



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 8/19/2024

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Economic Security (AZDES)

***Project Title/Description:**

PY22/FY23 – Extension of Awarded One Time Funding Opportunities - Youth

***Purpose:**

This is a Workforce Innovation and Opportunity Act (WIOA) one-time funding opportunity amendment for July 1, 2024 through June 30, 2025 for WIOA activities which include apprentice programs, work experience and training to help Pima County residents attain full-time employment. The Grant Funding Allocation for PY22/FY23 – Extension of Awarded One Time Funding Opportunities - Youth Federal Award Identification Number (FAIN) 23A55AY000011 is \$329,645.

Indirect costs: 10%

Attachment: PY22/FY23 – Extension of Awarded One Time Funding Opportunities Funding Alert

***Procurement Method:**

The grant award did not require Pima County Attorney Office review or signature.

***Program Goals/Predicted Outcomes:**

30 students successfully complete pre-apprenticeship program and enter apprenticeships, 35 students complete 160 hours of work experience, 75 students with barriers completed 180 hours of classroom time, Community Resource Navigators increase overall recruitment and enrollment in WIOA activities and increase equitable service delivery to WIOA target populations in rural and undeserved areas.

***Public Benefit:**

Fewer unemployed individuals in Pima County with decreased reliance on public benefits and more self-sufficient population.

***Metrics Available to Measure Performance:**

Monthly reports to grantor.

***Retroactive:**

Yes. Notice of extension was issued by AZDES on June 24, 2024 with a grant award date of July 1, 2024. The Alert could not be processed until July 15, when the department was granted access to the County's new enterprise system (Workday). For that reason, and due to a high volume of financial transactions held during the cutover period, the first available Board meeting is August 19. If the Extension of Awarded One Time Funding Opportunities is not approved, Pima County youth will not receive funding for WIOA activities which include apprentice programs, work experience and training to help them attain full-time employment.

WML approv's
(RW) 8/2/24

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____
Expense Revenue Increase Decrease
Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: Grant Department Code: CWD Grant Number (i.e., 15-123): 69928
Commencement Date: 7/1/2024 Termination Date: 6/30/2025 Amendment Number: 3
Match Amount: \$ _____ Revenue Amount: \$ 329,645

*All Funding Source(s) required: U.S. Department of Labor under the Workforce Innovation and Opportunity Act (WIOA)

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
U.S. Department of Labor WIOA funds passed through AZDES

Contact: Rhonda Pina

Department: Community & Workforce Development

Telephone: 724-4703

Department Director Signature: [Signature] Date: 7/30/2024

Deputy County Administrator Signature: [Signature] Date: 5 Aug 2024

County Administrator Signature: [Signature] Date: 8/5/2024



Date: July 29, 2024

To: Clerk of the Board

From: Rhonda Piña

RE: PY22/FY23 - Extension of Awarded One Time Funding Opportunities

Attached are two Board of Supervisors Agenda Item Reports (BOS AIRs) for the PY22/FY23-Extension of Awarded One Time Funding Opportunities Alert. Two separate BOS AIRs had to be written as there are two separate funding sources (see list below). The funding allocations are for Arizona Department of Economic Security Workforce Innovation and Opportunity Act (WIOA) IGA DI23-002389. Please submit the two BOS AIRs to the Board of Supervisors as one package.

Program	PY22/FY23 Funding Amount	FAIN
Adult	\$411,116	23A55AW000044
Youth	\$329,645	23A55AY000011

Total Funding Allocations: \$740,761



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Katie Hobbs
Governor

Vacant
Director

June 24, 2024

To: Local Workforce Development Areas (LWDAs)

From: Lynn Larson
DES Deputy Assistant Director
Division of Employment and Rehabilitation Services (DERS)

Subject: PY22/FY23 - Extension of Awarded One Time Funding Opportunities

The following ALERTS are attached:

ALERT	FUND SOURCE/TYPE
ALERT PY22/FY23-5	One-Time Funding Opportunity Award Extension

The ALERTS are subject to change as additional information is received by DERS pertaining to the funding sources identified.

ALERTS are available on the Division website using the link:

<https://des.az.gov/WIOATitle1FundsAllocation>

For any questions regarding this ALERT, please contact wioaprogram@azdes.gov

CC: Anna Hunter, Tom Colombo, David Almaraz, Rachael Leisen, Aaron Johnson, Jennifer Kelley, Matthew Smith, Jordan Dodeward, Regina Weiler, Ali Gamero-Hernandez, Shawn Hyde, Nancy Meeden

**Division of Employment and Rehabilitation Services ALERT
PY22/FY23-5 - WIOA One-Time Funding Opportunity Extension**

Approximately \$1.6 M is being awarded to the following five Local Workforce Development Areas to continue to support various employment and training programs as allowable under [20 CFR § 682.200](#) and [20 CFR § 682.210](#) as evaluated for allowability in accordance with [20 CFR § 682.110](#) and [20 CFR § 683.110](#) awarded through [Alert 24-001](#): Coconino, Northeastern Arizona, Pima, Pinal, and Yuma. The following requirements apply to the awards:

- Obligations must be reported on the reimbursement reports. Any funds not obligated by May 31, 2025, must be returned to the Department of Economic Security.
- The period of performance for the funding source of these one-time funds begins July 1, 2024 and ends on June 30, 2025. Therefore goods and services must be provided/delivered, by June 30, 2025. Payment for goods and services provided/delivered outside of the period of performance of these one-time funds are not allowable.
- The final request for reimbursement must be submitted no later than July 15, 2025. Submit reimbursement requests on the invoice template as frequently as possible to WIOAfiscalreports@azdes.gov.
- All expenditures must be allowable under the cost principles and are not exempt from WIOA guidelines. For example, payments and services to individuals must be WIOA enrolled participants.
- Out of School Youth cumulative expenditures must be reported for all direct youth services within these approvals.
- Pre-approved allocations for equipment must be documented on the Department of Economic Security template and signed by each Local Workforce Development Area.
- Backup documentation and items of cost will be subject to review in future fiscal and program monitoring.
- Upon completion of the work, submit a narrative/presentation to share the results of the population benefiting from the effort, to learn from local community experience, and to showcase partnership successes. Please submit narrative/presentation to wioaprogram@azdes.gov no later than July 31, 2025.

In early June 2024, the Department of Economic Security met with each Local Workforce Development Area who received an allocation to understand the status of each project and to consider extending the time for project implementation.

**Division of Employment and Rehabilitation Services ALERT
 PY22/FY23-5 - WIOA One-Time Funding Opportunity Extension**

Awards are made for the following projects totaling of \$1,597,407:

LWDA	Project Proposed	Project Amount	Total Awarded
Coconino	Participant referral system - increased participant placement rates; reduced service redundancy through improved program coordination; enhanced partner collaboration and knowledge sharing; improved data collection and analysis for informed decision-making	\$50,000	\$159,774
	Marketing and rebranding - Anticipate reaching a broader audience of potential job seekers and employers, leading to increased job placements and reduced unemployment rates, growth in business retention and expansion, and enhanced economic development and competitiveness for the Coconino County region	\$109,774	
Pima	Pre-Apprenticeship (Building Trades) - participants successfully completing pre-apprenticeships and entering trades apprenticeship	\$179,645	\$740,761
	Afterschool and Year-Round Internship Opportunities	\$100,000	
	In School Youth - Credit Recovery Stipends - students with barriers (English language learners, refugee, basic skills deficient, low income) complete 180 hours of in classroom time	\$50,000	
	Community Resource Navigators (Bringing One-Stop Closer to Home) - increase overall recruitment and enrollment in WIOA activities (basic career services); increase equitable service delivery to WIOA target populations in rural and underserved areas	\$161,116	
	Support Services (Wrap Around Services) - all WIOA Adult enrolled in individual career services and eligible to receive supportive services	\$250,000	
Pinal	"Intentional Design of Justice Involved Career Pathways" Initiative - participants provided employment and offered a pathway to new beginnings and a brighter future	\$302,987	\$317,987
	Participant Referral System - Possibly ATLAS	\$15,000	
NEAZ	Technical Assistance Support (Training library) - training of 25 program and administrative staff	\$13,200	\$186,200
	Accountant Audit Prep Policy Consultant (WIOA consulting) - improved local policy, procedure, and plan development	\$49,000	
	Outreach (Media and web service) - Increased program enrollment and brand awareness	\$49,000	

**Division of Employment and Rehabilitation Services ALERT
 PY22/FY23-5 - WIOA One-Time Funding Opportunity Extension**

LWDA	Project Proposed	Project Amount	Total Awarded
	Case Worker and Program Support Vehicle	\$75,000	
Yuma	Occupational Skills Training (OST) assistance and Internships/Work Experience (WEX) youths, dislocated workers, and adults successfully will be completing occupational skills training / youths, dislocated workers, adults will be successfully completing Work Experience/Internship / youths, dislocated workers, and adults will be participating in training, individualized or career services with the provision of supportive services / youths will be participating in educational or training services with the provision of supportive services / youths will be provided with incentives payments for successfully completing training and/or completing activities from the 14 program elements.	\$190,815	\$192,685
	Security and IT equipment	\$1,870	

Please send your questions to wioaprogram@azdes.gov.

PY22FY23

	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding (Allowable Statewide Activities)
Begin Date	7/1/2024	7/1/2024	7/1/2024	7/1/2024	7/1/2024	7/1/2024
End Date (Funding Must be obligated for services through 6/30/2025)	5/31/2025	5/31/2025	5/31/2025	5/31/2025	5/31/2025	5/31/2025
Final Report Due	7/15/2025	7/15/2025	7/15/2025	7/15/2025	7/15/2025	7/15/2025

NEAZ	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$186,200
Total		\$0	\$0	\$0	\$0	\$0	\$186,200

Cochise	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

Coconino	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$159,774
Total		\$0	\$0	\$0	\$0	\$0	\$159,774

Maricopa	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

Mohave	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

Phoenix	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

Pima	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$740,761
Total		\$0	\$0	\$0	\$0	\$0	\$740,761

Pinal	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$317,987
Total		\$0	\$0	\$0	\$0	\$0	\$317,987

Santa Cruz	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

Tribal	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

Yavapai	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0	\$0	\$0

Yuma	PY YT	PY AD	PY DW	FY AD	FY DW	One-Time Funding	Total
Admin		\$0	\$0	\$0	\$0	\$0	\$0
Prog		\$0	\$0	\$0	\$0	\$0	\$192,685
Total		\$0	\$0	\$0	\$0	\$0	\$192,685