



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 06/12/2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

City of Tucson

***Project Title/Description:**

Intergovernmental Agreement (IGA) between Pima County and the City of Tucson (City) for Animal Control Services. The original document can be found on eContracts by searching 16%178.

***Purpose:**

Amendment #2 extends the agreement between the County and the City of Tucson for the provision of animal care and control services for the period July 1, 2018 through June 30, 2019. Pima County will, on a full cost recovery basis, provide assistance with animal control services within the geographic boundaries of the City relating to enforcement of the City Code having to do with vaccination, dog licensing, leash laws, animal cruelty and neglect, dangerous animals, diseased animals, biting animals and the provision of sheltering and humane care and re-homing of surrendered and stray animals.

***Procurement Method:**

Procurement Exempt - Contracts Policy, D29.4.H - IGA

***Program Goals/Predicted Outcomes:**

Increase the safety and health of animals, reduction in stray and dangerous animals, and animal cruelty, neglect, waste, and excessive noise within the community.

***Public Benefit:**

By providing cost effective, quality humane animal sheltering, welfare and enforcement services, the City and County promote the health and safety of all residents and visitors, and their companion animals.

***Metrics Available to Measure Performance:**

The Pima Animal Care Center (PACC), on behalf of the County will provide monthly, quarterly and fiscal year end reports that include:

- Services provided including number dog licenses issued, number of call responses, number of animals processed.
- Financial reports that include the costs associated with those services.

***Retroactive:**

No. This agreement has been reviewed by the City's staff and approved to be included in a City Council Meeting scheduled to occur shortly after the June 12 Board of Supervisor's Meeting.

*To: COB 5/30/2018 (1)
Vers: 1
Pgs: 3*

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CTN Department Code: PAC Contract Number (i.e., 15-123): 18-176

Amendment No.: 02 AMS Version No.: 01

Effective Date: ~~06/30/2018~~ 7/1/2018 New Termination Date: 06/30/2019

Prior Contract No. (Synergen/CMS): CTN-HD-16-178

Expense or Revenue Increase Decrease Amount This Amendment: \$ 4,832,937

Is there revenue included? Yes No If Yes \$ 4,832,937

***Funding Source(s) required:** N/A - revenue

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Sharon Grant

Department: PAC

Telephone: 724-7842

Department Director Signature/Date: [Signature] 5/29/18

Deputy County Administrator Signature/Date: [Signature] 5/29/18

County Administrator Signature/Date: [Signature] 5/29/18

(Required for Board Agenda/Addendum Items)

<p>PIMA ANIMAL CARE</p> <p>PROJECT: Animal Care and Enforcement Services</p> <p>CITY: City of Tucson</p> <p>CONTRACT NO.: CTN-PAC-18-176; formerly CTN-HD-16-178</p> <p>CONTRACT AMENDMENT NO.: Two (02)</p>	<table border="1"> <tr> <td align="center" colspan="2">CONTRACT</td> </tr> <tr> <td>NO.</td> <td><u>CTN-PAC-18-176</u></td> </tr> <tr> <td>AMENDMENT NO.</td> <td><u>02</u></td> </tr> <tr> <td colspan="2">This number must appear on all invoices, correspondence and documents pertaining to this contract.</td> </tr> </table>	CONTRACT		NO.	<u>CTN-PAC-18-176</u>	AMENDMENT NO.	<u>02</u>	This number must appear on all invoices, correspondence and documents pertaining to this contract.	
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Orig. Contract Term: 07/01/2016-06/30/2017	Orig. Amount: \$ 5,020,580
Termination Date Prior Amendment: 06/30/2018	Prior Amendments Amount: \$ 4,541,431
Termination Date This Amendment: 06/30/2019	This Amendment Amount: \$ 4,832,937
	Revised Total Amount: \$14,394,948

INTERGOVERNMENTAL AGREEMENT AMENDMENT

WHEREAS, City and County entered into a Contract for services as referenced above; and

WHEREAS, City and County, pursuant to Article 2.0 – Term/Effective Date, have agreed to extend the Contract term for a period of one year; and

WHEREAS, City and County have agreed to increase the contract amount to allow payment for the continued provision of animal care and enforcement services during the extended term of the contract.

NOW, THEREFORE, it is agreed as follows:

- 1. Term.** The Contract terminates on June 30, 2019. The Parties shall have the option to extend this Agreement for up to two (2) additional one (1) year periods or any portion thereof.
- 2. Maximum Payment Amount.** The maximum amount the City will spend under this Contract, as set forth in Article 4.0, Payment, is increased by \$4,832,937. City’s total payments to County under this contract, including any sales taxes, will not exceed \$14,394,948.

The City will reimburse the County approximately \$4,832,937 for Fiscal Year 2018-2019. The County will bill the City monthly for services. The total cost delineated in Article 4.1 below is the estimated cost of service for the City of Tucson. Actual cost may vary and will be based on documented services provided to the City or City residents. Monthly bills may be adjusted on a quarterly basis as set forth in Article 5.1.2.

- 3. Estimated Expenses.** Add to Article 4.1 as follows:

The costs of service units for fiscal year 2018-2019 are projected below:

<u>Expenses</u>	<u>Amount</u>	<u>Allocation Basis</u>
Administration Management	\$ 489,189	Ratio of all Services Provided
Field Services / Enforcement	\$1,362,544	Ratio of Enforcement Call Responses
Shelter and Veterinary Services	\$2,522,058	Ratio of Animals Handled
Spay / Neuter Services	\$ 209,584	Per Capita
Licensing	\$ 249,562	Ratio of Licenses Issued
TOTAL	\$4,832,937	

The annual estimated allocation of \$4,832,937 for FY2018/19 is based on the average of the previous full fiscal year's ratio of expenses incurred in the provision of animal services to the City as compared to the total expenses for services provided for all jurisdictions. The Fiscal Year 2018/19 allocation to the City is 56.06% of the total PACC budget and represents an average of the City's percent allocation of total animal services expenditures incurred by the County for services in the City for Fiscal Year 2016/17. The County will provide the City the annual estimated expenses for PACC and the City's estimated share of expenditures for Fiscal Year 2019/20 no later than January 31, 2019.

- 4. Counterparts.** This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one or more counterpart may be removed from such counterpart and attached to a single instrument.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the County has caused this Amendment to be executed by the Pima County Board of Supervisors, as attested to by the Clerk of the Board, and the City of Tucson has caused this Amendment to be executed by the Mayor of the City of Tucson, upon resolution of the Mayor and Council, as attested to by the City Clerk.

PIMA COUNTY:

CITY OF TUCSON:

Chair, Board of Supervisors

Date

City Mayor

Date

ATTEST

ATTEST

Clerk of the Board

Date

City Clerk

Date

APPROVED AS TO CONTENT

APPROVED AS TO CONTENT



Department Director or designee

Date

Department Director or designee

Date

ATTORNEY CERTIFICATION

The foregoing Amendment to the Agreement between Pima County and the City of Tucson has been reviewed pursuant to A.R.S. § 11-952 by the undersigned who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement.



Deputy County Attorney

5.25.18

Date

City Attorney

Date