



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: 11/19/2024

\* = Mandatory, information must be provided

or Procurement Director Award:

**\*Contractor/Vendor Name/Grantor (DBA):**

Arizona Companion Animal Spay/Neuter Committee (AZCASNC)

**\*Project Title/Description:**

PACC Community Cat Spay/Neuter program.

**\*Purpose:**

Arizona Spay/Neuter provides grant funds to provide specific spay/neuter services. The \$9,500 grant was awarded for spay/neuter services for community cats in Pima County.

**\*Procurement Method:**

The grant award did not require PCAO's review or signature.

**\*Program Goals/Predicted Outcomes:**

To provide veterinary services that include spay/neuter, ear-tipping, and rabies vaccinations. PACC estimates the grant funds will cover 158 surgeries in 2025. The funder uses the terms "Free Roaming," "Feral," and "Community Cat" interchangeably for the same category of pets.

**\*Public Benefit:**

To expand access to preventive care for the community.

**\*Metrics Available to Measure Performance:**

Track the number of Pima County community cats that receive preventive care.

**\*Retroactive:**

Yes, this grant was awarded in September 24, 2024, however the official award agreement wasn't received until October 29, 2024. If this grant is not accepted, there would be a negative impact to the community because the numbers of community cats would increase significantly resulting in overpopulation and the spread of disease.

GMI approved  
RUB 11/1/24

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount \$ \_\_\_\_\_\*  Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No  
If Yes, attach Risk's approval.

Vendor is using a Social Security Number?  Yes  No  
If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_  
 Expense  Revenue  Increase  Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

Award  Amendment

Document Type: Grant Department Code: PAC Grant Number (i.e., 15-123): 74753  
Commencement Date: September 24, 2024 Termination Date: August 15, 2025 Amendment Number: \_\_\_\_\_  
 Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ 9,500.00

\*All Funding Source(s) required: Arizona Companion Animal Spay/Neuter Committee/Community Cats

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: N/A

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?  
N/A

Contact: JJ Johnson

Department: PAC

Telephone: 724-2796

Department Director Signature: \_\_\_\_\_ Date: 10/30/24  
Deputy County Administrator Signature: \_\_\_\_\_ Date: 31 Oct 2024  
County Administrator Signature: \_\_\_\_\_ Date: 11-1-24

ARIZONA COMPANION ANIMAL SPAY/NEUTER COMMITTEE  
PO BOX 6772, PHOENIX, AZ 85005  
[www.azpetplates.org](http://www.azpetplates.org)

September 24th, 2024

Pima County Animal Care and Control  
Monica Dangler  
monica.dangler@pima.gov

Dear [Monica Dangler],

We are pleased to inform you that the Arizona Companion Animal Spay/Neuter Committee has completed its review of grant applications for the 2024-2025 Grant Period. A total of 43 programs have been selected to benefit from the \$414,600 in funds available this year.

We are excited to share that your organization has been awarded grant funds in the amount of **\$ 9500 for your community Cat Spay/Neuter program. These funds are restricted for use solely in spay/neuter surgeries within Pima.**

These grants are made possible through the generous support of Arizona residents who purchase the Spay and Neuter Pet Friendly License Plates and make voluntary contributions via personal income tax returns. We kindly request that you promote both the Spay and Neuter License Plates and the income tax return donation option through your newsletters, website, and any media events. We also encourage your staff to consider purchasing these plates for their own vehicles.

#### Grant Terms

- Grant funds are available for use from the date of this notice until August 15, 2025.

#### Reporting Requirements

- **Initial Report:** The first report detailing your grant expenditures is due by April 30, 2025, or within 30 days of fully expending the funds, whichever comes first.
- **Final Report:** All funds must be used by August 15, 2025. The final report is due at this time and should include copies of any promotional materials for the Spay/Neuter License Plate and tax return donation option, as well as any vouchers or coupons used in the program.

You will find the reporting worksheet enclosed and available at [AZ.PetPlates.org](http://AZ.PetPlates.org). Future grant opportunities will depend on the timely and thorough submission of these reports. Please email your reports to [azpetplates@gmail.com](mailto:azpetplates@gmail.com).

#### Payment Information

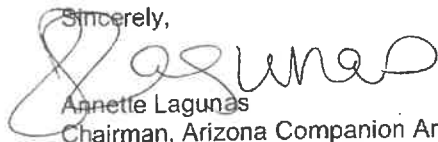
To expedite your grant payment, please complete and return the enclosed ACH and W-9 forms, unless you have provided this information in the last 12 months or your bank details have changed. Completed forms should be sent to [azpetplates@gmail.com](mailto:azpetplates@gmail.com).

#### Website Listing

Your organization's contact information, as provided in your grant application, will be listed on our website ([AZPetPlates.org](http://AZPetPlates.org)). If there have been any changes, please notify us immediately. We will include your organization's name, website, street address, contact person, phone number, and email address on the site. Please send updates to [azpetplates@gmail.com](mailto:azpetplates@gmail.com).

Congratulations on receiving this award! We look forward to hearing about your programs spay and neuter efforts in your community.

Sincerely,



Annette Lagunas  
Chairman, Arizona Companion Animal Spay/Neuter Committee



# AZPETPLATES.ORG

The "Driving Force" For Fighting Pet Overpopulation



## FUNDING GUIDELINES and APPLICATION INFORMATION

**2024/2025 GRANT CYCLE - HAS CLOSED.** Next grant cycle is Aug. 2025.

### Who can apply?

You may apply for a grant to fund spay and neuter services if you are a municipal/tribal animal control agency or a non-profit 501(c)3 agency, such as a humane society or other animal welfare organization. Funds will be allocated as grants to qualified applying agencies.

Grant Funding - Maximum amount of request (per project): \$10,000

- Projects available
  - Public Pets (Domesticated) Spay/Neuter Program
  - Free-roaming Cat (Feral Cat) Spay/Neuter Program
  - Sheltered Pets Spay/Neuter Program (Government, Tribal or Nonprofit)

Total grant funding available, varies, each year. Grant funding for spay/neuter efforts throughout the state is dependent upon total proceeds from the Pet Friendly License Plate sales accumulated for the year ending June 30 and the prior year's tax donation totals.

- Awards will be announced in October and funds distributed in November/December.
- Grant funds are strictly for sterilization costs, only.
- All fifteen (15) counties are provided funding.

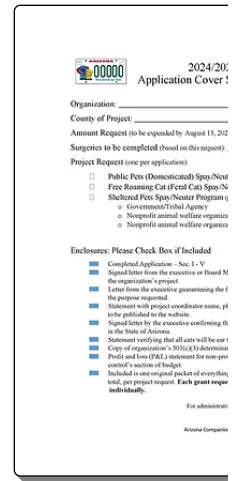
**APPLICATION PROCESS-** Though current grant cycle has closed - Information will remain on this site for future reference.

- 2024/2025 Grant Application (**grant cycle has closed**) -
  - To download the application in a PDF file - [CLICK HERE FOR PDF](#)
  - To download the application in a Word document - [CLICK HERE FOR WORD DOC](#)
- **Applications must be submitted by mail and postmarked, no later than August 31, 2024**
- Only, completed packets with all applicable enclosures will be accepted.
- Approval notifications will be sent approx. October 15, 2024.

Applications are scored based on (including but not limited to)- completeness, details provided for project, the inclusion of all required documents, number of pets to be spay/neutered with requested project dollars, prior year outcomes, and more.

100 possible points

\*If you have *any* questions during the application process - Please, do not hesitate to contact us for assistance!



**AVAILABLE**  
Click on picture to download  
Cover sheet and A

**GRANT TERMS**

- Grant funds must be expended within the dates noted in Grant Approval Letter
  - Typically, 9-10 months, starting from the date of Grant Approval Notice through August 15, 2025.
- Interim report to be completed and emailed by April 30, 2025 - form will be posted online in early 2025
- Final report to be completed and emailed by August 15, 2025 - form will be posted online in early 2025
- The number of pets to be sterilized must be completed; based on the application and final, approved grant fund

For questions about the application process, please do not hesitate to contact us. No phone calls, please.

- HOME
- ABOUT
- GRANT PROCESS
- MARKETING TOOLS



Help us battle pet homelessness by spreading the word about Pet Friendly plates and Income tax donation opportunities. Visit the Marketing Tools page and place a widget on your website today.

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- April 30, 2025: Interim report due (or final if all funds have been expended)
- August 15, 2025 - Final report due

