



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 06/12/2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

City of South Tucson

***Project Title/Description:**

Intergovernmental Agreement (IGA) between Pima County and the City of South Tucson for Animal Control Services. The original document can be found on eContracts by searching 16%003.

***Purpose:**

Amendment #3 extends an agreement between the County and the City of South Tucson for the provision of animal care and control services for the period July 1, 2018 through June 30, 2019. Pima County will, on a full cost recovery basis, provide animal control and related services within the geographical boundaries of the City of South Tucson relating to enforcement of the the City's Code having to do with vaccination, dog licensing, leash laws, animal cruelty and neglect, dangerous animals, diseased animals, biting animals and the provision of sheltering and humane care and re-homing of surrendered and stray animals.

***Procurement Method:**

Procurement Exempt - Contracts Policy, D29.4.H - IGA

***Program Goals/Predicted Outcomes:**

Increase the safety and health of animals, reduction in stray and dangerous animals, and animal cruelty, neglect, waste, and excessive noise within the community.

***Public Benefit:**

By providing cost effective, quality humane animal sheltering, welfare and enforcement services, the City of South Tucson and the County promote the health and safety of all residents and visitors, and their companion animals.

***Metrics Available to Measure Performance:**

The Pima Animal Care Center (PACC), on behalf of the County will provide monthly, quarterly and fiscal year end reports that include:

- Services provided including number dog licenses issued, number of call responses, number of animals processed.
- Financial reports that include the costs associated with those services.

***Retroactive:**

No. This agreement has been reviewed by City of South Tucson staff and approved for a future City Council Agenda scheduled to occur shortly after the Board of Supervisor's Meeting on June 12.

To: COB 5/30/2018 (1)
Vers.: 1
pgs.: 3

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CTN Department Code: PAC Contract Number (i.e., 15-123): 18-174

Amendment No.: 03 AMS Version No.: 01

Effective Date: ~~06/30/2018~~ 7/1/2018 New Termination Date: 06/30/2019

Prior Contract No. (Synergen/CMS): CTN-HD-16-003

Expense or Revenue Increase Decrease Amount This Amendment: \$ 89,963

Is there revenue included? Yes No If Yes \$ 89,963

***Funding Source(s) required:** N/A - revenue

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Sharon Grant

Department: PAC Telephone: 724-7842

Department Director Signature/Date: [Signature] / 5/25/18

Deputy County Administrator Signature/Date: [Signature] / 5/28/18

County Administrator Signature/Date: [Signature] / 5/29/18

(Required for Board Agenda/Addendum Items)

<p>PIMA ANIMAL CARE</p> <p>INTERGOVERNMENTAL AGREEMENT BETWEEN PIMA COUNTY AND THE CITY OF SOUTH TUCSON FOR ANIMAL CONTROL SERVICES</p> <p>CONTRACT NO.: CTN-PAC-18-174; formerly CTN-HD-16*003</p> <p>CONTRACT AMENDMENT NO.: Three (03)</p>	<table border="1"> <tr> <td colspan="2" style="text-align: center;">CONTRACT</td> </tr> <tr> <td style="width: 50%;">NO.</td> <td><u>CTN-PAC-18-174</u></td> </tr> <tr> <td>AMENDMENT NO.</td> <td><u>03</u></td> </tr> <tr> <td colspan="2"> <p>This number must appear on all invoices, correspondence and documents pertaining to this contract.</p> </td> </tr> </table>	CONTRACT		NO.	<u>CTN-PAC-18-174</u>	AMENDMENT NO.	<u>03</u>	<p>This number must appear on all invoices, correspondence and documents pertaining to this contract.</p>	
CONTRACT									
NO.	<u>CTN-PAC-18-174</u>								
AMENDMENT NO.	<u>03</u>								
<p>This number must appear on all invoices, correspondence and documents pertaining to this contract.</p>									

ORIG. CONTRACT TERM: 07/01/2015 - 06/30/2016	ORIG. CONTRACT AMOUNT: \$ 99,720
TERMINATION DATE PRIOR AMENDMENT: 06/30/2018	PRIOR AMENDMENTS: \$183,050
TERMINATION THIS AMENDMENT: 06/30/2019	AMOUNT THIS AMENDMENT: \$ 89,963
	REVISED CONTRACT AMOUNT: \$372,733

INTERGOVERNMENTAL AGREEMENT AMENDMENT

WHEREAS, Pima County, a political subdivision of the State of Arizona, hereinafter referred to as "COUNTY", and the City of South Tucson, a municipal corporation of the State of Arizona, hereinafter referred to as "CITY", have entered into an Intergovernmental Agreement, hereinafter referred to as the "Agreement", in a joint effort to provide animal control services within the geographical jurisdiction of the CITY; and

WHEREAS, COUNTY and CITY, pursuant to Article 2.0 – Term/Effective Date, have agreed to extend the Agreement term for a period of one year; and

WHEREAS, COUNTY and CITY have agreed to increase the Contract amount to allow payment for the continued provision of services during the extended term of the Agreement;

NOW, THEREFORE, it is agreed as follows:

1. **Term.** The Contract terminates on June 30, 2019. The Parties shall have the option to extend this Agreement for one (1) additional one (1) year period or any portion thereof.
2. **Maximum Payment Amount.** The maximum amount the City will spend under this Contract, as set forth in Article 4.0, Payment, is increased by \$89,963. City's total payments to County under this contract, including any sales taxes, will not exceed \$372,733.

The City will reimburse the County approximately \$89,963 for Fiscal Year 2018-2019. The County will bill the City monthly for services. The total cost delineated in Article 4.1 below is the estimated cost of service for the City of South Tucson. Actual cost may vary and will be based on documented services provided to the City or City residents. Monthly bills may be adjusted on a quarterly basis as set forth in Article 5.2.1.

3. **Estimated Expenses.** Add to Article 4.1 as follows:

The costs of service units for fiscal year 2018-2019 are projected below:

<u>Expenses</u>	<u>Amount</u>	<u>Allocation Basis</u>
Administration Management	\$ 10,060	Ratio of all Service Provided
Field Services / Enforcement	\$ 23,832	Ratio of Enforcement Call Responses
Shelter and Veterinary Services	\$ 52,820	Ratio of Animals Handled
Spay / Neuter Services	\$ 2,208	Per Capita
Licensing	\$ 1,043	Ratio of Licenses Issued
TOTAL	\$ 89,963	

The annual estimated allocation of \$89,963 for FY2018/19 is based on the average of the previous full fiscal year's ratio of expenses incurred in the provision of animal services to the City as compared to the total expenses for services provided for all jurisdictions. The Fiscal Year 2018/19 allocation to the City is 1.04% of the total PACC budget and represents an average of the City's percent allocation of total animal services expenditures incurred by the County for services in the City for Fiscal Year 2016/17. The County will provide the City the annual estimated expenses for PACC and the City's estimated share of expenditures for Fiscal Year 2019/20 no later than January 31, 2019.

4. **Counterparts.** This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one or more counterpart may be removed from such counterpart and attached to a single instrument.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the COUNTY has caused this Agreement to be executed by the Pima County Board of Supervisors, as attested to by the Clerk of the Board, and the City of South Tucson has caused this Agreement to be executed by the Mayor of the City of South Tucson, upon resolution of the Mayor and Council, attested to by the City Clerk.

PIMA COUNTY:

CITY OF SOUTH TUCSON:

Chair, Board of Supervisors Date

City Mayor Date


ATTEST

ATTEST

Clerk of the Board Date

City Clerk Date

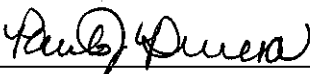
APPROVED AS TO CONTENT



Department Director or designee 5/25/18
Date

ATTORNEY CERTIFICATION

The foregoing Agreement between Pima County and the City of South Tucson has been reviewed pursuant to A.R.S. § 11-952 by the undersigned who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement.



Deputy County Attorney 5.25.18
Date

Legal Counsel, City of South Tucson Date