



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: November 22, 2016

or Procurement Director Award

Contractor/Vendor Name (DBA): Arizona Department of Health Services (ADHS)

Project Title/Description:

Public Health Emergency Preparedness Program Zika Funding

Purpose:

Engage in and implement collaborative, community focused, emergency health planning to address biological, chemical, radiological, or natural disaster events that result in public health threats or emergencies. This IGA provides scope and funding for FY2017 activities related to epidemiology, vector control, and emergency planning.

Amendment #1 adds funding and scope to address preparation for the Zika virus and other emerging infectious vector-borne diseases.

Procurement Method:

N/A

Program Goals/Predicted Outcomes:

1. Develop and evaluate effective local plans and build resource capacity for the Pima County Health Department (PCHD) to respond to public health emergencies, including local transmission of Zika virus.
2. Coordinate with community, county, state, tribal, and federal partners to build community preparedness and strengthen the Department's capacity to rapidly identify diseases, including the Zika virus and other vector-borne diseases, and initiate prevention and control activities.
3. Ensure effective, secure communication infrastructure for rapid communication between PCHD and its partners.
4. To effectively communicate health/risk information to the public and key partners.

Public Benefit:

Increase in preparedness and capacity to address emerging public health threats and vector-borne diseases.

Metrics Available to Measure Performance:

1. Written plans that include processes for collaborating with public health, medical, and emergency response partners to address the needs of Pima County citizens affected by Zika virus.
2. Creation of surveillance and investigation protocols, to include Zika and other emerging infectious diseases.
3. Development of Zika virus specific messaging, talking points, targeted educational campaigns.
4. Investigation, reporting, and response to cases of infectious disease in Pima County.
5. Department participation in training, exercises, and testing of state and local emergency procedures and notification systems.

Retroactive:

Yes. Some of the funding is retroactive to July 1, 2016 but the Amendment was not received by the County until Nov. 10, 2016.

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
 Expense Amount: \$ _____ Revenue Amount: \$ _____
Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards
Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards
Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: GTAM Department Code: HD Contract Number (i.e., 15-123): 17-27
Amendment No.: One AMS Version No.: One
Effective Date: upon signature New Termination Date: 6/30/21 (no change)
 Expense Revenue Increase Decrease Amount This Amendment: \$260,997.81
Funding Source(s): ADHS / CDC (federal)

Cost to Pima County General Fund: \$0.00

Contact: Sharon Grant

Department: Health Telephone: 724-7842

Department Director Signature/Date: *Mary Ann Lopez* / 11-16-16

Deputy County Administrator Signature/Date: *Jane* / 11-15-16

for County Administrator Signature/Date: *John McFarland* / 11/15/16
(Required for Board Agenda/Addendum Items)



INTERGOVERNMENTAL AGREEMENT(IGA) AMENDMENT

**ARIZONA DEPARTMENT OF
HEALTH SERVICES**
150 North 18th Avenue, Suite 280
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax

Agreement No: **ADHS17-133197**

Amendment No: **1**

Procurement Officer:
Russell Coplen

Emergency Preparedness Program

Effective upon signature, it is mutually agreed that the Agreement referenced above is amended as follows:

1. Pursuant to Terms and Conditions, Provision 6. Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders, the Scope of Services is revised to add Scope of Services, Attachment A, of this Amendment One (1).
2. Pursuant to Terms and Conditions, Provision 6. Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders, the Scope of Services is revised to add Scope of Services, Attachment B, of this Amendment One (1).
3. Pursuant to Terms and Conditions, Provision 6. Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders, the Price Sheet is revised to add the Price Sheet of this Amendment One (1).

All other provisions shall remain in their entirety.

<p>Pima County</p> <hr/> <p>Contractor Name</p> <p>3950 S. Country Club Rd. Suite 100</p> <hr/> <p>Address</p> <p>Tucson AZ 85714</p> <hr/> <p>City State Zip</p>	<p style="text-align: center;">CONTRACTOR SIGNATURE</p> <hr/> <p>Contractor Authorized Signature</p> <hr/> <p>Printed Name</p> <hr/> <p>Title</p>
<p style="text-align: center;">CONTRACTOR ATTORNEY SIGNATURE</p> <p>Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.</p> <p style="text-align: right;"><i>Paula S. Herrera</i> 11-14-16</p> <hr/> <p>Signature Date</p> <hr/> <p>Printed Name</p>	<p>This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.</p> <p>State of Arizona</p> <p>Signed this _____ day of _____ 2016</p> <hr/> <p>Procurement Officer</p>
<p>Attorney General Contract No. P0012014000078, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.</p> <hr/> <p>Signature Date</p> <p>Assistant Attorney General</p> <hr/> <p>Printed Name:</p>	<div style="border: 1px solid black; padding: 10px; margin-top: 20px;"> <p>REVIEWED BY: <i>Maria Elena Lopez</i></p> <p>Appointing Authority or Designee Pima County Health Department</p> </div>



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Attachment A Scope of Services Emergency Preparedness Program July 1, 2016 to June 30, 2017

1. BACKGROUND

As of April 11, 2016, local vector-borne transmission of Zika virus was identified in more than 40 countries and U.S. territories in the Americas, including Puerto Rico, U.S. Virgin Islands, Marshall Islands, and American Samoa. To date, Zika has spread by mosquitoes in the continental United States has only been documented in Florida, but travel-associated cases are being reported nationwide. CDC continues to evaluate cases of Zika transmission in the United States and U.S. territories and has developed response plans to reduce the spread of ZVD associated with *Aedes aegypti* and *Aedes albopictus* mosquitoes and minimize maternal-fetal transmission of Zika virus. As the recipient of Zika supplemental funding (Sub-awardee) from the Arizona Department of Health Services (ADHS), your organization is required to adhere to Federal and State grant requirements.

2. DELIVERABLES

2.1. Budget Allocation

- 2.1.1. Complete the budget tool and work plan attached and return to ADHS for review and approval no later than December 1st, 2016. ADHS will not release funding until the work plan and budget tool have been approved.
- 2.1.2. All activities and procurements funded through this grant shall be aligned with your budget tool and activities that are not specifically identified within the budget tool must be approved by ADHS before the funds are utilized on those activities/items.
- 2.1.3. Applicable Office of Management and Budget (OMB) Circulars and Cost Principles must be followed when developing the budget and throughout the period of performance.

2.2. Grant Activity Oversight

- 2.2.1. Your organization's PHEP Coordinator will be the main point of contact for ADHS in regards to this grant. This individual will work closely with ADHS to ensure all deliverables and requirements are met, and will also direct all activities surrounding any onsite monitoring visits.

2.3. Performance

- 2.3.1. Failure to meet the deliverables and performance measures described in the Scope of Work may result in a reimbursement of funds to ADHS by the sub-awardee.
- 2.3.2. At the end of the project period, June 30, 2018, any unexpended funds that have been awarded to sub-awardees for approved activities are subject to be returned to ADHS.

3. ACTIVITIES

3.1. Specific Activities Relating to this Zika Grant

- 3.1.1. Activity 1: Community Preparedness Strengthen Public Health Incident Management and Emergency Operations Coordination. The CDC Notice of Award reference is Grant No. NU90TP921830-01-00.



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3.1.1.1. Sub-Awardee Output Requirements:

- 3.1.1.1.1. The Sub-awardee shall collaborate with state and local partners to evaluate and clarify elements from the state Arboviral Response Plan;
- 3.1.1.1.2. If one or more locally-acquired Zika case(s) is identified, develop a Zika specific AAR/IP that addresses the Sub-awardee's respective jurisdiction's actions; and
- 3.1.1.1.3. Development of comprehensive Arbovirus readiness, response and/or recovery plans.

3.1.2. Activity 2: Public Health Surveillance And Epidemiological Investigation

3.1.2.1. Sub-Awardee Output Requirements:

- 3.1.2.1.1. Create and/or update surveillance and investigation protocols to include Zika and other emerging/exotic disease monitoring and surveillance that will be reviewed with ADHS;
- 3.1.2.1.2. Identify personnel who are capable of conducting health surveillance and epidemiological investigations for Zika and other emerging/exotic diseases; and
- 3.1.2.1.3. Attend ADHS sponsored "How To" trainings and an Infectious Disease Training and Exercise that addresses epidemiology, disease surveillance, investigation and control measures and emerging public health issues.

3.1.3. Activity 6A: Emergency Public Information And Warning/Information Sharing

3.1.3.1. Sub-Awardee Output Requirements:

- 3.1.3.1.1. Participate in the development of Zika messaging; e.g. talking points and message maps; and
- 3.1.3.1.2. Participate in ADHS offered spokesperson training to address public and media inquiries related to Zika cases.

3.1.4. Activity 6B: Emergency Public Information And Warning/Information Sharing (Webeoc)

3.1.4.1. Sub-Awardee Output Requirements:

- 3.1.4.1.1. Utilize mobile technology (e.g. AZ Infectious Disease Resource mobile app) allowing access to disease information and the ability to receive alert messaging on hand held devices.

3.1.5. Activity 7: Medical Surge

3.1.5.1. Sub-Awardee Output Requirements:

- 3.1.5.1.1. Contribute to the collaboration among hospital, ambulatory facilities, county and tribal public health, schools, public safety agencies, non-profit organizations, community based special events and the community at large to respond to infectious disease threats;



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3.1.5.1.2. Align and/or supplement the statewide Zika communication plan/campaign developed by ADHS to increase messaging effectiveness; and

3.1.5.1.3. Implement a process to utilize the ADHS messaging map for collaboration and coordination of responses to ensure the health and safety of Arizona residents in the event of an infectious disease threat of public significance.

4. NOTICES, CORRESPONDENCE, AND REPORTS

4.1. Notices, Correspondence and Reports from the Contractor to ADHS shall be sent to:

Arizona Department of Health Services
Public Health Emergency Preparedness
Bureau Chief
150 N 18th Avenue Ste.150
Phoenix, AZ 85007

4.2. Notices, Correspondence and Payments from the ADHS to the Contractor shall be sent to:

Pima County Health Department
3950 South Country Club Road
Tucson, AZ 85714
Attn: Louie Valenzuela
Phone: 520-724-7749
louie.valenzuela@pima.gov

4.3. Payments from ADHS to the Contractor shall be sent to the "Remit To" Address listed on the Contractor's ProcureAZ vendor profile.



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Attachment B Scope of Services Epidemiology and Disease Control - Zika Counties August 1, 2016 to July 31, 2017

1. BACKGROUND

- 1.1. With the increase of emerging infectious diseases such as Zika, local public health partners should maintain the capacity for surveillance, investigation and control of infectious diseases and public health incidents.
- 1.2. The first section of this document will outline the requirements set forth by Center for Disease Control (CDC) and ADHS that all County partners will need to address to ensure they are met during the reporting period. Progress on these requirements will be measured throughout the year through frequent communication and mid-year reporting.
- 1.3. Electronic exchange of personal health information should meet applicable patient privacy-related laws and standards, including state or territorial laws. These include the Health Insurance Portability and Accountability Act, the Health Information Technology for Economic and Clinical Health Act, and standards from the National Institute of Standards and Technology and the Office of the National Coordinator for Health Information Technology of the U.S. Department of Health and Human Services.

2. REQUIREMENTS

- 2.1. As a recipient of Epidemiology and Laboratory Capacity (ELC) Zika funds from the Arizona Department of Health Services (ADHS), you are required to adhere to Federal and State grant requirements. Below you will find a list of the program requirements for the funding.
 - 2.1.1. County shall investigate 100% of suspected cases of Zika and provide public health actions.
 - 2.1.1.1. Public health actions could include, but are not limited to:
 - 2.1.1.1.1. Vector control strategies as new cases are identified;
 - 2.1.1.1.2. Education about mosquito abatement;
 - 2.1.1.1.3. Education about mosquito bite prevention;
 - 2.1.1.1.4. Education about sexual transmission;
 - 2.1.2. County shall create a Zika protocol within 90 days of receiving funds and share on the Health Services Portal (HSP) with ADHS.
 - 2.1.2.1. Zika protocol must include:
 - 2.1.2.1.1. Public health investigation: case investigation processes, contact lists, etc.
 - 2.1.2.1.2. Case Follow-Up: follow up of women and infants in the pregnancy or birth defects registries
 - 2.1.2.1.3. Communication: messaging templates, educational materials, etc.
 - 2.1.2.1.4. Vector Control: processes and thresholds for mosquito surveillance, environmental assessment, mosquito control, etc.



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2.1.2.1.5. Laboratory: specimen collection, transport to ASPHL, etc.

2.1.2.2. Acceptable uses of funding include, but are not limited to:

2.1.2.2.1. Hiring staff or contractors to support the activities of the jurisdiction's Zika protocol

2.1.2.2.2. Developing, printing and/or disseminating educational materials for providers or the public

2.1.2.2.3. Ordering equipment for mosquito trapping or control. (ADHS has received funding to provide mosquito trapping equipment to local health departments and to develop an educational media campaign).

2.1.3. At the end of the performance period, July 30, 2018, any unexpended funds that have been awarded to sub-awardees for approved activities are subject to be returned to ADHS.

3. REPORTING DELIVERABLES

3.1. The Contractor shall:

3.1.1. Deliverables and activities funded through the Epidemiology and Laboratory Capacity (ELC) Zika funds must be reported in a timely manner to ensure ADHS has adequate time to compile the information and submit to CDC.

3.1.2. Zika Interim Report. ADHS will send out the Report template in advance of the Due Date. DUE DATE: April 1st, 2017.

4. NOTICES, CORRESPONDENCE, AND REPORTS

4.1. Notices, Correspondence and Program Reports from the Contractor to ADHS shall be sent to:
Bureau of Epidemiology and Disease Control
Infectious Disease Epidemiology Program Manager
150 N 18th Avenue Ste.140
Phoenix, AZ 85007

CER Invoices shall be sent to:
Bureau of Epidemiology and Disease Control
Infectious Disease Epidemiology Program Manager
150 N 18th Avenue Ste.140
Phoenix, AZ 85007

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PRICE SHEET

PHEP Zika Funding

July 1, 2016 through June 30, 2017

Fixed Price

Description	Quantity	Unit Rate	Total Cost
Attachment A Deliverables and Activities per the Scope of Work	1	\$22,000.00	\$22,000.00

ELC Zika Funding

August 1, 2016 through July 31, 2017

Fixed Price

Description	Quantity	Unit Rate	Total Cost
Attachment B Deliverables and Activities per the Scope of Work	1	\$93,050.00	\$93,050.00

CARRYOVER PHEP Ebola Funding

July 1, 2016 through June 30, 2017

Cost Reimbursement

Description	Quantity	Unit Rate	Total Cost
Deliverables and Activities per the Scope of Work Contract ADHS16-100124, Amendment 9	1	\$145,947.81	\$145,947.81

TOTAL	\$260,997.81
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Attachments Budget Tool and Work Plan

COUNTY BUDGET INFORMATION WORKSHEET

****Note every line must be filled in.**

Match Documentation must be completed in order for budget to be approved. See lines 38 through 77

DESCRIPTION	ENTER COUNTY INFORMATION BELOW
DATE BUDGET SUBMITTED:	
COUNTY NAME:	Pima County
PROGRAM NAME:	Public Health Emergency Preparedness
MAILING ADDRESS:	
STREET ADDRESS:	
CITY:	
POSTAL CODE PLUS 4: If you do not know your plus 4 please enter zeros	00000-0000
CONTRACT NUMBER:	ADHS
PURCHASE ORDER NUMBER: (Organizational Reference No:)	PO*
INDEX NUMBER:	FEDPH
PCA NUMBER:	5700
GRANT NAME:	CDC COOPERATIVE - ZIKA GRANT
PHEP COORDINATOR NAME:	
PHEP COORDINATOR TELEPHONE:	
PHEP COORDINATOR CELL PHONE:	
PHEP COORDINATOR EMAIL ADDRESS:	
PHEP COORDINATOR FAX NUMBER:	
BUDGET YEAR:	2016 - 2017
CURRENT AWARD AMOUNT:	\$22,000.00
AY - For ADHS accounting purposes only	17
PO PERIOD BEGINNING:	7/1/2016
PO PERIOD ENDING:	6/30/2017
DUN #:	
FEDERALLY APPROVED INDIRECT RATE: Please post a copy of your Federally Approved Indirect Rate (OMB Circular A-87) in the HSP Portal in the "Indirect Rate" folder within your PHEP Budget folder. If you do not have a Federally Approved Indirect Rate you are welcome to use the 15% Administrative Fee which is 15% of Salaries and ERE. Please write a letter on your letterhead stating that you are using the Administrative Fee and post a copy in the HSP Portal as previous instructed.	0.00%
Please state if you used the Federally Approved Indirect Rate (OMB Circular A-87) or the 15% Administrative Fee:	SELECT



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State of Arizona
ZIKA 2016

Funding Application Work Plan for Public Health Preparedness and Response (PHPR)
Cooperative Agreement for All-Hazards Public Health Emergencies

Strategy 1: Strengthen Public Health Incident Management and Emergency Operations Coordination

Activities to Achieve Outcomes	Short-Term Outcomes	Intermediate Outcomes	Long-Term Outcomes
<p>Implement an Incident Management Structure as appropriate to transition from/to increased/decreased risk levels.</p> <p>Facilitate coordination and delivery of assistance needed to supplement longer term public health recovery, resources and activities.</p> <p>Development of comprehensive Zika readiness, response and/or recovery plans.</p>	<p>State and local/tribal health partners conduct a well-organized and coordinated Zika response.</p> <p>The jurisdiction's Zika response plan considers the recommendations included in the CDC's guidance, specifically identifying the response actions the jurisdiction will take in advance of the event, once there is confirmed local transmission, widespread transmission, etc.</p> <p>Response partners understand their roles in the response and meet performance standards outlined in the jurisdiction's response plan.</p> <p>State and local/tribal health partners will be able to rapidly identify and investigate a possible Zika virus outbreak.</p> <p>ADHS will coordinate response actions across all levels of government and include non-governmental partners in response planning including the healthcare sector.</p>	<p>Reduced risk of Zika virus in pregnant women.</p> <p>Targeted vector control measures will be in place across the jurisdiction and be sufficient to meet the needs of the community.</p> <p>State and local/tribal health partners will be able to sustain a public health emergency response to meet the ongoing needs of the community.</p> <p>ADHS and local/tribal health partners will maintain continuity of government by expedited hiring, reassignment, laboratory surge, and procurement processes, throughout the Zika response, to meet the jurisdiction's needs.</p>	<p>Prevention of or reduction in Zika morbidity and mortality.</p> <p>Earliest possible recovery from and return of the public health and healthcare systems to pre-incident levels or improved functioning.</p>

Strategy 2: Strengthen Information Management and Sharing

Activities	Short-Term Outcomes	Intermediate Outcomes	Long-Term Outcomes
ADHS will review the current Crisis and	ADHS will communicate risk information and	Arizona's communities are well informed about	A cohesive statewide emergency response to



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<p>Emergency Risk Communication (CERC) Plan, in collaboration with the Arizona Arboviral Response Handbook, to ensure applicability for Zika. Plans will be shared with state, local and tribal health partners to assist with plan validation.</p> <p>Review plan to ensure the ability to develop and disseminate information, alerts, and notifications that are tailored appropriate for current risk levels.</p> <p>Assist in the development of multiagency activities focused on community preparedness related to Zika virus and other infectious diseases based on information gathered from the May 2016 Zika Preparedness Summit.</p> <p>ADHS will work with local public health and tribal jurisdictions to review plans, collaborate to identify gaps in preparedness, and assist with the development of necessary enhancements.</p>	<p>situational awareness to response partners and to the public in time to meet the response needs of the jurisdiction.</p> <p>The jurisdiction can effectively reach at-risk communities and vulnerable populations to assure they have a basic understanding of Zika virus, understand their personal and community risk, understand self-protective measures, and understand how to access services, including contraception and pregnancy-related care.</p> <p>State and local/tribal health partners will be able to provide timely situational awareness to clinicians and other healthcare response partners.</p> <p>Coordination between local/tribal health partners will ensure vector control and human surveillance activities will be linked.</p>	<p>the risks associated with Zika Virus and can implement measures to reduce risk.</p>	<p>include components that address at-risk populations (pediatrics, pregnant women, hearing/sight impaired).</p>
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Strategy 3: Strengthen Community Recovery and Resilience

Activities to Achieve Outcomes	Short-Term Outcomes	Intermediate Outcomes	Long-Term Outcomes
<p>ADHS will continue collaboration with the State's Healthcare Associated Infection (HAI) advisory committee and local health officers to assess Zika preparedness across the health system.</p> <p>Assist with the distribution of educational materials for returning travelers to prevent mosquito bites in the week following their return.</p> <p>Characterize probable risk for vulnerable populations related to Zika virus.</p>	<p>Assessment of Arizona Arboviral Response Handbook with the opportunity for input from Arizona counties and tribal jurisdictions, appropriate EMS, emergency management, environmental health, and healthcare partners.</p>	<p>The identification of best practices and/or areas for improvement in state and partner response plans to best meet the acute and long-term needs of impacted families and children.</p>	<p>State and local/tribal health partners will enhance the ability to coordinate vector surveillance and control resources necessary to enable emergency response.</p>