. Washington #100, Phoenix, Arizona 85007
FEDERAL PASS-THROUGH PARTICIPANT AGREEMENT



This agreement is entered into by and between the Arizona State Parks Board and Pima County and becomes effective on the date of signature by the authorized representative of Arizona State Parks.

PROGRAM: Federal Historic Preservation Fund Certified Local Government Pass-Through

PROJECT TITLE: Pima County Cultural Resources Inventory of Rancho Seco in the Altar Valley

PROJECT TYPE: Survey and Inventory

STATE PROJECT NUMBER: 4423013

FEDERAL PROJECT NUMBER: AZ-23-1013

FFY OF REVENUE: FFY2023

NPS/HPF GRANT #: P23AF00848

CDDA NUMBER: 15-904

PROJECT PERIOD: Upon full execution through September 30, 2024

FEDERAL FUNDS: \$20,000.00 33%

PARTICIPANT MATCH: \$40,000.00 67%

TOTAL PROJECT COST: \$60,000.00 100%

APPROVED SCOPE OF WORK AND SPECIAL CONDITIONS: Attachment A

AUTHORITIES TO ENTER THE AGREEMENT: (statute, resolution, minutes, etc.)

STATE: A.R.S. §§ 41-511.04 (A) (8), 41-511.04 (D)(1) & 41-511.05 (2) and Resolution 11/2000;
 A.R.S. § 38-511. FEDERAL: 36 CFR 61.7 (a).

AWARDING OFFICIALS ON BEHALF OF THE NATIONAL PARK SERVICE AND THE ARIZONA STATE PARKS BOARD:

 Signature Date

Kathryn Leonard
State Historic Preservation Officer

ACCEPTANCE OF ALL TERMS OF THIS AGREEMENT AND ITS ATTACHMENTS IS ACKNOWLEDGED BY THE PARTICIPANTS SIGNATURE BELOW.

 Participant's Signature

 Name (Typed)

 Title

 Date

 Signature Date

Bob Broschied
Director, Arizona State Parks

PARTICIPANT ATTORNEY APPROVAL AS TO FORM AND AS BEING WITHIN THE AUTHORITY OF THE PARTICIPANT.

 Attorney's Signature

Kyle Johnson

 Name (Typed)

Deputy County Attorney

 Title

9/19/2023

 Date



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ATTACHMENT A Approved Project Scope and Special Conditions

PARTICIPANT: Pima County

PROJECT TITLE: Pima County Cultural Resources Inventory of Rancho Seco in the Altar Valley

STATE PROJECT NUMBER: 4423013

FEDERAL PROJECT NUMBER: AZ-23-1013

STATE PLAN OBJECTIVES:

Goal 1: Better Resource Management

This project will address the goal of better resource management as protection and conservation through acquisition is demonstrated by the 1997 and 2004 Open Space and Historic Preservation Bond programs. Pima County is initiating a proactive approach to cultural resources management at the local level, with the primary goal to identify diversity and distribution of cultural resources on County-owned conservation lands which is allowing for the development of property-specific management plans, and possible future nominations of these resources to the A/NRHP. With the management of these lands, landscapes of natural open space are preserved, natural connectivity is maintained, and the rural heritage and culture of the Southwest are preserved.

Goal 2: Effective Information Management

Pima County is actively engaged in the continued development of a conservation land management system/database and has been compiling biological, cultural, and environmental data that can be utilized by County departments for the development of property-specific management plans, including but not limited to, all of the County-owned and managed properties. The current project precedes this effort in adding to the initial dataset which can then be expanded as additional areas within the County's conservation lands are inventoried. The database will ultimately be composed of "Master Files" that will track all County actions within County-managed cultural resource properties, threats to these properties, and synthesize this information with other resource-relevant data relating to the parent properties.

Goal 4: The successful acquisition of conservation lands within eastern Pima County resulted from the firm commitment by our citizenry to preserve the natural open space, habitat, and the land's natural and cultural resource. While the acquisition of these lands was the necessary first step for conservation, the preservation of the unique cultural resources that exist today is contingent on the integration of historic preservation principles and policies into property-specific management plans, such as the Altar Valley Resource Management Plan that will be submitted by Pima County to the U.S. Fish & Wildlife Service. Pima County believes that the best way to preserve our shared heritage resources is through the proactive identification and management of these conservation properties as cultural landscapes for current and future generations.



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Goal 5: Proactive Partnerships

Pima County's interdisciplinary team is currently in the process of drafting the Altar Valley Resource Management Plan. From the earliest stages of developing this plan, Pima County has been continuously reaching out to its partners and colleagues for input during field trips, online public outreach meetings, workshops, and through many additional venues to gather input on the plan in order to begin the dialogue among partners advocating for shared conservation and preservation efforts in the Altar Valley.

Goal 7: Policy Maker Support

Pima County has had a long-term commitment to the protection of our region's cultural heritage and continues to act on this commitment. In 1972 Pima County passed and adopted an historic preservation overlay ordinance to designate historic properties, and later approved a Historical Commission that advises policy makers, and which remains active today. Currently, Pima County is working to update and improve the zoning overlays.

APPROVED PROJECT SCOPE:

- A) (Grant- and County-funded) 100% pedestrian sample survey by the CRM consultant of approximately 600 acres of Rancho Seco.
- B) (Grant- and County-funded) Preparation of draft and final research design and survey report by the CRM consultant that includes:
 - a. Research design to meet Arizona State Museum guidelines
 - b. Synthesis of archival and field research
 - c. Description and synthesis of results of outreach to Tribes
 - d. Ethnographic review
 - e. Detailed maps of each identified cultural resource property
 - f. Individual descriptions, maps and photographs for each identified cultural resource
 - g. Recommendations of eligibility for listing on the A/NRHP
 - h. Threat assessments for each identified cultural resource property in site discussions.

SPECIAL CONDITIONS:

- 1. Major milestones to judge the project:
 - a. September 2023
 - i. OSC finalizes scope
 - ii. OSC procures consultant
 - iii. OSC meets with consultant
 - b. October-November 2023
 - i. Consultant begins background research
 - ii. Consultant begins outreach to Tribes with assistance from OSC



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- c. November-December 2023
 - i. Consultant begins fieldwork
- d. February 2024
 - i. Consultant concludes fieldwork
- e. March 2024
 - i. Consultant submits draft report to OSC for review
- f. April 2024
 - i. Consultant submits second draft report to OSC for review
- g. May 2024
 - i. OSC submits draft report to SHPO for review
- h. June 2024
 - i. OSC submits final deliverables to SHPO
- i. August 2024
 - i. Pima County submits final reimbursement request to SHPO

Any significant changes in timelines, deliverables, or budget as submitted in the application must be reported to the AZSHPO grant coordinator immediately.

2. A copy of the RFP will be submitted to the AZ SHPO grant coordinator when issued.
3. Once a vendor is selected, a copy of the contract will be sent to the AZ SHPO grant coordinator.
4. Progress reports must be submitted at the following times:
 - a. 1st week of January 2024
 - b. 1st week of March 2024
 - c. 1st week of July 2024
 - d. Final report, October 2024
5. To ensure that final deliverables meet with AZ SHPO approval in a timely manner, please submit drafts as they are available. AZ SHPO staff will review drafts and provide comments within 30 business days.
6. All work **MUST** be completed by September 30, 2024.