



BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: 8/5/2014

ITEM SUMMARY, JUSTIFICATION &/or SPECIAL CONSIDERATIONS:

Donation of surplus Office Furniture to Homicide Survivors, Inc., a non-profit victim assistance organization dedicated to meeting the crisis and long term needs of families of murder victims.

CONTRACT NUMBER (If applicable):

STAFF RECOMMENDATION(S):

Staff requests approval to donate surplus office furniture to Homicide Survivors, a non-profit community based organization. The office furnishings have completed their service life and have negligible remaining value to Pima County.

*OK
C. Darabany
7/29/14*

CORPORATE HEADQUARTERS: Tucson

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JUL 29 14 PM 1:34 PC CLK OF BO

Procedure Dept 07/29/14 PM 02:33

CLERK OF BOARD USE ONLY: BOS MTG. _____

ITEM NO. _____

PIMA COUNTY COST: ___ and/or REVENUE TO PIMA COUNTY:\$

FUNDING SOURCE(S): _____

(i.e. General Fund, State Grant Fund, Federal Fund, Stadium D. Fund, etc.)

Advertised Public Hearing:

		YES	X	NO
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Board of Supervisors District:

1		2		3		4		5		All	x
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IMPACT:

IF APPROVED: The office furniture will provide much needed furnishings to Homicide Survivors operations.

IF DENIED: Homicide Survivors will be required to purchase office furniture depleting donations intended to provide advocacy, support and assistance to families of murder victims

DEPARTMENT NAME: Pima County Attorney's Office

CONTACT PERSON: David Smutzer TELEPHONE NO.: 740-5614



OFFICE OF THE
Pima County Attorney

32 NORTH STONE AVENUE
SUITE 1400

Tucson, Arizona 85701-1412
(520) 740-5600

Barbara LaWall
PIMA COUNTY ATTORNEY

M E M O R A N D U M

To: Sharon Bronson, Chair
Pima County Board of Supervisors

From: Dave Smutzer, Legal Administrator
Pima County Attorney's Office

Date: July 24, 2014

Re: Donation of Surplus Office Furniture to Homicide Survivors

Pima County Attorney Barbara LaWall would like to donate to Homicide Survivors Inc. office furniture, which has completed its service life and has negligible remaining value to Pima County. The office furniture was originally purchased between 1992 and 2000 and is no longer needed by this office. Homicide Survivors needs the furniture for its volunteer staffing operations. The donated items will allow Homicide Survivors to focus on utilizing its limited financial donations to provide advocacy, support and assistance to families of murder victims.

Attachments

XC: Barbara LaWall, Pima County Attorney
Carol Gaxiola, Director Homicide Survivors Inc.

Description of Property	Quantity	Make	Model	Age of Equipment	Condition of Property	Fair Market Value	Problems related to pickup or disposal	Serial #	Pima County Property Asset Tag #
Work Station w/ 2 Overhead Cabinets (blue fabric)	1	Herrman Miller	A3352.1348 KAHF 3209	11/20/2000	Fair	\$ 100.00	Breakdown of equipment, mounted to wall.	3974843569890	n/a
2 Drawer Lateral Filing Cabinet (black)	1	Steelcase	n/a	2004	Fair	\$ 10.00	none	n/a	n/a
4 Drawer Lateral Filing Cabinet (maroon)	1	KI	n/a	4/24/2000	Fair	\$ 10.00	none	n/a	n/a
5 Drawer Lateral Filing Cabinet (maroon)	1	KI	n/a	11/7/1995	Broken	\$0	none	n/a	n/a
4 Drawer Lateral Filing Cabinet (almond)	1	HON	5B4L	8/1/1995	Broken	\$0	none	BSFEG	n/a
5 Drawer Lateral Filing Cabinet (beige)	1	Steelcase	836561HF	4/23/1992	Fair	\$ 10.00	none	n/a	n/a
2 Door 4 Shelf Storage Cabinets (beige)	1	HON	DSC1872	12/1/1999	Fair	\$ 10.00	none	DESFE8	n/a
2 Door 4 Shelf Storage Cabinets (beige)	1	HON	DSC2472	12/1/1998	Fair	\$ 10.00	none	LEPKX	n/a
TOTAL						\$ 150.00			