

BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: December 10, 2013

ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS:

Highest Scoring Firm: Award of contract for Solicitation No. 109688 and approval to enter into negotiations with GLHN Architects and Engineers, Inc. (Corporate Headquarters at Tucson, Arizona), the highest scoring respondent for DESIGN ENGINEERING SERVICES FOR IMPROVEMENTS TO NORTHSIDE REGIONAL PARK (RILLITO REGIONAL PARK). The contract shall be for 24-months in an amount not to exceed \$550,000.00. The contract may be extended for project completion. If a fee agreement cannot be reached with the highest ranked firm, request authorization to negotiate with the next highest ranked firms in the following order: Kimley-Horn and Associates, Inc., Westland Resources, Inc., and Wheat-Scharf Associates, Inc., until a contract is executed or the list is exhausted. Funding Source: 2004 GO Bond Funds, PR4.31 Administering Department: Capital Project Management Office

A Solicitation For Qualifications for was advertised starting September 4, 2013. The eight statements of qualifications received were evaluated by representatives from the Pima County Capital Project Management Office, Pima County Facilities Management, Pima County Natural Resources, Parks & Recreation, and City of Tucson Parks and Recreation using qualifications and experience based selection criteria in accordance with Board of Supervisors Policy D29.1. The evaluation included consideration of Small Business Enterprise (SBE) participation, Affirmative Action plans and Small Local A&E Firm Preference.

NOTE: Pursuant to A.R.S. §34-603(H), only the names of the firms on the final list may be disclosed. Disclosure of limited materials may be made after award of the contract; after contract execution, all materials are considered public documents in accordance with A.R.S. § 34-603(H).

Number of Responses: 8

Contract Officer: Chris J Barnhill, CPPB, Ph: 724-3721
Procurement Department

CLERK OF BOARD USE ONLY: BOS MTG. _____

ITEM NO. _____