



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: September 19, 2017

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Community Home Repair Projects of Arizona, Inc.

***Project Title/Description:**

Community Services Block Grant (CSBG) - Emergency Needs. Community Home Repair Projects of Arizona will provide home repair services to low-income residents. The original contract may be found under CT-17*426. Search for contract number 17%426 in eContracts.

***Purpose:**

Pima County received funds from the Arizona Community Action Association (ACAA) for the 2017-18 Utility Assistance Program. The program provides emergency home repair services to eligible Pima County residents resulting in the continuation or restoration of utility services and/or maintaining or replacing utility related apparatus to ensure the safety and health of Pima County residents. This amendment is to increase the number of families to be served.

The previous budget of \$25,403.00 for FY17-18 is funded by CSBG and was approved by the Board of Supervisors on 6/6/17.

***Procurement Method:**

Request for Proposals No. RFP No. CAA-CSBG-2017-05

***Program Goals/Predicted Outcomes:**

100 additional households will receive emergency home repair services.

***Public Benefit:**

The benefit of the program is it helps support the safety and well-being of low-income families.

***Metrics Available to Measure Performance:**

All activities and information sources in the management, fiscal, and service system of Awardee and any subcontracted parties, relating to performance of duties and obligations under this Contract are monitored. Quarterly reports on the National Results Oriented Management Accountability (ROMA)/National Performance Indicators and progress reports on each household and individual served.

***Retroactive:**

No

To COB: 9-8-17 (1)
Vers: 2
Pgs: 2
ADDENDUM

SEP 08 17 AM 09:55 PC CLK OF BD

Procure Dept 09/07/17 PM 03:51

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?** _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 17-426

Amendment No.: 1 AMS Version No.: 2

Effective Date: 7/1/17 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 70,000.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** Community Services Block Grant and Arizona Community Action Association

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rosemary CoraCruz

Department: Community Services Telephone: 724-6748

Department Director Signature/Date: *Charles Cruz* 8/6/17

Deputy County Administrator Signature/Date: *[Signature]* 9/7/2017

County Administrator Signature/Date: *[Signature]* 9/7/17
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,
EMPLOYMENT AND TRAINING DEPARTMENT
COMMUNITY ACTION AGENCY PROGRAM
PROFESSIONAL SERVICES CONTRACT**

Program Name: Community Services Block Grant (CSBG) –
Emergency Needs

Awardee: Community Home Repair Projects of
Arizona, Inc.
PO Box 26215
Tucson, AZ 85726

DUNS: 98534469

SAM Registration Date: 3/21/17

Contract No: CT-CS-17%426

Amendment No: 01

Funding: Community Services Block Grant (CSBG)
and Arizona Community Action Association

CONTRACT
NO. <u>CT-CS-17-426</u>
AMENDMENT NO. <u>01</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.

Awardee is a X Subrecipient Contractor

Match NO Indirect Costs NO

ADES Contract No. 15-089143 Award Date: 2015

CFDA	Program Description	National Funding	Pima County Award
93.569	CSBG	\$674,000,000.00	\$915,455.00

Original Contract Term:	07/01/17 – 06/30/18	Orig. Contract Amount:	\$25,403.00
Term Prior Amendment:	N/A	Prior Amended Amount:	-0-
Term This Amendment	N/A	Amount This Amendment:	\$70,000.00
		Revised Contract Amount:	\$95,403.00

Pima County (“County”), a body politic and corporate of the State of Arizona, and Community Home Repair Projects of Arizona, Inc. (“Awardee”), a non-profit corporation registered to do business in the State of Arizona, have entered into the above-referenced Agreement to provide emergency home repair services to low-income homeowners.

AMENDMENT ONE

- A. The Pima County Board of Supervisors finds that extreme weather conditions has increased the need for emergency home repair services for low-income homeowners beyond the levels originally anticipated.
- B. County has funds available from the Arizona Community Action Association ("ACAA") to cover the costs associated with one hundred (100) additional demands for such services.
- C. County finds that Awardee has the capacity to provide these additional emergency home repair services during the term of the Agreement.

NOW, THEREFORE, County and Awardee agree to amend the Agreement as follows:

1. **SECTION 3.0 – COMPENSATION AND PAYMENT**, Paragraph 3.1 is amended to increase "the Maximum Allocated Amount":

FROM: \$25,403.00

TO: \$95,403.00

2. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

2.1. **SECTION 5 – OUTCOMES - AWARDEE**, paragraph 5.1 (ROMA Goal 2), is amended to increase the number of households served under NPI 2.1D:

FROM: 55

TO: 155

2.2. **SECTION 6 – BUDGET** for the period of 7/1/17 – 6/30/18 is deleted in its entirety and replaced with the following:

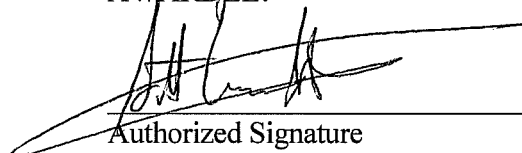
Description	CSBG Funding Amount	ACAA Funding Amount
Personnel/ERE	\$12,500.00	-0-
Professional Services & Outside Services	\$2,000.00	-0-
Travel	\$1,000.00	-0-
Space (Rent/Utilities)	\$300.00	-0-
Materials and Supplies	\$6,003.00	\$70,000.00
Operating Services	\$1,400.00	-0-
Administrative Costs cannot exceed 15% of grant award	\$2,200.00	-0-
Total Budget by Source	\$25,403.00	\$70,000.00

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

AWARDEE:

Chair, Pima County Board of Supervisors



Authorized Signature

Date: _____

Scott Corendale, Exec. Dir

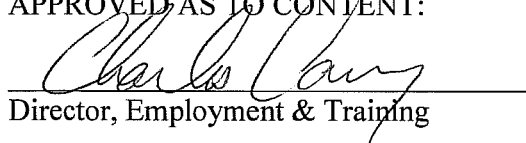
Printed Name & Title

ATTEST:

Date: 9/7/17

Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney