

COB - BOSAIR FORM

10/01/2025 9:43 AM (MST)

Submitted by maria.talamante@recorder.pima.gov



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number:

Amplifund Grant Record Number: 93642GT

Award Type: Grant

Is a Board Meeting Date Requested? Yes

Requested Board Meeting Date: 10/21/2025

Signature Only:

NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: US Election Assistance Commission

Project Title / Description: 2023 HAVA Election Security Grant

Purpose: The Help America Vote Act (HAVA) has been used as a vehicle for Congress to appropriate funds to the states intermittently over the last two decades to help specific parts of elections. The funds were made available to states to improve the administration of elections for Federal office, including to enhance technology and make election security improvements. The statewide voter registration database, known as AVID, allows counties throughout Arizona to have up to date access to voter registration information and ensures compliance with voter roll maintenance requirements mandated by federal and state law. In Pima County, we maintain our own voter registration database but must interface with AVID for a complete Arizona voter roll. Our staff use AVID for research on out of county moves. The Pima County Recorder's Office wishes to use the HAVA grant award to pay for Pima County's 2024 costs for the use of AVID. This ensures elections are accurate and safe. Additionally, the safeguards implemented in the AVID system protect voter's private information.

Procurement Method: N/A

Program Goals/Predicted Outcomes: Once we receive authority to spend the funds, we will pay the 2025 Invoice from the Secretary of State for the fees for AVID. If not approved, we will have to request spend authority for an unbudgeted item, further putting an outsized burden to provide a statewide voter registration database on our county.

Public Benefit and Impact: Maintaining a current and accurate voter registration database is essential for the

integrity of elections, efficient administration, and public trust.

Budget Pillar • N/A

Support of Prosperity Initiative: N/A

Provide information that explains how this activity supports the selected Prosperity Initiative N/A

Metrics Available to Measure Performance: N/A

Retroactive:

YES

Retroactive Description:

The notice of the subgrant award letter was granted on June 17, 2025. The funds were received by the Treasurer's Office on June 24, 2025. The AVID supplier invoice was processed on August 7, 2025, and was approved and paid out on September 4, 2025. If not approved, we will have to request spend authority for an unbudgeted item, further putting an outsized burden to provide a statewide voter registration database on our county.

Grant / Amendment Information (for grants acceptance and awards)

Record Number:

Amplifund Grant Record Number: 93642GT

Type: Award

Department Code: RE

AmpliFund Grant Record Number: 93642GT

Amendment Number: N/A

Commencement Date: 06/20/2025

Termination Date: 06/30/2026

Advantage Initial GTAW# (If Applicable): N/A

Total Revenue Amount:

\$132,418.93

Total Match Amount

\$0

Advantage Grant ID # (If N/A

Applicable):

All Funding Source(s) required: US Election Assistance Commission passed through Arizona Secretary of State
Cost Reimbursement

Does PCAO need to review the grant award (or grant amendment)?

YES

Does PCAO need to sign the grant award (or grant amendment)?

NO

Match funding from General Fund?

NO

Match funding from other sources?

NO

Are Federal Funds Involved?

YES

If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)? US Election Assistance Commission

CFDA# 90.404

FAIN# EAC-ELSEC18AZ

Department: Recorder's Office

Name: Maria Talamante

Telephone: 520-724-4356

Grants Management Authorized Signer:

[Signature] for Ken Walker

Date: 10/3/25

Department Director Signature:

[Signature]

Date:

10/1/25

Deputy County Administrator Signature:

[Signature]

Date:

County Administrator Signature:

Date:

10/6/25



Project Activities, Intent, and Goals

What item(s)/service(s) is the County Recorder's / Elections Director's Office purchasing with the awarded funds?

Pima County's shared cost of the statewide voter registration database (AVID)

How does the project fall into at least one category of the federal HAVA expenditure guidelines? Please specifically state which category.

- | | |
|---|---|
| ☐ Accessibility | ☐ Voting Processes |
| ☐ Cyber or Physical Security | ☒ Voter Registration Systems |
| ☐ Election Auditing | ☐ Other (i.e. improve Federal Elections Administration): |
| ☐ Voter Education | |
| ☐ Voting Equipment | |

What is the project's total projected cost?

\$132,418.93

What is the projected expenditure date?

ASAP

What is the project's intent and expected result?

Allowing counties to have up to date access to voter registration records in the state of Arizona.

Please explain how this project will enhance election technology or make election security improvements. If the project will not enhance election technology or security, please explain how this project will enhance or improve elections.

Access to the statewide records for voter's in Pima County ensures compliance with voter roll maintenance requirements mandated by federal and state law. This



ensures elections are accurate and safe. Additionally, the safeguards implemented in the AVID system protect voter's private information.

How will this project benefit registered voters in Federal Elections?

Please see above.

Please describe in detail a clear and comprehensive plan for your requested project.

Once we receive authority to spend the funds, we will pay the 2025 Invoice from Secretary of State for the fees for AVID.

If your project is not approved, please provide a detailed explanation on how this may affect your County.

We will have to request spend authority for an unbudgeted item, further putting an outsized burden to provide a statewide voter registration database on our county.

NOTICE OF SUB-GRANT AWARD LETTER

06/17/2025

Federal Sub-Grant: 2023 HAVA Election Security Grant

CFDA Number: 90.404

Agreement Number: EAC-ELSEC18AZ

Federal Awarding Agency: US Election Assistance Commission

Award Amount: \$132,418.93

Sub-Grantee County: Pima County Recorder's Office

Sub-Grantee Address: 240 N. Stone Ave, Tucson, AZ 85701

The Arizona Secretary of State's Office is pleased to inform you that your county has been awarded a 2023 HAVA Election Security subgrant. This sub-grant is made on the basis of submitting an application and making expenditures that fall under the 2023 HAVA guidelines that were sent to you earlier by email.

The sub-grant requirements are contained in the Code of Federal Regulations, 2 C.F.R. 200. Sub-grant recipients must follow all federal HAVA laws and any state applicable laws relating to grants.

Sub-grant recipients must also provide the Secretary of State's Office with invoices and payment receipts for any purchases within 30 days of purchase. If funds are not spent within 30 days, they must be placed in an interest-bearing account. Quarterly reports should be submitted if funds are not fully expended within 30 days, in which the reports shall include the interest earned, the amount spent and current balance, at minimum. Please refer to the sub-grant guidelines packet for further information and requirements.

By submitting an application with HAVA approved expenditures to the Secretary of State's Office, you are confirming your county's acceptance of this award. The award disbursement is contingent on Secretary of State's review and approval of your application.

Thank you,



Arizona Secretary of State
Adrian Fuentes