



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 3/7/2023

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Hill Brothers Chemical Company

***Project Title/Description:**

Sewer System Odor Control Chemicals

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-22-161, Amendment No. 1. This Amendment increases the annual award amount by \$1,460,000.00 from \$1,600,000.00 to \$3,060,000.00 for a cumulative not-to-exceed contract amount of \$3,060,000.00.

Administering Department: Regional Wastewater Reclamation

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed bidding, on 5/17/2022, the Board of Supervisors approved an award of contract for an initial term of one (1) year and an annual award amount of \$1,600,000.00 with four (4) one year renewal options.

This increase is required due to significantly increased chemical consumption at Conveyance odor control sites during summer months, and the planned startup of three (3) new control sites.

PRCUID: 444952

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

To obtain a contract source for sewer system odor control chemicals for County wastewater reclamation facilities.

***Public Benefit:**

Suppression and removal of public nuisance odors emanating from sewage processing and conveyance facilities.

***Metrics Available to Measure Performance:**

Department will monitor on-time delivery and billing to ensure contract compliance.

***Retroactive:**

No.

TD: COB 2-17-23

Vers: 2
Pgs: 2

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 22-161

Amendment No.: 1 AMS Version No.: 2

Commencement Date: 3/7/2023 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 1,460,000.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** WW Ops Fund

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Procurement Officer, Michael Warren Digitally signed by Michael Warren Date: 2023.02.15 16:30:58 -07'00' Manager, Ana Wilber Digitally signed by Ana Wilber Date: 2023.02.16 07:20:23 -07'00'

Department: Procurement Director, Terri Spencer Digitally signed by Terri Spencer Date: 2023.02.16 09:31:53 -07'00' Telephone: 724-3730

Department Director Signature/Date: [Signature] 2/16/23

Deputy County Administrator Signature/Date: [Signature] 2/17/2023

County Administrator Signature/Date: [Signature] 2/17/2023
(Required for Board Agenda/Addendum Items)



PIMA COUNTY

MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES CONTRACT EXECUTION

Master Agreement No: 2200000000000000161

MA Version: 2

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Description: Sewer System Odor Control Chemicals

| | |
|--|---------------------------------------|
| I S S U E R | Pima County Procurement Department |
| | 150 W. Congress St. 5th Fl |
| | Tucson AZ 85701 |
| | Issued By: MICHAEL WARREN |
| | Phone: 5207243730 |
| | Email: michael.warren@pima.gov |

| | | | | | | |
|----------------------------------|---|-----------------------|--------------------|-----------------------|---------------------|-----------------------|
| T E R M S | Initiation Date: 03-07-2023 | | | | | |
| | Expiration Date: 05-16-2024 | | | | | |
| | <table> <tr> <td>NTE Amount:</td> <td>\$3,060,000.00</td> </tr> <tr> <td>Used Amount:</td> <td>\$1,587,611.09</td> </tr> </table> | | NTE Amount: | \$3,060,000.00 | Used Amount: | \$1,587,611.09 |
| | NTE Amount: | \$3,060,000.00 | | | | |
| | Used Amount: | \$1,587,611.09 | | | | |

| | | |
|--|----------------------------------|---|
| V E N D O R | HILL BROTHERS CHEMICAL CO | Contact: TERRY MILLIGAN |
| | 3602 E 34TH ST | Phone: 520-795-9351 |
| | TUCSON AZ 85713 | Email: hbtucson@hillbrothers.com |
| | | Terms: 0.00 % |
| | | Days: 30 |

| | |
|---|---------------------------|
| Shipping Method: | Vendor Method |
| Delivery Type: | Standard Ground |
| FOB: | FOB Dest, Freight Prepaid |
| Modification Reason | |
| Amendment No. 1 increases the annual award amount by \$1,460,000.00 from \$1,600,000.00 to \$3,060,000.00 for a cumulative not-to-exceed contract amount of \$3,060,000.00. | |

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

PIMA COUNTY

Master Agreement No: 22000000000000000161

MA Version: 2

Page: 2 of 2

Line Description

| | | | | | | |
|---|--|------------|-----------------------|------------|-----|-----|
| 1 | Thioguard, CM0446M0 or Equivalent Discount | UOM GAL | Unit Price \$3.52 | Stock Code | VPN | MPN |
| | 0.0000 % | | | | | |
| 2 | Thioguard, CM0446L0 (595lb drum) or Equivalent Discount | UOM LB | Unit Price \$0.33 | Stock Code | VPN | MPN |
| | 0.0000 % | | | | | |
| 3 | Thioguard, CM0446K0 (5gal pail) or Equivalent Discount | UOM GAL | Unit Price \$11.76 | Stock Code | VPN | MPN |
| | 0.0000 % | | | | | |