



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: 06/20/2023

\* = Mandatory, information must be provided

or Procurement Director Award:

**\*Contractor/Vendor Name/Grantor (DBA):**

Pima County Superior Court

**\*Project Title/Description:**

Supportive Treatment and Engagement Programs Court Diversion Specialist

**\*Purpose:**

The Intergovernmental agreement (IGA) is for Pima County to use grant funds from felony diversion funds, ARS 11-361 et seq, to pay for personnel costs of the Pima County Supportive Treatment and Engagement Program (STEPS), in order to hire a Court Diversion Specialist. STEPs is a pre-indictment drug diversion program targeting people charged with felony drug possession and/or paraphernalia that launched in February 2021.

**\*Procurement Method:**

IGA is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Court and STEPs Diversion Specialist will make and keep detailed statistical information about STEPs program participants during the previous fiscal year

**\*Public Benefit:**

The STEPs program will continue to offer services for people suffering from substance abuse disorder and in the interest of diverting them away from the criminal justice system.

**\*Metrics Available to Measure Performance:**

Court and/or Diversion Specialist will provide PCAO with the statistical information about program participants annually, no later than 30 days after the end of each fiscal year.

**\*Retroactive:**

Yes. Agreement was under review for renewal this spring, and delayed due to clerical error. Both parties have continued to operate as if this IGA was still in legal effect. Therefore, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

TO: COB 6-7-23 (3)  
Vols: 2  
pgs: 4

JUN07 23PM0352 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_
Expense Amount \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_
Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: PCA Contract Number (i.e., 15-123): 22-114
Amendment No.: 1 AMS Version No.: 2
Commencement Date: 10/19/2022 New Termination Date: 10/18/2023
Prior Contract No. (Synergen/CMS): \_\_\_\_\_
Expense Revenue Increase Decrease
Amount This Amendment: \$ 100,000.00
Is there revenue included? Yes No If Yes \$ \_\_\_\_\_
\*Funding Source(s) required: Felony Diversion Funds
Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_
Match Amount: \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_
\*All Funding Source(s) required: \_\_\_\_\_
\*Match funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_
\*Match funding from other sources? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_
\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Star Romero
Department: Pima County Attorney's Office Telephone: 724-6000
Department Director Signature: [Signature] Date: 6/1/23
Deputy County Administrator Signature: [Signature] Date:
County Administrator Signature: [Signature] Date: 6/1/23

**Intergovernmental Agreement (IGA) Between Pima County Attorney and Pima County Superior Court**

**Contractor: Pima County Superior Court**

**Project: Supportive Treatment and Engagement Programs Court Diversion Specialist**

**Contract No.: CT-PCA-22-114**

**Contract Amendment No.: 01**

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|   |                                 |              |
|---|---------------------------------|--------------|
| <b>Orig. Contract Term:</b> 10/19/2021 – 10/18/2022 | <b>Orig. Amount:</b>            | \$100,000.00 |
| <b>Termination Date Prior Amendment:</b>            | <b>Prior Amendments Amount:</b> | \$ 0.00      |
| <b>Termination Date This Amendment:</b> 10/18/2023  | <b>This Amendment Amount:</b>   | \$100,000.00 |
|   | <b>Revised Total Amount:</b>    | \$200,000.00 |

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**INTERGOVERNMENTAL AGREEMENT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

- 1. Background and Purpose.** County and the Court previously entered into the above-referenced Intergovernmental Agreement ("IGA") so that the Pima County Attorney's Office funds a STEP's Court Diversion Specialist position at the Court along with some wrap-around services for STEP's participants using felony diversion funds. The parties want to reallocate funds in the approved budget, specify the effective date of the IGA, and delegate signature authority for IGA amendments to simplify the approval process.

  - 1.1. Background.** On October 19, 2021 County and Contractor entered into the above referenced agreement to provide Supportive Treatment and Engagement Programs Court Diversion Specialist.
  - 1.2. Purpose.** County requires additional use of felony diversion funds from the Pima County Attorney's Office to fund a STEP's Court Diversion Specialist ("Diversion Specialist") position with the Court and to find wrap-around services for STEP's participants. The Diversion Specialist will be employed by the Court in the Court's Pretrial Services Division.
- 2. Term.** The County is exercising the first extension option to renew the contract for one additional year commencing on October 19, 2022, and terminating on October 18, 2023. Due to clerical error delaying the execution of this amendment, it was not fully executed prior to October 19, 2022. Both parties have continued to operate as if this IGA was still in legal effect. Therefore, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.
- 3. Maximum Payment Amount.** The maximum amount the County will spend under this Contract, as set forth in Section 3, is increased by \$100,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$200,00.00.


All other provisions of the Agreement not specifically changed by this Amendment remain in effect and are binding upon the parties.

*In Witness Whereof*, the parties have affixed their signatures to this IGA on the date written below.

PIMA COUNTY:

PIMA COUNTY SUPERIOR COURT:

\_\_\_\_\_  
Hon. Adelita Grijalva,  
Chair  
Board of Supervisors

\_\_\_\_\_  
  
Hon. Jeffrey T. Bergin, Presiding Judge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

5/26/23

ATTEST

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
[Title]

**Approval**

The foregoing Intergovernmental Agreement between Pima County and Pima County Superior Court has been reviewed by the undersigned and is hereby approved as to content.

  
\_\_\_\_\_  
Laura Conover, Pima County Attorney

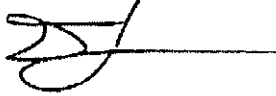
By Baird Greene, Chief Deputy Pima County Attorney

**Intergovernmental Agreement Determination**

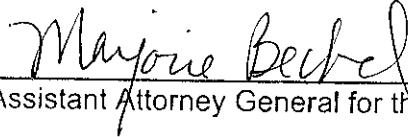
The foregoing Intergovernmental Agreement between Pima County and the Pima County Superior Court has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

**PIMA COUNTY:**

**PIMA COUNTY SUPERIOR COURT**



\_\_\_\_\_  
Daniel Jurkowitz, Deputy County Attorney



\_\_\_\_\_  
Assistant Attorney General for the Court



OFFICE OF THE ARIZONA ATTORNEY GENERAL

KRISTIN K. MAYES  
ATTORNEY GENERAL

STATE GOVERNMENT DIVISION  
AGENCY COUNSEL SECTION

INTERGOVERNMENTAL AGREEMENT DETERMINATION

Attorney General Contract No. ACS-KR-2023-0015 which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in the proper form and is within the powers granted under the laws of the State of Arizona to those Parties to the Agreement represented by the Attorney General.

Dated this 23<sup>rd</sup> day of May, 2023.

KRISTIN K. MAYES  
ATTORNEY GENERAL

Mayorie Beckert  
Assistant Attorney General

DOCUMENT NUMBER: \_\_\_\_\_