



Contract Number: MACS-14\*043-01  
Effective Date : 07-01-2013  
Term Date : 06-30-2014  
Cost : \$2,600<sup>00</sup>  
Revenue : —      4;  
Total : \$2,600<sup>00</sup>      NTE: \_\_\_\_\_  
Action  
Renewal By : 04-01-2014  
Term : 06-30-2014  
Reviewed by: VB

## **BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

*Requested Board Meeting Date:* **November 12, 2013 - Addendum**

**ITEM SUMMARY, JUSTIFICATION &/or SPECIAL CONSIDERATIONS:**

Pima County receives state and federal grant funds to operate and provide emergency assistance services to residents in Pima County. Arizona Housing & Prevention Services, Inc. provides emergency assistance to eligible low-income households experiencing a temporary financial crisis.

CONTRACT NUMBER (if applicable): MA-14-043

**STAFF RECOMMENDATION(S):**

*To be approved by Board of Supervisors.*

CORPORATE HEADQUARTERS:

WAK  
NNV0613PM0254PC CLK DF BD  
Procure Dept 11/01'13 PM0200

TO CHH 11.6.13 (2)  
COB 11.6.13  
Agenda 11.12.13  
Addendum

**CLERK OF BOARD USE ONLY: BOX M.G.**

**ITEM NO.**

**PIMA COUNTY COST:** \$ 2,600.00

**and/or REVENUE TO PIMA COUNTY:** \$ N/A

**FUNDING SOURCE(S):** Health Profession Opportunity Grant (HPOG)

**Advertised Public Hearing:**

		YES	X	NO
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**Board of Supervisors District:**

1		2		3		4		5		All	XX
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**IMPACT:**

**IF APPROVED:**

Contractor will be able to provide emergency assistance to low-income households experiencing a temporary financial crisis, which assists in alleviating poverty, and promote self-sufficiency.

**IF DENIED:**

Low-income households experiencing a financial crisis will not be able to receive emergency assistance further jeopardizing poverty and self-sufficiency.

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**DEPARTMENT NAME:** Community Services

**CONTACT PERSON:** Rosemary Cora-Cruz **TELEPHONE NO.:** 14-6748

**CONTRACT**

**NO.** MA-CS-44mmmmmmmmmmmmmmmmmm043

**AMENDMENT NO.** 01

This number must appear on all  
invoices, correspondence and  
documents pertaining to this  
contract.

PROJECT:	Emergency Services Network (ESN)	documents	pertaining	to	this
CONTRACTOR:	Arizona Housing & Prevention Services, Inc. P.O. Box 13122 Tucson, AZ 85732	contract.			
CONTRACT NO:	MA-CS-14-43				
AMENDMENT NO:	01				
FUNDING:	Short Term Crisis Services/Temporary Assistance To Needy Families (STCS/TANF); Social Services Block Grant (SSBG), Arizona Department Of Housing (ADOH); Emergency Food And Shelter Grant Program (EFSGP/ FEMA); Pima County General Funds Emergency, Eviction, Intervention Program (EEIP); Health Professionals Opportunities Grant (HPOG).				

Original Contract Term:	07/01/13 – 06/30/14	Original Contract Amount:	\$71,500.00
Term This Amendment:	6/30/14	Amount This Amendment:	\$2,600.00
		Revised Contract Amount:	\$74,100.00

## AMENDMENT

WHEREAS, Pima Community College ("College") received a Health Professionals Opportunities Grant ("HPOG") for the provision of employment and training opportunities in the healthcare fields; and

WHEREAS, College awarded Pima County \$571,925.00 of the HPOG funding to provide employment and training opportunities in the healthcare field through its One Stop Career Center System; and

WHEREAS, the HPOG funding is available for services, including application and eligibility determination and case management; and

WHEREAS, Arizona Housing & Prevention Services, Inc. ("Contractor") is qualified to determine eligibility and provide case management for clients eligible for HPOG training opportunities; and

WHEREAS, County has reviewed Contractor's performance and finds it satisfactory; and

WHEREAS, the Board of Supervisors finds that utilizing the Contractor's expertise to provide eligibility determinations and case management services for clients eligible for HPOG training opportunities will further the economic development goals established by County and authorized by A.R.S. § 11-254.04; and

WHEREAS, the parties mutually agree to increase the funding of the Contract to allow the provision of eligibility determination and case management services for clients participating in HPOG. through September 30, 2013.

NOW, THEREFORE, COUNTY and CONTRACTOR agree to amend the Contract as follows:

- A. **ARTICLE III - COMPENSATION AND PAYMENT**, paragraph A, is amended to change the not-to-exceed amount:

FROM: \$71,500.00

TO: \$74,100.00

- B. **ARTICLE XXXII - SCRUTINIZED BUSINESS OPERATIONS** is deleted in its entirety and the remaining article is renumbered to conform.

- C. **EXHIBIT A -- Section A -- PURPOSE**, is deleted in its entirety and replaced with the following:

The purpose of this Contract is to set out the terms and conditions for Contractor to provide emergency financial assistance to eligible low-income households experiencing a temporary financial crisis in order to prevent homelessness, or to prevent utility disconnection; to determine whether members of the household are eligible for employment and training opportunities in the healthcare field through HPOG; and, to provide case management and appropriate referral and advocacy services to members of these households. Contractor will follow the Arizona Department of Economic Security and the State of Arizona/Department of Housing Eligibility Income Guidelines in effect at the time the service is provided and the guidelines established for HPOG participation.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**

D. **EXHIBIT B – BUDGET** is deleted in its entirety and replaced with the attached **EXHIBIT B-1**.

Any other provisions of the Contract not expressly modified in this Amendment shall remain in effect and be binding on the parties.

The effective date of this amendment is July 1, 2013.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

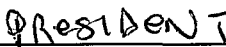
**ATTEST:**

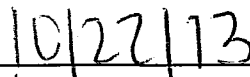
\_\_\_\_\_  
Clerk, Board of Supervisors

**CONTRACTOR**

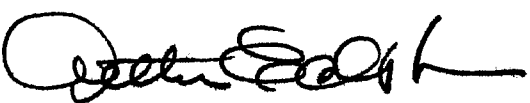
  
\_\_\_\_\_  
Authorized Officer Signature

  
\_\_\_\_\_  
Please print name


  
\_\_\_\_\_  
Title

  
\_\_\_\_\_  
Date

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Community Services, Employment  
& Training Director

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
**TOBIN ROSEN**  
Karen S. Friar, Deputy County Attorney

## EXHIBIT B-1 – BUDGET

### A. Approved Line Item Budget

1. For other services provided **July 1, 2013 through June 30, 2014**, Contractor shall be paid in accordance to the following table:

<b>BUDGET LINE ITEM</b>	<b>AMOUNT</b>
Salaries/Fringe Benefits	\$12,000.00
Rent/Utilities	\$0.00
Travel	\$4,000.00
Materials & Supplies	\$0.00
Operating Services	\$0.00
Client Vouchers	\$55,500.00
Administrative Expenses	\$0.00
*Eligibility Determination and Case Management Supportive Services for HPOG participants	\$2,600.00
<b>TOTAL</b>	<b>\$74,100.00</b>

2. **\*Eligibility Determination and Case Management Supportive Services for HPOG participants funding** will be provided only for services provided from **July 1, 2013 through September 30, 2013**.

### B. Fund Allocation

1. For services provided **July 1, 2013 through June 30, 2014**, Contractor shall be paid in accordance to the following table:

<b>FUND ALLOCATION</b>	<b>AMOUNT</b>
Administration	\$16,000.00
STCS/TANF (49)	\$39,000.00
EEIP (66)	\$5,000.00
State Housing (52)	\$0.00
CSBG (97)	\$11,500.00
FEMA	\$0.00
*HPOG	\$2,600.00
<b>TOTAL</b>	<b>\$74,100.00</b>

2. **\*Eligibility Determination and Case Management Supportive Services for HPOG participants funding** will be provided only for services provided from **July 1, 2013 through September 30, 2013**.

### C. Household Served and Client Voucher Summary

<b>FUND ALLOCATION</b>	<b>NUMBER OF HOUSEHOLDS</b>
Administration	0
STCS/TANF (49)	50
EEIP (66)	8
State Housing (52)	0
CSBG (97)	15
FEMA	0
HPOG	30
<b>TOTAL</b>	<b>103</b>