



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: November 16, 2021

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Habitat for Humanity Tucson, Inc.

***Project Title/Description:**

Habitat Home Repair Program

This contract can be found in OnBase by searching Contracts CT-CR-21-282 in DOC_ID_AMS.

***Purpose:**

The Habitat Home Repair Program provides CDBG eligible emergency home repairs, including but not limited to: routine maintenance, minor rehabilitation, major systems repair or replacement, adaptive construction, and safety hardware installations to low- and moderate-income owner-occupied households in Pima County. The Program addresses the need for safe, affordable housing and strengthens the owner's ability to live independently. Due to the outbreak of the COVID-19, Subrecipient was unable to complete all work as scheduled and more time is required. Subrecipient is requesting a term amendment to complete the remaining emergency home repairs.

Attachment: Contract Number CT-CR-21-282, Amendment 2

***Procurement Method:**

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Goal: Create decent, accessible, and affordable housing that meets the needs of low- and moderate-income households.

Predicted outcome: The homes repaired under the Program will have improved safety, accessibility and habitability.

***Public Benefit:**

Upon completion, the Program will meet the HUD CDBG National Objective to assist low- and moderate-income households.

***Metrics Available to Measure Performance:**

At minimum, seven (7) low- to moderate-income households will receive emergency home repairs, adaptive construction or safety hardware work completed in their home.

***Retroactive:**

Yes to October 1, 2021. Finalizing documentation caused contract processing delays.

TO: COB 11-9-21 (6)
Vers.: 4
pgs.: 3

NOV 09 21 AM 08:51 PCD/KCF/HJ

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-282

Amendment No.: 02 AMS Version No.: 04

Commencement Date: 10/01/2020 *10/1/2021* New Termination Date: 09/30/2022

Prior Contract No. (Synergen/CMS): _____

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ _____

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required: U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG)**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Joel Gastelum, 724-6750

Department: CWD

Telephone: 724-6750

Department Director Signature: *[Signature]*

Date: 11-2-21

Deputy County Administrator Signature: *[Signature]*

Date: 4 Nov 2021

County Administrator Signature: _____

Date: 11/5/2021

Pima County Department of Community and Workforce Development

Project: Habitat Home Repair Program
HUD CDBG Owner-Occupied Housing Rehabilitation

Subrecipient: Habitat for Humanity Tucson, Inc.
3501 North Mountain Avenue
Tucson, Arizona 85719

Contract No.: CT-CR-21-282

Contract Amendment No.: 02

Original Contract Term:	10/01/20-09/30/21	Orig. Contract Amount:	\$50,000.00
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	\$20,000.00
Termination Date This Amendment:	09/30/2022	This Amendment Amount:	-0-
		Total Amount:	\$70,000.00

DUNS No.: 131090099				
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Federal Contract No.: B-20-UC-04-0502				
Required Match:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Match Amount:				
Indirect Cost Rate:	<input type="checkbox"/> Federal	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis	<input checked="" type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor		

CFDA	Program Description	Nation Funding	Pima County Award
14.218	Community Development Block Grant (CDBG)	FY20 \$3,398,087,174.00	FY 20 \$2,971,153.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1.0 Background and Purpose.

- 1.1. **Background.** On May 5, 2020, Pima County ("County") and Habitat for Humanity Tucson, Inc. ("Subrecipient") entered into the above-referenced Subaward Agreement to provide CDBG-eligible emergency home repairs to homes owned and occupied by low- and moderate-income households in Pima County.
- 1.2. **Purpose.** Subrecipient is required to complete emergency home repairs, adaptive construction or safety hardware work to eligible households in Pima County. Due to the outbreak of the COVID-19 Subrecipient was unable to complete all work as scheduled and more time is required. The Board of Supervisors finds that the outbreak of the international COVID-19 pandemic was unforeseen and that delays associated with complying with public health directives were unavoidable. Subrecipient will complete the projects by the revised contract term.

- 2.0 Term, Extensions, and Amendments.** Pursuant to paragraph 2.1, and in recognition of the unforeseen circumstances and unavoidable delays caused by the public health directives and emergent community needs associated with the COVID-19 pandemic, County exercises the first of four available Extension Options. This Agreement will terminate on **September 30, 2022**.
- 3.0** All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties

SIGNATURE PAGE TO FOLLOW

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

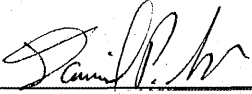
DATE: _____

ATTEST:

Clerk of the Board

DATE: _____

APPROVED AS TO CONTENT:



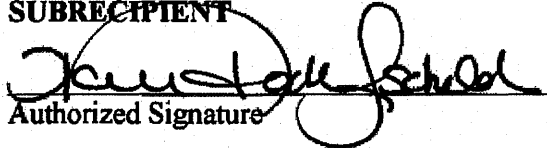
Director
Department of Community & Workforce
Development

APPROVED AS TO FORM:



Stacey Roseberry, Deputy County Attorney

SUBRECIPIENT



Authorized Signature



Printed Name and Title

DATE: 10/01/2021