



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT**

Requested Board Meeting Date: 12/18/18

**Title:** Recorder's Report for October 2018 for the Document Storage and Retrieval Fund

**Introduction/Background:**

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for October 2018

**Discussion:**

see attached report

**Conclusion:**

**Recommendation:**

Ratify Recorder's report for October 2018 on the Document Storage and Retrieval Fund

**Fiscal Impact:**

none

**Board of Supervisor District:**

☐ 1      ☐ 2      ☐ 3      ☐ 4      ☐ 5      ☒ All

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Department: Recorder Telephone: \_\_\_\_\_

Contact: Pamela Franklin Telephone: 520-724-4356

Department Director Signature/Date: *F. A. R. Kelly* 12-3-18

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_

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Mailing Address  
P. O. Box 3145  
Tucson, AZ 85702-3145

**F. Ann Rodriguez**  
**Pima County Recorder**

County Public Service Center  
240 North Stone Avenue, 1<sup>st</sup> Floor  
Tucson, AZ

*Recording history one document at a time.*

**Christopher J. Roads**  
**Chief Deputy Recorder**  
**Registrar of Voters**

Document Recording: (520) 724-4350

Voter Registration: (520) 724-4330

Fax: (520) 623-1785

[www.recorder.pima.gov](http://www.recorder.pima.gov)

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**OCTOBER 2018**

***BEGINNING BALANCE AS OF 10/01/2018***

**\$606,524.46**

**REVENUE**

Conversion Fee	\$65,396.00
Interest	729.53

**TOTAL REVENUE**

**\$66,125.53**

***SUBTOTAL***

**\$672,649.99**

**EXPENDITURES**

Salaries & Benefits	53,579.18
Telephones	305.68

**TOTAL EXPENDITURES**

**\$53,884.86**

***FUND ENDING BALANCE***

**\$618,765.13**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**OCTOBER 2018**

**EXPLANATION OF EXPENDITURES:**

**TELEPHONES**

VERIZON WIRELESS	56.32	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	56.32	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	56.51	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	56.51	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	<u>40.01</u>	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting

**\$305.68**