



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: January 19, 2016

or Procurement Director Award

Contractor/Vendor Name (DBA): Constable's Ethics, Standards & Training Board

Project Title/Description:

Award: Two HP ZBook 17 G2 Mobile Work Stations (Laptops)

Purpose:

To provide 2 laptops with Microsoft Office Professional and docking stations, or similar

Procurement Method:

Program Goals/Predicted Outcomes:

To replace outdated laptops with current and serviceable laptops for use by Pima County Constables.

Public Benefit:

The current laptops are over 4 years old and no longer support Pima County operating systems. These 2 laptops will allow the Constable's Office to function effectively which will prevent additional costs to be incurred by Pima County and it's citizens.

Metrics Available to Measure Performance:

Retroactive:

No

Original Information

Document Type: CTN Department Code: CO Contract Number (i.e.,15-123): CTN 16-81

Effective Date: 1/19/2016 Termination Date: 06/30/2016 Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$ _____ Revenue Amount: \$ 7,910.86

Funding Source(s): State Grant Fund

Cost to Pima County General Fund: \$0.00

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards

Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Amendment No.: _____ AMS Version No.: _____

Effective Date: _____ New Termination Date: _____

Expense Revenue Increase Decrease Amount This Amendment: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

To COB: 1-6-16

20 pgs (2)

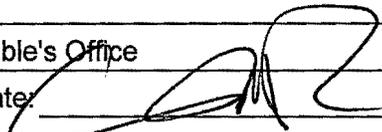
Procure Dept 12/09/15 PM 03:12

Contact: Vince Roberts

Department: Pima County Constable's Office

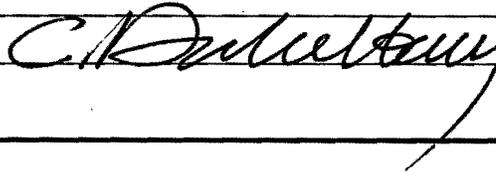
Telephone: 520-724-5442

Department Director Signature/Date:

 12-7-15

Deputy County Administrator Signature/Date:

County Administrator Signature/Date:
(Required for Board Agenda/Addendum Items)

 12/8/15

GENERAL PROVISIONS

Definitions

As used throughout this Contract, including the General Provisions and the Scope of Work, the following terms shall have the meaning set forth below:

1. "Chairman" means the agency head of the Constable Ethics, Standards & Training Board or a person duly authorized by the Chairman to act on the Chairman's behalf.
2. "Deliverables" means the reports, documentation, and other materials developed for submission to the Department by the Grantee in the course of the Grantee's performance under this Contract.
3. "Department" means the State of Arizona Constable Ethics, Standards & Training Board.
4. "Firearms Training" means AZPOST approved firearms training programs that advance compliance with statutorily mandated training and advancement of capacity to perform duties.
5. "Grantee" means the county, person, firms, or organization performing the work or delivering the items described in this contract.
6. "Grant Agreement" or "Contract" means this Equipment Grant Award Contract between the Department and Grantee.
7. "Grant Agreement Amendment" means a written document, signed by an authorized representative of both parties for the purpose of making changes to the Grant Agreement.
8. "Grant Application" means the application filed by the Grantee upon which this Contract was awarded.
9. "Project" means the total of all work to be performed by the Grantee as set forth in this Contract.
10. "Administrator" means the Constable Ethics, Standards & Training Board staff person delegated by the Director to administer this Contract.
11. "Records" means all books, accounts, reports, receipts, files and other records relating to this Contract.
12. "Scope of Work" means that part of this Contract that describes the work to be performed by the Grantee to accomplish the Project purpose. If the Scope of Work conflicts with the General Provisions, the terms of the Scope of Work shall govern.
13. "Shall" means what is mandatory.
14. "State" means the State of Arizona, including the Constable Ethics, Standards & Training Board.
15. "Task" means the specific provisions in the Scope of Work of this Contract that describe the nature and manner of the specific work to be performed and the Deliverables to be submitted to the Administrator by the Grantee.

General Requirements

1. This contract shall be governed by and constructed in accordance with the laws of the State of Arizona.
2. PIMA COUNTY CONSTABLES (Grantee) shall obtain and maintain all licenses, permits and authorizations necessary to perform its obligations under this contract; and responsible for compliance with all applicable local, state, and federal laws.

Relationship of the Parties

The parties agree that the grantee shall not be considered an employee, associate, partner, officer, joint venture, or agent of the Department or the State of Arizona as a result of this contract. The grantee is solely responsible for the planning, design, scope, and implementation of the project funded through this contract. Neither the department nor the State of Arizona is responsible for any liabilities resulting from the grantee's planning, design, scope of work, implementation or performance of the project funded through this contract.

No Waiver

Either party's failure to insist on strict performance of any term or condition of this contract shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.

Audit of Records

Pursuant to A.R.S. § 35-214, PIMA COUNTY CONSTABLES (Grantee) shall retain and shall contractually require each subcontractor to retain all records relating to this contract for a period of five years after completion of the contract and until any litigation, claim, negotiation, audit, cost recovery, or action involving the records has been completed. All records shall be subject to inspection and audit by the State of Arizona at reasonable times. Upon request, the grantee shall produce the original of any or all such records.

Indemnification

The grantee shall indemnify, defend, save, and hold harmless the State of Arizona, its departments, agencies, boards, commissions, universities, and its officers, officials, agents, and employees (hereinafter referred to as "indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and cost of claim processing, investigation, and litigation) (hereinafter referred to as "claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the grantee or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of the Grantee to conform to any federal, state, or local law, statute, ordinance rule, regulation, or court decree. It is the specific intention of the parties that the indemnitee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the indemnitee, be indemnified by the grantee from and against any and all claims. It is agreed that the grantee will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the grantee agrees to waive all rights of subrogation against the State of Arizona, its officers, officials, agents, and employees for losses arising from the work performed by the grantee and the department. This indemnity shall not apply if the grantee or subcontractor(s) is/are an agency, board, commission, or university of the State of Arizona. The grantee shall indemnify and hold harmless the State of Arizona against any liability, including costs and expenses, for infringement of any patent, trademark or copyright arising out of contract performance or used by the State of Arizona for materials furnished or work performed under this contract. The State of Arizona shall reasonably notify the grantee of any claim for which it may be liable under this paragraph.

Resolution of Differences

1. Disputes arising during the performance of this contract will be resolved to the maximum extent possible through cooperation and coordination of the grantee and the department. If the grantee and the department are unable to resolve the differences or circumstances require an immediate decision, the department will refer the dispute to the director for resolution. Appeals to decisions made by the director may be taken in accordance with A.R.S. § 41-2704.
2. To the extent required by A.R.S. § 12-133 and § 12-1518, the department and grantee agree to use arbitration to resolve any disputes arising out of this contract, with each to bear its own attorneys' fees and costs.
3. Disputes arising out of this contract are subject to the jurisdiction of the Superior Court of the State of Arizona.

Stop Work Notice

In the event of unapproved changes in the scope of work, performance or changes outside the scope of the contract, illegal or unpermitted activities, or other material discrepancies between the contract and the grantee's activities, the department reserves the right to issue notice to the grantee to stop work. The notice will further specify that the department will not approve resumption of performance or further payments until the issue or issues identified in the stop work notice have been resolved to the satisfaction of the department.

Project Period

The department agrees to reimburse PIMA COUNTY CONSTABLES (Grantee) for work activities performed during the project period as described in this contract. The department is not required to reimburse grantee for any work activities initiated prior to execution of this contract or after the project period has elapsed. The department may extend the project period, if requested by the grantee by executing a contract amendment (see **Amendments**, on pg.6).

Termination of Contract

1. Suspension or Debarment. The State of Arizona may, by written notice to the grantee, immediately terminate this grant agreement if the State determines that the grantee has been debarred, suspended, or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body. Execution of this contract shall attest that the grantee is not currently suspended or debarred. If the grantee becomes suspended or debarred, the grantee shall immediately notify the department.
2. Termination for Convenience. The department reserves the right to terminate this contract in whole or in part at any time, when in the best interests of the State of Arizona, without penalty or recourse. Upon receipt of written notice of termination, the grantee shall stop all work, as directed in the notice, notify all subcontractors of the effective date of the termination and minimize all further costs to the department. In the event of termination under this paragraph, all documents, data and reports prepared by the grantee under this contract shall become the property of and be delivered to the department. The grantee shall be entitled to receive reimbursement for work completed and materials accepted before notification of termination. The department is under no obligation to continue reimbursement for any work activities undertaken after notification of termination.
3. Termination for Default. The department reserves the right to terminate this contract in whole or in part due to the failure of the grantee to comply with any term or condition of this contract or to acquire and maintain all required insurance policies, bonds, licenses and permits. The department shall provide written notice of the termination and the reasons for it to the grantee.
4. Non-Availability of Funds. Every payment obligation of the State under this contract is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this contract, this contract may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

5. Continuation of Work Activities After Termination. Termination of this contract does not prohibit the grantee from independently continuing work on the project, but any such independent continuation is solely the responsibility of the grantee.

Conflict of Interest

Pursuant to A.R.S. § 38-511, the State may cancel this grant agreement within 3 years after grant agreement execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the grant agreement on behalf of the State is or becomes at any time while the grant agreement or an extension of the grant agreement is in effect an employee of or a consultant to any other party to this grant agreement with respect to the subject matter of the grant agreement. The cancellation shall be effective when the grantee receives written notice of the cancellation unless the notice specifies a later time. If the grantee is a political subdivision of the State of Arizona, it may also cancel this grant agreement as provided in A.R.S. § 38-511.

Non-Discrimination

The Grantee shall comply with Executive Order 99-4, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Grantee shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.

Payments

1. Use of Grant Funds. Awarded grant funds shall be used solely for eligible purposes as approved by the department. Line item funding is considered estimates of costs, however, the total project cost are considered exact and shall not be exceeded by the grantee unless otherwise amended.
2. Actual cost, reimbursement and advance. All payments made under this contract shall be by actual cost.
 - a. Payments under the contract shall be by actual cost and reimbursement. The grantee is eligible for reimbursement of actual expenses incurred that are necessary to complete tasks as specified in the scope of work.
 - b. The grantee may request advance payment of partial grant funds. The grantee shall submit written justification to the department explaining the need for a funding advance and detailed documentation justifying the amount of the advance requested. Funding advances will be subject to department approval. If advance payment is made, the grantee shall demonstrate that all advanced monies have been expended prior to requesting reimbursement for other allowable expenses. Additionally, grantee must reimburse the department any advances paid that were in excess of actual costs of implementing the grant project.
3. Each payment is conditioned upon receipt and approval by the department of the deliverable(s) specified in the scope of work and shall be accompanied by reasonable assurance (documentation, receipts, invoices, etc.) that the goods and services for which payment is requested were actually received and performed. The department has the right to disallow contributions determined inappropriate or unreasonable. The department shall have a minimum of thirty (30) working days to approve the deliverable(s) and payment request forms.
4. If the department determines that the grantee is in default in the performance of any obligation under this contract, the department may either adjust the amount of payment or withhold payment until satisfactory resolution of the default.
5. In order to receive payment under any resulting grant agreement, the grantee shall have a current IRS-W9 Form on file with the department.

Recoupment of Payments

The grantee shall reimburse the department for all grant funds determined by the department not to have been spent in accordance with the terms of this contract.

Notices

Whenever notice is required pursuant to this contract, such notice shall be in writing and shall be directed to the persons and addresses specified for such purpose in the scope of work, or to such other persons and addresses as either party may designate to the other party in writing. Unless otherwise set forth in this contract, notice shall be delivered in person or by certified mail, return receipt requested.

Amendments

The grant agreement shall be modified only through a grant agreement amendment by mutual written consent executed by the department and the grantee. Unauthorized changes to this grant agreement shall be void and without effect, and the grantee shall not be entitled to any claim under this grant agreement based on those changes.

Subcontractors

1. Subcontractors or consultants may be used in the performance of tasks described in the scope of work of this contract. The grantee shall not enter into any subcontract under this grant agreement without consideration for impact on the project. The grantee shall report any subcontract awards or changes as part of that calendar year's narrative report.
2. Any subcontractor or consultant participating in this contract shall comply with the terms and conditions of this contract, as set forth in the general provisions and scope of work.

Assignments

The grantee shall not assign any obligations under the general provisions of this contract to another party without prior written approval of the department.

Severability

The provisions of this grant agreement are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the grant agreement.

Incorporation of Grant Application

The grantee's approved grant application is incorporated by reference as part of this contract; however, the terms of this contract shall take precedence over the terms of the approved grant application in the event of conflict or ambiguity.

Equipment

1. Equipment shall be the property of the grantee, and the grantee shall be responsible for maintenance and safekeeping of such equipment.
2. Equipment shall be used only for the purposes of this contract.
3. The grantee shall not execute a lease of equipment without the prior approval of the department.

Ownership of Information

1. Title to all documents, reports and other materials prepared by the grantee in performance of this grant agreement shall rest in the department, except for copyrighted material prepared in advance of this grant agreement by the grantee at the expense of the grantee. The department shall have full and complete rights to reproduce, duplicate, disclose, publish, advertise, perform and otherwise use all documents, reports and other materials prepared under

this grant agreement, except for copyrighted material. The grantee shall have full and complete rights to reproduce, duplicate, disclose, publish, advertise, perform and otherwise use all documents, reports and other materials prepared under this grant agreement.

2. The grantee shall indemnify and hold harmless the State against any liability, including costs and expenses, for infringement of any patent, trademark or copyright arising out of grant agreement performance or use by the State of materials furnished or work performed under this grant agreement. The State of Arizona shall reasonably notify the grantee of any claim for which it may be liable under this paragraph.

Grantee's Representation and Warrants

All representations and warranties made by the grantee under this contract shall survive the expiration or termination of this contract. In addition, the parties acknowledge that pursuant to A.R.S. § 12-510, except as provided in A.R.S. § 12-529, the State is not subject to or barred by any limitations of actions prescribed in A.R.S., Title 12, Ch. 5. The grantee warrants, in accordance with Executive Order 2005-30, that it is in compliance with all federal immigration laws and regulations and agrees to require all subcontractors to execute a similar warranty. The parties agree that the breach of such warranty shall be deemed a material breach of this contract and that the State retains the right to inspect the papers of any employee who works on the contract to ensure compliance with such warranty.

Integration

This contract constitutes the entire agreement between the department and grantee pertaining to the subject matter herein and accurately sets forth their rights, duties and obligations. All prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein.

Survivability Clause

Notwithstanding anything herein to the contrary, the parties understand and agree that all terms and conditions of this contract which may require continued performance, compliance, or effect beyond the termination date of this contract shall survive such termination date and shall be enforceable by the State as provided herein in the event of such failure to perform or comply by the grantee.

Third Party Anti-Trust Violations

The grantee assigns to the State any claims for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the grantee toward fulfillment of this contract.

SCOPE OF WORK

Effective Date: This contract shall become effective upon the date it is executed by both parties.

Term: This contract shall terminate on **June 30th, 2016**.

Notices, Correspondence, Reports and Payments:

Notices, correspondences and payments on behalf of the department to the grantee shall be sent to:

- Grantee Name: PIMA COUNTY CONSTABLES
- Grantee Mailing Address: 240 N. STONE AVE, LOWER LEVEL
- Grantee City: TUCSON
- Grantee Zip Code: 85701
- Grantee Telephone Number: (520) 724-5442
- Grantee Fax Number: (520) 724-5445
- Grantee E-Mail Address: VINCE.ROBERTS@P.M.A.G.OV

Notices, correspondence, data, analyses, inquires, invoices, technical reports and other information, including all deliverables from the grantee to the department shall be sent to:

- Constable Ethics Standards & Training Board
PO Box 13116
Phoenix, Arizona 85002
Telephone: 602-343-6280
Facsimile: 602-712-1252
E-mail: cestb@azcapitolconsulting.com

Deliverables

1. Included with every reimbursement or payment request, the grantee shall submit to the department a budget report and a brief narrative report. A paper copy of the budget and narrative reports shall be mailed to the department. The reports shall include, but are not limited to, budget expenditures, in-kind expenditures, and a brief narrative of the project's progress, as applicable. Grantee must obtain department pre-approval before any funds are relocated within the original/approved budget in the grant application. The grantee is responsible for responding to any inquiries from the department.
2. The grantee shall identify the grant contract number and task number(s) completed in all reports submitted to the department.
3. On a quarterly basis, until the project is completed and the contract is terminated, the grantee shall submit to the department a budget report and narrative report. The reports shall include, but are not limited to, budget expenditures, in-kind expenditures and a narrative detailing how grant funds were used to achieve project objectives to date as outlined by the grantee in the grant application. **Reports must be sent to the department by the last day of each quarter following the execution of the contract.**
4. At the end of the project, a final budget and final narrative report must be submitted and approved by the department. The final narrative report shall include at a minimum: a summary of the project goals and objectives, project results or outcomes (including any data or photos), aspects of the project that worked well and things that did not work well, any public involvement and coordination, how the project has advanced the program goals, and how the project has benefited the State of Arizona. The department will not disburse final payment until the final report and all requirements of the grant agreement have been fulfilled. All remaining grant funds or outstanding grant funds must be reconciled.

5. The grantee shall include the following language in all reports prepared for this contract and in any publication of reports or results generated with the financial support of the Constable Ethics Standards & Training Board:
 - a. "The Constable Ethics Standards & Training Board has funded all or a portion of this Project."
 - b. "The views or findings presented are the Grantee's and do not necessarily represent those of the State, or the Constable Ethics Standards & Training Board."

SCOPE OF WORK
ADDENDUM A

The scope of work for this project is bound to the provisions of the approved grant application which is incorporated into this agreement as Addendum A. All project tasks and costs must coincide with the approved grant application.

Scott Tipton,
Chairman
Constable
Navajo County

Ken Sumner
Constable
Maricopa County

Gerald Williams,
Vice-Chairman
Justice Court
Maricopa County

Brandon Schmoll
Constable
Maricopa County



ORIGINAL

Dan Field
County Administrator
La Paz County

Tom Drum
Sheriff
La Paz County

Vacant
Stuart Goodman

Christine Shipley
Multihousing
Association

Mike Cobb
Constable
Mohave County

STATE OF ARIZONA

CONSTABLE ETHICS, STANDARDS AND TRAINING BOARD

818 N. First Street
Phoenix, Arizona 85004

602-343-6280
FAX 602-254-0969

EQUIPMENT GRANT COVER LETTER

DATE: September 2, 2015

APPLICANT NAME: Pima County Constables Office

APPLICANT ADDRESS: 240 N. Stone Ave, Lower Level, Tucson, Arizona 85701

APPLICANT EMAIL: vince.roberts@pima.gov

APPLICANT TELEPHONE: (520) 724-5442

APPLICANT FAX: (520) 724-5445

COUNTY: PIMA

ITEM(S) REQUESTED: Two HP ZBook 17 G2 Mobile Work Stations (Laptops)

AMOUNT REQUESTED: \$7,910.86

ADVANCE FUNDS REQUESTED? NO

ANTICIPATED COMPLETION DATE: 60 Days from Grant Award

Vince Roberts - Chief Administrative Constable
APPLICANT NAME/TITLE

A handwritten signature in black ink, appearing to read "CAR", written over a horizontal line.

APPLICANT SIGNATURE



IV. Grant Application Package Materials

This section reflects the Grant Application itself. Please respond to each of the requests below in the required fields. **TIPS:** Be thorough. The Board seeks assurance of fiscal and performance responsibility from grant applicants in the form of a well-prepared, thorough request for funding.

A. Statement of Applicant Eligibility

Instructions: Please describe the nature of your organization and explain how it is eligible to apply for the Constable Ethics, Standards & Training Board Equipment Grant Program. Please limit your response to no more than 1,000 words and attach evidence of your eligibility as documented exhibits.

The Pima County Constables Office is responsible for the service of civil and criminal court documents arising out of the Pima County Consolidated Justice Courts and other courts of competent authority. The Pima County Board of Supervisors has established a writ fee in accordance with A.R.S. 22-138 (ORDINANCE NO 2007-02) a copy of which is attached for review. This fee was established in January 2007 and remains in effect therefore the Pima County Constables Office is eligible to receive equipment grant funding in this cycle.

C. Project Budget

Enter the FY16 Equipment Grant Objectives that relate to this project and funding. Please identify a projected date for accomplishing each task associated with expending the funding.

The Objectives of grant funding is to provide two (2) HP ZBook 17 G2 Mobile Workstations (laptops) with Microsoft Office Professional and docking stations, or similar. The projected date for completion is 60 days from grant award for this project.

Enter a description and outline of equipment to be purchased if granted funding.

The Pima County Constables Office would like to purchase two (2) HP ZBook 17 G2 Mobile Workstations (laptops) with Microsoft Office Professional and docking stations, or similar.

Projected Number of Constables to Benefit from Equipment Purchases:

Two (2).

Please enter all estimated expenditures (including tax) from three (3) different vendors. (Please attach all supporting bid documentation.)

****NOTES****

THE QUOTE PROVIDED IS FROM THE STATE OF ARIZONA CONTRACT FOR HP COMPUTERS AND PERIPHERALS AND THE SOFTWARE QUOTE IS A PIMA COUNTY CONTRACTED VENDOR. THEREFORE THE PIMA COUNTY CONSTABLES OFFICE ARE UNABLE TO PROVIDE THREE SEPARATE QUOTES FOR THE REQUESTED GRANT ITEMS.

IN THE EVENT THE PURCHASE OF THESE ITEMS EXCEEDS THE GRANT AMOUNT, THE PIMA COUNTY CONSTABLES OFFICE WILL PROVIDE THE ADDITIONAL FUNDING NECESSARY TO COMPLETE THE PURCHASE OF THE REQUESTED ITEMS.

- 5. HP ZBook 17 G2 Mobile Workstations (laptops) with Windows 7, Microsoft Office Professional and docking stations, or similar.

Two (2) @ \$3,642.20	\$7,284.40
Tax @ 8.6%	\$ 626.46
GRAND TOTAL	\$7,910.86

 ORIGINAL

B. Project Proposal Form

Instructions: Please describe completely the project you propose to complete if awarded the Constable Ethics, Standards and Training Board Equipment Grant. Be complete in your description of the project. **At a minimum** your response to this form must contain:

- A detailed description of the proposed project.
- An explanation of needs for equipment purchases.
- An explanation of outcomes to be expected from the funding proposal.
- An explanation of how grant funds will be used (this is not a substitute for the Project Budget required in Section IV C.)

1. **The Pima County Constables Office would like to purchase two (2) HP ZBook 17 G2 Mobile Workstations (laptops) with Windows 7, Microsoft Office Professional and docking stations, or similar.**
2. **The Laptop computers assigned to Constables are more than 4 Years old and have reached the serviceable life of Pima County IT. The operating systems on these laptops are in a Windows XP Format and Microsoft or Pima County IT no longer supports these operating systems and the laptops are not upgradeable to Windows 7 Based format.**
3. **It is expected, upon approved Grant Funding, to replace outdated laptops with current and serviceable laptops for use by Pima County Constables.**
4. **Grant Funds will be utilized to purchase two (2) HP ZBook 17 G2 Mobile Workstations (laptops) to include the necessary software for operation.**



ORIGINAL

Please enter all funding sources and amounts that will be utilized to complete this project by the projected completion date.

Funding for this application is primarily grant funding. In the event pricing or shipping costs are higher than projected the Pima County Constables Office will offset any additional funding necessary for the purchase of this equipment.

D. Project Performance Measures

Instructions: Please identify performance measurements that you will use to illustrate the outcomes of your proposal, if selected for funding. The following performance measures must be included at a minimum for consideration. The performance measurements you identify in this section, as approved by the Constable Ethics, Standards & Training Board, will become provisions of your grant contract if the Applicant is selected as a CNA EG Program Grantee.

The performance measurements must demonstrate how the proposed project will meet the program goals described in this Grant Manual. **Minimum performance measurements for each project shall include:**

1. The total number of Constables & Deputy Constables that will benefit from the equipment funding.

- **TWO (2) CONSTABLES**

2. Please explain the estimated savings of your local government entity by award of CNA EG.

- **PIMA COUNTY WILL SAVE APPROXIMATELY \$7,910.86.00**

3. Please identify the improved safety of Constables & Deputy Constables in their required duties.

- **THE PURCHASE OF THESE ITEMS DOES NOT NECESSARILY IMPROVE THE SAFETY OF THE CONSTABLES. HOWEVER WITHOUT THE PURCHASE OF THE REQUESTED ITEMS THE ABILITY FOR THE CONSTABLES OFFICE TO FUNCTION EFFECTIVELY WILL BE DIMISHED AND ADDITIONAL COSTS WILL BE INCURRED BY PIMA COUNTY AND ITS CITIZENS.**

4. Please explain the improved execution of Constable duties and responsibilities by purchase of equipment being requested.

- **THE PURCHASE OF THE REQUESTED EQUIPMENT WILL ALLOW THE REPLACEMENT OF AN EXISTING COMPUTERS THAT HAVE REACHED THEIR SERVICABLE LIFE SPAN AND WILL BE UNABLE TO FUNCTION ON THE NEW PIMA COUNTY OPERATING SYSTEMS AND GUIDELINES. THIS WILL ALLOW THE CONSTABLE TO CONTINUE TO FUNCTION EFFECTIVELY AND SPEED UP THE PROCESSING OF COURT RELATED DOCUMENTS.**

10 ORIGINAL

E. Request for Advance Payment & Justification

Instructions: As described in the Grant Manual, grant awards are disbursed as reimbursements for expenses incurred in the completion of projects. However, the Constable Ethics, Standards & Training Board may consider requests for Advance Payment of funding pursuant to the provisions of the Grant Manual. If you require Advance Payment, please identify what portion of the project budget is being requested in advance and clearly explain in great detail the reason(s) why advancement is required for the completion of the project. **NOTE:** If your request for advance payment is approved, you will be subject to the terms outlined in Section III, Subsection B, paragraph 2.

THE PIMA COUNTY CONSTABLES OFFICE IS NOT REQUESTING ADVANCE PAYMENT.

Vince Roberts
Administrative Constable
Pima County

ORIGINAL

W. ANN RODRIGUEZ, RECORDER
RECORDED BY: C D
DEPUTY RECORDER
0224 PMS

80230
PIMA CO CLERK OF THE BOARD
PICKUP



DOCKET: 12971
PAGE: 5303
NO. OF PAGES: 2
SEQUENCE: 20070101247
DATE: 01/16/2007
ORDIN: 17:30
TICKET
AMOUNT PAID \$ 0.00

ORDINANCE NO. 2007 - 2

AN ORDINANCE OF THE PIMA COUNTY BOARD OF SUPERVISORS, PIMA COUNTY, ARIZONA, RELATING TO THE ESTABLISHMENT OF AN ADDITIONAL FIVE DOLLAR FEE FOR EVERY WRIT SERVED ON BEHALF OF A JUSTICE OF THE PEACE BY A CONSTABLE AND REQUIRING THE FEE TO BE TRANSFERRED TO THE CONSTABLES ETHICS COMMITTEE FUND PURSUANT TO ARIZONA REVISED STATUTES, TITLE 11, SECTION 11-445, SUBSECTION A, PARAGRAPH 17.

WHEREAS, it is the intent of this Ordinance to establish a five dollar (\$5.00) fee in accordance with Arizona Revised Statutes, Title 11, Section 11-445, Subsection A, Paragraph 17 for every writ served by the Pima County Constables for deposit into the Constables Ethics Committee Fund; and

WHEREAS, the Pima County Constables have requested the Board of Supervisors to adopt an ordinance establishing the fee; and

WHEREAS, the Board of Supervisors has determined it is appropriate to establish this fee.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA:

SECTION 1. The Pima County Constables Office shall collect a five dollar fee for every writ served by a Pima County Constable. Collected fees shall be kept in a reserve account established by the Pima County Constables and shall be deposited or transferred to the Constable Ethics Committee Fund.

RECORDED BY: J. J. JONES

CRIGINA

Account Manager:
Andy Johnson (623.572.5635)
fax: 866.323.8020
Quoting Resource:
AZOM@MILESTONETECH.COM

To Purchase:
Make Purchase Order out to Hewlett Packard and
designate Partner ID: 10019810 on P.O. Forward
PO to Milestone for processing. Thank you!

Quote Name:
Pjma - ZBook 17 W8 8GB
i7 256SSD K1100 (2)
Quote ID: 10375527
Quote Date: 5/5/2015



Contract: AZ - STATE OF ARIZONA (WSCA/NASPO) (ADSP010-00000005)
Special Pricing ID: 92345705

Special Notes:

ITEM DESCRIPTION	PART NUMBER	UNIT PRICE	YOUR PRICE	QUANTITY	EXT. PRICE
CTO IDS - HP ZBook 17 G2 Mobile Workstation Quad Core	Base	\$2,706.64	\$2,706.64	2	\$5,413.28
HP ZBook 17 G2 Mobile Workstation Quad Core	G6Z41AV				
Windows 8.1 Pro 64	G7A22AV#ABA				
OS Label	Included				
No OS Label needed for Win 8.1 or Win7DG64/32 OS selections (select this option if Win 8.1 or Win7DG64/32 is selected)					
Intel Core i7-4710MQ Quad Core - not available with vpro enabled	G6Z62AV				
Core i7-14 BLU Label	G0N68AV				
Estar Label - if any Windows OS is selected, then label is required.	XU980AV				
Intel vPro Technology NOT supported - Must select this option if NO vPro base, NO Intel WLAN or Linux is selected.	FM666AV				
17.3 inch LED HD+ SVA Anti-Glare enabled for Webcam (1600x900)	G6Z86AV				
WEBCAM Integrated 720p HD	G8R85AV				
NVIDIA Quadro K1100M Graphics	G6Z45AV				
8GB 1600MHz DDR3L 2DM	G6Z99AV				
256GB SATA-3 Solid State Drive	G7A08AV				
no Secondary HDD/SSD - bracket only	G6Z88AV				
Mini Card	Included				
Not selecting Mini Card SSD as on optional Internal Storage device					
DVD+/-RW SuperMulti DL	G6Z93AV				
Dual Point Backlit with numeric keypad US	G7A32AV#ABA				
Intel 7260 ac 2x2 +Bluetooth 4.0 LE WW	G9T52AV				
No WWAN - Required selection if (Linux) is selected	J3Y00AV				
Fingerprint Reader	J3X91AV				
200 Watt Smart PFC Slim AC Adapter	G6Z50AV				
C13 1.8m Power Cord US	G7P45AV#ABA				
8 Cell 83 WHr	G6Z53AV				
3/3/3 Warranty	G6Z58AV#ABA				
Misc Warranty Documentation	Included				
No battery warranty card required unless 3yr warranty and long life battery is selected					
Destination Country Kit Localization - NA English	G8R86AV#ABA				
Win 8.1 Driver DVD	G7A30AV				
Note:	Included				
Additional accessories added from categories below will ship and Invoice separately.					

HP 230W Docking Station - Smart Buy (HP10)	A7E34UT#ABA	\$174.00	\$174.00	2	\$348.00
9x5 Next Business Day On-Site Coverage for Notebooks with Off-site Accidental	Base	\$95.20	\$95.20	2	\$190.40
9x5 Next Business Day On-Site Coverage for Notebooks with Off-site Accidental Damage Protection Service, 3 years	UF631E				



ORIGINAL

SubTotal : \$5,951.68
Quote Total : \$5,951.68

The terms and conditions of the AZ - STATE OF ARIZONA (WSCA/NASPO) (ADSP010-00000005) contract will apply to any order placed as a result of this inquiry, no other terms or conditions shall apply.

Product availability and product discontinuation are subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order.

* HP and/or Milestone Computer Technology, Inc. are not liable for pricing errors. If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently ship an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with return of the product. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

* This quotation may contain open market products which are sold in accordance with HP's Standard Terms and Conditions. HP makes no representation regarding the TAA status for open market products. Third party items that may be included in this quote are covered under the terms of the manufacturer warranty, not the HP warranty.

* For detailed warranty information, please go to www.hp.com/go/warranty. Sales taxes added where applicable. Freight is FOB Destination.



For ProcureAZ Online users, please follow the steps below to ensure the order is processed correctly and that there are no duplicates.

In the ProcureAZ system:

1. Ensure the vendor chosen is Hewlett Packard Vendor Number: 9000003757.
2. Please include the quote number in the Purchase Order Notes.
3. For the PO Short Description, specify "DUPLICATE - DO NOT ORDER". There is also a space to add description of product (computer, printer...).
4. In the Item Description Field, add "Reference Partner ID: 10019810".
5. When the PO is ready to send, select the PRINT function. When PO is displayed, select File, Send, Page by Email, and submit to AZOM@MILESTONETECH.COM.

The above steps will email a copy of the PO to Milestone directly for processing and will prevent duplicate orders. This also enables us to track the order and ensure all post sales processes are completed correctly (eg. Carepacks, Invoicing, etc.). Thanks!



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Pricing Proposal
Quotation #: 9687845
Created On: 5/18/2015
Valid Until: 5/31/2015

County of Pima AZ

Inside Account Manager

Valarie Simien-Williams
150 W. Congress
Tucson, AZ 85701
United States
Phone: (520) 724-8064
Fax:
Email: Valarie.Simien-Williams@pima.gov

Tom Wospil
290 Davidson Ave.
Somerset, NJ 08873
Phone: 732-868-8795
Fax: (732) 868-6421
Email: Tom_Wospil@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Office Professional Plus 2013 - License - 1 PC - Select, Select Plus - Win - Single Language Microsoft - Part#: 79P-04712 Note: downgrade rights to 2010	3	\$332.00	\$996.00

*Tax \$60.76

Total \$1,056.76

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

WSCA Contract AZ: ADSP011-007500

First time user for SHI Direct website? Please use the following information when registering.

Arizona Gov't:
<http://www.publicsector.shidirect.com/sg/az>
Token: 8496
Access Key: BWB!UPBWYA

Invoice terms are Net30. Invoices not paid within Net30 will be assessed 1% late charge per month until paid.

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.