

# COB - BOSAIR FORM

08/05/2025 2:37 PM (MST)



Welcome to the [Board of Supervisors Agenda Item Report \(BOSAIR\)](#) Form.

This form is used to submit agenda items for Board of Supervisors consideration, including contracts, awards, grants, amendments, and other official actions.

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

Record Number: PO FNC PO-CT\_21\*197

**Award Type:** Contract

**Requested Board Meeting Date:** 09/02/2025

**Signature Only:**

NO

**Procurement Director Award / Delegated Award:** • N/A

**Supplier / Customer / Grantor / Subrecipient:** Bosse Rollman, P.C.

**Project Title / Description:** Pima County Sheriff's Department Employee Disciplinary Matters

**Purpose:** Contractor will continue to provide as-needed legal advice to, and legal representation on behalf of, the Pima County Sheriff's Department concerning employee disciplinary matters.

**Procurement Method:** Legal Services Contracts: Exempt per Section 11.04.020

**Procurement Method Additional Info:** N/A

**Program Goals/Predicted Outcomes:** Contractor will continue to provide necessary legal advice and representation to the Sheriff.

**Public Benefit and Impact:** Contractor will be available in the event of a conflict of interest.

**Budget Pillar** • Core functions & excellent service

**Support of Prosperity Initiative:** N/A

**Provide information that explains how this activity supports the selected Prosperity Initiative** N/A

**Metrics Available to Measure Performance:** Contractor will invoice County on a monthly basis unless a different billing period is set forth. County must receive invoices no more than 30 days after the end of the billing period in which Contractor delivered the invoiced products or services to County.

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Submission ID: c69f7221-3c0e-419b-bf84-482d5fed5751 Receipt ID: KMZZ19WV

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Retroactive:

NO

Amendment / Revised Award Information

\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\*

Record Number: PO FNC PO-CT\_21\*197

Document Type: PO

Department Code: FNC

Contract Number: PO-CT\_21\*197

Amendment Number: 9

Commencement Date: 09/20/2025

Termination Date: 09/19/2026

Is the Termination Date new?

YES

Classification: Expense

Adjust Level: No change

Prior Contract Number (If Applicable): CT-FNC-21\*197

Amount This Amendment:

\$0.00

Funding Source(s) required: Contingency Fund

Funding from General Fund?

NO

Contract is fully or partially funded with Federal Funds?

NO

Department: PCAO Civil Division

Name:  
Stefanie Gillie

Telephone: 5207244026

Department Director Signature:  Date: 8/05/2025

Deputy County Administrator Signature:  Date: 8/5/2025

County Administrator Signature:  Date: 8/5/25

**Pima County Attorney's Office**

**Project: Pima County Sheriff's Department Employee Disciplinary Matters**

**Contractor: Bosse Rollman, P.C.**  
3507 North Campbell Ave., Ste. 111  
Tucson, AZ 85719

**Contract No.: PO-CT\_21\*197 (FKA CT-FNC-21\*197)**

**Contract Amendment No.: 09**

<b>Orig. Contract Term:</b> 9/20/2016 - 9/20/2018	<b>Orig. Amount:</b>	\$ 50,000.00
<b>Termination Date Prior Amendment:</b> 9/19/2025	<b>Prior Amendments Amount:</b>	\$ 75,000.00
<b>Termination Date This Amendment:</b> 9/19/2026	<b>This Amendment Amount:</b>	\$ 0.00
	<b>Revised Total Amount:</b>	\$125,000.00

**CONTRACT AMENDMENT # 09**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

1.1. Background. On September 20, 2016, County and Contractor entered into the above referenced agreement to provide Pima County Sheriff's Department Employee Disciplinary Matters.

1.2. Purpose. County requires continuing services requires additional time to perform those services, commencing September 20, 2025.

**2. Term.** The parties agree to extend the contract term for one additional year commencing on September 20, 2025 and terminating on September 19, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**2. Heat Injury and Illness Prevention and Safety Plan.** Pursuant to Pima County Procurement Code 11.40.030, Contractor hereby warrants that if Contractor's employees perform work in an outdoor environment under this Contract, Contractor will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At County's request, Contractor will provide a copy of this plan and documentation of heat safety and mitigation efforts implemented by Contractor to prevent heat-related illnesses and injuries in the workplace. Contractor will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract complies with this provision.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**Contract No.: PO-CT\_21\*197**

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

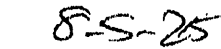
**CONTRACTOR**



\_\_\_\_\_  
Authorized Officer Signature



\_\_\_\_\_  
Printed Name and Title



\_\_\_\_\_  
Date

**ATTEST**

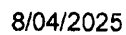
\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**APPROVED AS TO FORM AND CONTENT**



\_\_\_\_\_  
Chief Civil Deputy



\_\_\_\_\_  
Date