



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: 12/01/2020

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

State of Arizona Department of Homeland Security

**\*Project Title/Description:**

FFY 2020 Southern Arizona Multi-Jurisdictional Training and Exercise Initiative

**\*Purpose:**

Funding provided to support trainings and exercises.

**\*Procurement Method:**

N/A Grant Award

**\*Program Goals/Predicted Outcomes:**

Pima County Office of Emergency Management's goal is to execute a comprehensive emergency management program, delivering constant and varied training for the whole community, while increasing the skills of personnel involved in response and recovery, ensuring the highest possible level of knowledge, expertise, and proficiency in the discipline of emergency management.

**\*Public Benefit:**

This grant will provide funding to support emergency management trainings and exercises for the whole community.

**\*Metrics Available to Measure Performance:**

Quarterly reports to the grantor.

**\*Retroactive:**

Although the grant award letter is dated September 18, 2020, the actual funding is not available until the previous year's grant has been expended. The Office of Emergency Management sends the MOU to the State of Arizona Department of Homeland Security and completes the award process through the Board of Supervisors in anticipation of the funding becoming available to Pima County Office of Emergency Management.

GMI Approved 11/16/2020 JG  
Revised 5/2020

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**If Yes, is the Contract to a vendor or subrecipient?** \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-10.*

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: GTAW Department Code: OEM Grant Number (i.e., 15-123): 21\*82

Commencement Date: 10/01/2020 Termination Date: 09/30/2021 Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ 214,595.00

**\*All Funding Source(s) required:** U.S. Department of Homeland Security through the State of Arizona Department of Homeland Security

**\*Match funding from General Fund?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** State of Arizona Homeland Security

Contact: Paige Knott

Department: Pima County Office of Emergency Management Telephone: 724-9314

Department Director Signature/Date: [Signature] 11-12-2020

Deputy County Administrator Signature/Date: [Signature] 11-13-2020

County Administrator Signature/Date: [Signature] 11/13/2020  
*(Required for Board Agenda/Agenda Items)*



**PIMA COUNTY**

EMERGENCY MANAGEMENT

Pima County Office of Emergency Management

3434 E. 22<sup>nd</sup> Street, Tucson, AZ 85713

Office: (520) 724-9300

Fax: (520) 724-9310

## Memorandum of Understanding

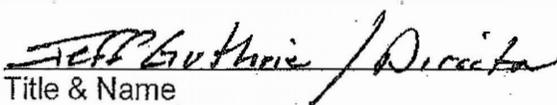
Director Gilbert M. Orrantia  
Arizona Department of Homeland Security  
1700 W. Washington St., Suite 210  
Phoenix, AZ 85007

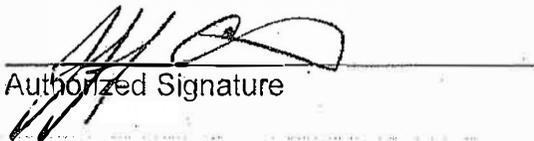
Dear Director Orrantia,

On behalf of Pima County Office of Emergency Management, I would like to formally notify you that it is the intent of Pima County Office of Emergency Management that \$214,595 from FFY 2020 SHSGP Subrecipient agreement # 200401-01 be retained and managed by the Arizona Department of Emergency and Military Affairs, Division of Emergency Management in coordination with the Arizona Department of Homeland Security for training and exercise opportunities in the South Region.

This letter from Pima County Office of Emergency Management shall serve as a formal memorandum of understanding for the purposes of managing local funds for training and exercise in the South Region.

Sincerely,

  
Title & Name

  
Authorized Signature

11-10-2020  
Date



Governor Douglas A. Ducey

# State of Arizona Department of Homeland Security



Director Gilbert M. Orrantia

September 18, 2020

Director Jeff Guthrie  
Pima County Office of Emergency Management  
3434 E. 22nd St.  
Tucson, AZ 85713-2353

Subject: FFY 2020 Homeland Security Grant Program  
Subrecipient Agreement Number: 200401-01  
Project Title: **Southern Arizona Multi-Jurisdictional Training and Exercise Initiative**

Dear Director Jeff Guthrie,

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded. The project titled "**Southern Arizona Multi-Jurisdictional Training and Exercise Initiative**" has been funded under the STATE HOMELAND SECURITY GRANT PROGRAM for **\$214,595**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance). The FFY 2020 federal award date as indicated in the U.S. DHS award package is 9/01/2020 with a total amount of funding of \$25,332,352.00. The Federal Award Identification Number is EMW-2020-SS-00017-S01.

Per your application, Pima County Office of Emergency Management intends to furnish a memorandum of understanding (MOU) to the AZDOHS which will authorize the Arizona Department of Emergency and Military Affairs, Division of Emergency Management (DEMA) in coordination with AZDOHS to manage and execute funding under subrecipient agreement number 200401-01. DEMA will assume responsibility for all programmatic and financial reporting requirements outlined in the subrecipient agreement.

Please place the MOU on agency letterhead, sign and return to AZDOHS:

Arizona Department of Homeland Security  
1700 W. Washington St, Suite 210  
Phoenix, AZ 85007

Congratulations on your Homeland Security Grant Program award.

Sincerely,

Gilbert M. Orrantia  
Director