



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 5/1/18

Title: Recorder's report for January 2018 for the Document Storage and Retrieval Fund

Introduction/Background:

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for January 2018

Discussion:

see attached report

Conclusion:

Recommendation:

Ratify Recorder's report for January 2018 on the Document Storage and Retrieval Fund

Fiscal Impact:

none

Board of Supervisor District:

1 2 3 4 5 All

Department: Recorder Telephone: _____

Contact: Pamela Franklin Telephone: 520-724-4356

Department Director Signature/Date: *F. A. Roby* 4-17-18

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____



Mailing Address
P. O. Box 3145
Tucson, AZ 85702-3145

County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

F. Ann Rodriguez
Pima County Recorder

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350
Voter Registration: (520) 724-4330
Fax: (520) 623-1785
www.recorder.pima.gov

DOCUMENT STORAGE & RETRIEVAL FUND
JANUARY 2018

BEGINNING BALANCE AS OF 1/01/2018

\$675,954.67

REVENUE

Conversion Fee	\$52,680.00
Interest	725.55

TOTAL REVENUE

\$53,405.55

SUBTOTAL

\$729,360.22

EXPENDITURES

Salaries & Benefits	62,921.51
Office Supplies	1,370.31
Computer Equipment <\$1	60.04
Telephone	83.60

TOTAL EXPENDITURES

\$64,435.46

FUND ENDING BALANCE

\$664,924.76

DOCUMENT STORAGE & RETRIEVAL FUND
JANUARY 2018

EXPLANATION OF EXPENDITURES:

OFFICE SUPPLIES

STAPLES	\$1,370.31	printer cartridges and supplies
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COMPUTER EQUIPMENT <\$1

MONOPRICE.COM	\$60.04	Cat5e Ethernet network patch cables (85)
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TELEPHONE

VERIZON WIRELESS	56.41	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
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VERIZON WIRELESS	56.41	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
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VERIZON WIRELESS	<u>-29.22</u>	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
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\$83.60