



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: 6/7/2016

or Procurement Director Award

**Contractor/Vendor Name (DBA):** Underwood Brothers, Inc. d.b.a. AAA Landscape

**Project Title/Description:**

Landscape and Vegetation Management

**Purpose:**

Amendment of Award: Master Agreement No. MA-PO-15-042. Increase the annual award amount by \$240,682.10 to \$2,285,000.00 for a cumulative contract amount of \$6,172,317.90 and extend the term of the contract to 8/4/2017.

The revised annual award amount is needed to cover remaining needs in this cycle year and next year's anticipated needs. The anticipated needs for next year's term includes negotiated unit prices which include living wage costs.

Administering Department: Transportation.

**Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive Sealed Bidding, on 8/5/2014 the Board of Supervisors approved an award of contract MA-PO-15-353 for the initial term of one year and four (4) one-year renewal options in the annual award amount of \$1,602,317.90. On 7/7/2015 the Board of Supervisors approved an amendment of award to extend the contract for one year to 8/4/2016 and added \$442,000.00 to the original annual award amount resulting in a cumulative, not-to-exceed amount of \$3,646,635.80.

This contract is for both routine and as-needed vegetation services, and the need for as-needed services (sight distance trimming, dead tree cleanup, etc.) exceeded the original estimates from a year ago. The dump fees for the landfill use have doubled. Due to increased HURF revenue, the additional routine constructed landscape crew that was added due to prolonged deferred maintenance has continued to incur costs. Five new CIP projects have been accepted into the maintenance system (La Canada S of Ina, La Cholla - North of Magee, Orange Grove [2 segments], Camino Verde).

Attachment: Master Agreement.

**Program Goals/Predicted Outcomes:**

Provide routine and as-needed vegetation and irrigation maintenance for constructed and natural landscaped areas within Pima County road right-of-way.

**Public Benefit:**

Achieve aesthetic landscape needs while providing for safety needs. Maintain the investment of those landscapes.

**Metrics Available to Measure Performance:**

Provide routine maintenance to all of Pima County constructed landscape a minimum to 2 times per year. Provide as needed services to ensure zero damage claims per year.

**Retroactive:**

No

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No  Not Applicable to Grant Awards

Were insurance or indemnity clauses modified?  Yes  No  Not Applicable to Grant Awards

Vendor is using a Social Security Number?  Yes  No  Not Applicable to Grant Awards

IF Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 15-042

Amendment No.: \_\_\_\_\_ AMS Version No.: 13

Effective Date: 06/7/2016 New Termination Date: 8/4/2017

Expense  Revenue  Increase  Decrease Amount This Amendment: \$2,525,682.10

Funding Source(s): Transportation Operating Funds

Cost to Pima County General Fund: \_\_\_\_\_

Contact: Hazel Houston, Commodity/Contracts Officer

Department: Procurement Telephone: 724-8168

Department Director Signature/Date: [Signature] 5/27/16

Deputy County Administrator Signature/Date: [Signature] 5/27/16

County Administrator Signature/Date: [Signature] 5/31/16

(Required for Board Agenda/Addendum Items)



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

**THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES CONTRACT EXECUTION**

Master Agreement No: 1500000000000000042

MA Version: 13

Page: 1

Description: Landscape and vegetation management

I S S U E R	Pima County Procurement Department
	130 W. Congress St. 3rd Fl
	Tucson AZ 85701
	Issued By: HAZEL HOUSTON
	Phone: 5207248168
	Email: hazel.houston@pima.gov

T E R M S	Initiation Date: 06-07-2016
	Expiration Date: 08-04-2017
	NTE Amount: \$6,172,317.90
	Used Amount: \$3,498,947.46

V E N D O R	<b>UNDERWOOD BROTHERS INC</b>	Contact: BILL DORGAN
	4742 N ROMERO ROAD	Phone: 520-428-3752
	TUCSON AZ 85705	Email: b.dorgan@aaalandscape.com
		Terms: 1.0000 %
		Days: 10

<b>Shipping Method:</b>	Vendor Method
<b>Delivery Type:</b>	STANDARD GROUND
<b>FOB:</b>	FOB Dest, Freight Prepaid
 <b>Modification Reason</b>	
BOS Amendment of Award In the amount of \$2,525,682.10. New annual award amount is \$6,172,317.90.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All Transactions and conduct are required to conform to these documents.



# MASTER AGREEMENT DETAILS

Master Agreement No: 1500000000000000042

MA Version: 13

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Line	Description			Service From	Service To	
1	FREE FORM or DISCOUNT LINE					
	Service Contract Amt					
	\$0.00					
2	MOWING (SHOULDERS AND DRAINAGE WAYS)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	ACRE	\$25.45			
3	SUPERINTENDENT WITH PICKUP TRUCK AND CELL PHONE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$31.84			
4	CREW LEADER WITH PICKUP TRUCK AND CELL PHONE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$22.67			
5	IRRIGATION MAINTENANCE TECHNICIAN WITH VEHICLE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$27.13			
6	VEGETATION MANAGEMENT LABOR					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$22.92			
7	ARBORISTS (I.S.A. CERTIFIED)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$14.15			
8	ARIZONA CERTIFIED SPRAY TECHNICIAN WITH VEHICLE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$30.54			
9	TRAILER MOUNTED CHIPPER MIN CAPACITY OF 4 INCH TREE LIMBS					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$22.66			
10	DUMP TRUCK (12 CUBIC YARD) WITH DRIVER					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$22.67			
11	3/4 TON PICKUP WITH 7 YARD TRAILER					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$12.52			
12	PALM TREE MAINTENANCE TECHNICIAN					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$22.68			
13	STORM AND ACCIDENT DAMAGE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$19.89			
14	DUMP FEES PER RECEIPT FROM LANDFILL					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	TON	\$0			
15	CREW LEAD AND DUMP TRUCK DRIVER OVERTIME RATE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$29.25			