



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 4/18/2023

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Grantor: Federal Emergency Management Agency (FEMA), Emergency Food and Shelter Program (EFSP), National Board.

***Project Title/Description:**

Federal Emergency Management Agency, Emergency Food and Shelter Program (FEMA EFSP) Humanitarian Relief advance grant ("Phase HR23"), authorized by Department of Homeland Security (DHS) 2023 Appropriations Act, in the amount of \$6,790,032.00.

***Purpose:**

This \$6,790,032.00 grant award advances funds to Pima County as fiscal agent to cover costs of the Southwest Border Operations Partnership (Pima County, City of Tucson, Catholic Community Services, and The Inn of Southern Arizona) incurred by provision of humanitarian aid to U.S. southern border Asylum Seekers.

***Procurement Method:**

Not applicable to grant awards

***Program Goals/Predicted Outcomes:**

Overall goals are to provide humanitarian aid and promote public health. Outcomes: Provide food, shelter, and other humanitarian support to Asylum Seekers released by U.S. Department of Homeland Security agencies. Congregate shelter is provided at Casa Alitas Welcome Center and Drexel site, Non-congregate shelter is provided at Comfort Suites/Jot Properties for COVID negative individuals and families and at Red Roof Inn/Jot Properties for COVID positive individuals and families to isolate and quarantine.

***Public Benefit:**

Advanced grant funds allow County, as fiscal agent, to cover costs incurred by Southwest Border Operations Partnership (Pima County, City of Tucson, Catholic Community Services, and The Inn of Southern Arizona) in provision of humanitarian aid to Asylum Seekers as well as to prevent street releases and prevent and mitigate COVID-19 spread.

***Metrics Available to Measure Performance:**

Metrics collected for grantor: number of Asylum Seekers sheltered and fed; average length of stay.

***Retroactive:**

Yes. The HR23 award letter was received on Wednesday, March 15, 2023 from FEMA EFSP. The award letter states the HR23 grant award performance began on March 1, 2023 and ends on April 30, 2023. Therefore, Pima County requested an extension of the period of performance to December 31, 2023. The FEMA EFSP National Board agreed to vote on the extension, but their meeting wasn't until Friday, March 17th. Therefore, GMI could not meet the BOS-AIR deadline of noon, March 17, 2023.

GMI approves
(24) 3/28/23

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: GTAW Department Code: GMI Grant Number (i.e., 15-123): 23*115
Commencement Date: 3/1/2023 Termination Date: 12/31/2023 Amendment Number: N/A
Match Amount: \$ 0.00 Revenue Amount: \$ 6,790,032.00

*All Funding Source(s) required: Emergency Food and Shelter National Board Program (EFSP), with Fiscal Year 2023 funding made available under the Department of Homeland Security Appropriations Act, 2023, Section 211 (Pub. L. No. 117-328).

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
Federal funds from FEMA passed through EFSP National Board.

Contact: Melissa Molina

Department: GMI

Telephone: 520-724-8562

Department Director Signature: _____ Date: 3/28/23

Deputy County Administrator Signature: _____ Date: 3/28/23

County Administrator Signature: _____ Date: 3/29/23



EMERGENCY FOOD AND SHELTER NATIONAL BOARD PROGRAM

Supplemental Funding Award Announcement

HR23 Humanitarian Relief Funding

The National Board for the Emergency Food and Shelter Program (EFSP) reviewed the Humanitarian Advanced Funding Request submitted for Pima County Grants Management & Innovation (GMI). This Award Announcement is to advise the National Board has awarded funds to Pima County Grants Management & Innovation (GMI), please see details below.

Jurisdiction Name & State:	Pima County, AZ
LRO ID:	0272-00-056
Award Amount:	\$6,790,032.00

As stated in the FY23 Humanitarian Relief Funding Guidance, the National Board would award funds for eligible expenses that may be incurred by organizations providing services to individuals and families encountered by the Department of Homeland Security (DHS) at the southern border. The award amount was determined based on the information included in the Humanitarian Advanced Funding Request submitted to the National Board and the humanitarian funding available.

Award Detail:

Pima County Grants Management & Innovation (GMI) was awarded funds to provide services to migrants arriving from the southern border. Funding was awarded to provide eligible services including food, shelter, transportation and other wrap around services according to program guidance.

All eligible expenses must be made between the period of March 1, 2023 through April 30, 2023. Any expenses made outside of the spending period will be considered ineligible and will not be accepted with the submission of the Final Report to the National Board that is required of all agencies participating in the humanitarian program. Agencies will be allowed up to 30 days from the end of the spending period to reconcile invoices for payment. Any unused funds must be returned to the EFSP National Board. Checks must be made payable to United Way Worldwide/EFSP and mailed to 701 North Fairfax Street, Alexandria, Virginia 22314.

For additional guidance about the funding and eligible expenses, please reference the **FY23 Humanitarian Relief Funding Guidance** available on the EFSP website under the **Humanitarian Funding Info** tab.

If there are any questions or concerns regarding this award notification, please feel free to reach out to EFSP staff at suppfund@www.unitedway.org or 703.706.9660, option 6.

From: McDonogh-Wong, Larissa <larissa.mcdonogh Wong@fema.dhs.gov>
Sent: Friday, March 17, 2023 9:48 AM
To: Regina Kelly <Regina.Kelly@pima.gov>
Cc: Windham, Randy <Randy.Windham@fema.dhs.gov>; Walker.Yvonne <Yvonne.Walker@uww.unitedway.org>; Woodard.Jada <Jada.Woodard@uww.unitedway.org>
Subject: RE: Pima County EFSP-H Follow-Up Question

CAUTION: This message and sender come from outside Pima County. If you did not expect this message, proceed with caution. Verify the sender's identity before performing any action, such as clicking on a link or opening an attachment.

Hi Regina,

Thank you for sharing the requests below.

For your first request on HR 22: the board has recommended that no further extension of the spend period beyond March 31, 2023 be considered.

For your second request on HR 23 funds: the board has voted to extend the HR23 award spend period to December 31, 2023.

One rather urgent request of you – we are preparing our principals for a meeting with Tucson, AZ and they had a particular ask about how much funding Casa Alitas has received. UWW was able to provide the funding that was given to them prior to them becoming your subrecipient but did not know how much has been awarded since then. Is your team able to provide the total amount given to Casa Alitas in their time as a subrecipient of GMI?

Happy to discuss anything here as well!

Larissa McDonogh-Wong
Special Advisor | Recovery Directorate | ORR
Mobile: (202) 710-5292
Larissa.McDonoghWong@fema.dhs.gov

Federal Emergency Management Agency
fema.gov



FEMA

From: Regina Kelly <Regina.Kelly@pima.gov>
Sent: Thursday, March 16, 2023 12:38 PM
To: McDonogh-Wong, Larissa <larissa.mcdonogh Wong@fema.dhs.gov>
Subject: RE: Pima County EFSP-H Follow-Up Question
Importance: High

CAUTION: This email originated from outside of DHS. DO NOT click links or open attachments unless you recognize and/or trust the sender. Please select the Phish Alert Report button on the top right of your screen to report this email if it is unsolicited or suspicious in nature.

Hi, Larissa.

Thank you again for taking my call this morning.

Following up from this morning, below are two requests by Pima County Grants Management Department (LRO ID: 0272-00056) for extensions to 12/31/2023:

- 1) For Pima County FEMA EFSP Humanitarian HR22 Advance Award: extension from March 31, 2023 end date to December 31, 2023.
- 2) For Pima County FEMA EFSP Humanitarian HR23 Advance Award (in the amount of \$6,790,032): extension from April 30, 2023 end date to December 31, 2023.

If both extensions are awarded, Pima County will adjust its funding request amount for the Humanitarian Advanced Funding Request (application due to FEMA EFSP on April 2, 2023).

Please let me know if you have any questions.

Regina Kelly
Director, Grants Management & Innovation
Office: (520) 724-6679
Cell: (520) 833-8759

From: McDonogh-Wong, Larissa <larissa.mcdonoghwong@fema.dhs.gov>
Sent: Tuesday, January 24, 2023 4:25 PM
To: Regina Kelly <Regina.Kelly@pima.gov>
Subject: Pima County EFSP-H Follow-Up Question

CAUTION: This message and sender come from outside Pima County. If you did not expect this message, proceed with caution. Verify the sender's identity before performing any action, such as clicking on a link or opening an attachment.

Hello Ms. Kelly,

I was on your previous call with EFSP Board Chair Melissa Forbes. I am her special advisor and working with her to help convey some of what she has heard recently to the EFSP Board so we can better address challenges applicants are facing.

In that conversation you had conveyed that Pima County had faced challenges around medical costs and shelter security. Both seems to be eligible costs under EFSP guidance for those providing primary services for congregate meals or food services and those related to mass shelter services (p. 14-15) so I wanted to clarify was the challenge the lack of funding for these costs or was there another challenge in getting these costs funded that I am missing?

Apologies but I wanted to determine what solutions the EFSP board could employ so any greater detail you or your team could provide would be extremely helpful!

Larissa McDonogh-Wong
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[fema.gov](https://www.fema.gov)



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