



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 6/4/2024

**= Mandatory, information must be provided*

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

Ordinance Amending Pima County Code Chapter 2.12 to Authorize the County Administrator to Pursue Claims Up to One Hundred Thousand Dollars in Anticipated and Documented Value.

***Introduction/Background:**

The Board of Supervisors has had the sole legal authority to pursue and settle claims on behalf of the County. The Board of Supervisors previously delegated legal authority to the County Administrator to settle claims against the County that are valued up to one hundred thousand dollars.

***Discussion:**

The proposed ordinance authorizes the County Administrator to pursue and settle claims up to one hundred thousand dollars in anticipated and documented value on behalf of the County, consistent with the County Administrator's current authority delegated by the Board of Supervisors to settle claims against the County of similar value.

***Conclusion:**

Enacting the proposed ordinance would promote efficiency in the County's ability to pursue and settle claims up to one hundred thousand dollars in anticipated and documented value, while ensuring that the Board of Supervisors retains the legal authority to pursue and settle claims with an anticipated and documented value that exceeds one hundred thousand dollars.

***Recommendation:**

That the Board of Supervisors approve an amendment to Chapter 2.12 of the Pima County Code.

***Fiscal Impact:**

N/A

***Board of Supervisor District:**

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Finance and Risk Management

Telephone: 520-724-9756

Contact: Meridith Litton


Telephone: 520-724-8517

Department Director Signature: 

Date: 5/14/24

Deputy County Administrator Signature: _____

Date: _____

County Administrator Signature: 

Date: 5/15/2024

ORDINANCE 2024 – _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA AMENDING ORDINANCE NO. 1990-110 and ORDINANCE NO. 1993-001 RELATING TO COUNTY GOVERNMENT ADMINISTRATION; AMENDING PIMA COUNTY CODE, TITLE 2, CHAPTER 2.12 TO AUTHORIZE THE COUNTY ADMINISTRATOR TO PURSUE CLAIMS UP TO ONE HUNDRED THOUSAND DOLLARS IN ANTICIPATED AND DOCUMENTED VALUE, AND TO ADD A REQUIREMENT FOR THE COUNTY ADMINISTRATOR TO PROVIDE THE BOARD OF SUPERVISORS WITH ANNUAL REPORTS REGARDING CLAIMS PURSUED PURSUANT TO THE ORDINANCE.

THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA FINDS THAT:

1. The Pima County Board of Supervisors is responsible to the electorate for general direction, administration, and coordination of the affairs of the County within the Board's jurisdiction.
2. The Pima County Board of Supervisors finds a need to strengthen the quality of County government management through clarification of the powers and duties of the position of County Administrator.
3. This ordinance grants the County Administrator the authority to pursue claims on behalf of the County up to one hundred thousand dollars.
4. This ordinance adds a requirement for the County Administrator or the County Administrator's designee to provide the Board with an annual report of claims pursued during the previous fiscal year.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE PIMA COUNTY BOARD OF SUPERVISORS AS FOLLOWS:

SECTION 1. Pima County Code Chapter 2.12, Section 2.12.070 is amended to read as follows:

**Chapter 2.12
COUNTY ADMINISTRATOR**

...

2.12.070 Duties and Responsibilities.

~~P. The county administrator shall have such other duties and responsibilities as are reasonably necessary for the efficient administration of the county and as may be authorized by the board. Any duty or responsibility previously delegated to the county administrator shall remain in full force and effect unless specifically overruled by this code. The county administrator may pursue and settle claims on behalf of the county with an anticipated and documented value of up to one hundred thousand dollars. The civil division of the county attorney's office is authorized to pursue and settle such claims as directed by the county administrator. The pursuit and settlement of any claim on behalf of the county requires approval of the board when the anticipated and documented value exceeds one hundred thousand dollars. The county administrator or the county administrator's designee shall submit to the board an annual financial report reflecting the number of claims and amount of claims pursued on behalf of the county during that fiscal year.~~

Q. The county administrator shall have such other duties and responsibilities as are reasonably necessary for the efficient administration of the county and as may be authorized by the board. Any duty or responsibility previously delegated to the county administrator shall remain in full force and effect unless specifically overruled by this code.

...

SECTION 2. This ordinance is effective 30 days after the date of adoption.

PASSED AND ADOPTED by the Board of Supervisors, Pima County, Arizona, on June 4, 2024.

ATTEST:

Adelita S. Grijalva, Chair
Pima County Board of Supervisors

Melissa Manriquez, Clerk of the Board

APPROVED AS TO FORM:



Bobby Yu, Deputy County Attorney

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