



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 11/07/23

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Cochise Private Industry Council Inc dba ARIZONA@WORK Southeastern Arizona

***Project Title/Description:**

H-1B Workforce Program

***Purpose:**

Cochise Private Industry Council Inc dba ARIZONA@WORK Southeastern Arizona, subrecipient, will provide H-1B Workforce services. Subrecipient will work directly with County and employers to create career-focused advancement and training programs for the H-1B Workforce Program. The H-1B One Workforce Grant Program is designed to develop replicable, comprehensive workforce strategies for preparing the workforce for middle-to high-skilled H-1B occupations within the information technology, advanced manufacturing, and transportation sectors. This amendment is to decrease the funding amount from \$1,493,426.19 to \$526,460.24.

The contract can be found in OnBase by searching 21*356 in Doc_ID_AMS

Attachment: Contract Number CT-CR-21-356 (Amendment 1)

***Procurement Method:**

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

The program's goal is to prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

ARIZONA@WORK Southeastern Arizona will submit monthly summary reports.

***Retroactive:**

Yes. As advised by Grants Management & Innovation, the amendment states that the budget "will remain in effect February 1, 2023 throughout January 31, 2025," and per Procurement, that means the amendment is treated as retroactive. However, no funds will be reduced under the terms of this amendment until after execution by the Board of Supervisors. Following is a timeline of the development of this amendment:

- Discussions with the vendor about potential budget reductions began in late June, 2023
- In subsequent months, technical assistance sessions were held with Grants Management & Innovation and the vendor to determine the amount of any reduction
- A draft amendment was sent to the vendor on 10/9/23
- Vendor approval was received 10/16/23

The first available Board of Supervisors meeting is November 7.

GMI Approves
AF 10/18/23
TO: COB, 10-24-2023 (1)
Vers.: 14
pgs.: 4

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-356
Amendment No.: 1 AMS Version No.: 14
Commencement Date: 02/01/23 New Termination Date: 01/31/25 (No change)
Prior Contract No. (Synergen/CMS): N/A

Expense Revenue Increase Decrease Amount This Amendment: \$ (966,965.95)

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: US Department of Labor Employment and Training

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Rhonda Pina/Rise Hart

Department: Community & Workforce Development

Telephone: 724-4703/724-5723

Department Director Signature: Kelly DePuy Director

Date: 10/17/2023

Deputy County Administrator Signature: [Signature]

Date: 20 Oct 2023

County Administrator Signature: [Signature]

Date: 10/21/2023

Pima County Department of Community and Workforce Development

Project: H-1B Workforce Program

Subrecipient name and address: Cochise Private Industry Council Inc dba
ARIZONA@WORK Southeastern Arizona
900 Carmelita Drive
Sierra Vista, AZ 85635

Amount: \$526,460.24

Contract No.: CT-CR-21-356

Amendment No.: 1

Subrecipient Unique Entity Identifier (UEI):	MEL8YJ14ZLA5	SAM expiration date (if applicable):	02/16/2024
Federal Award Identification Number (FAIN)	HG-35918-21-60-A-4	Federal award date	02/01/2021-01/31/25
Subaward term/ period of performance start and end date	02/01/2021-01/31/2025	Subaward budget period start and end date	02/01/2021-01/31/2025
Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this amendment)			-\$966,965.95
Total amount of federal funds obligated to the subrecipient by the pass-through entity including the current financial obligation (amount of original agreement, plus any prior amendments, including this amendment)			\$526,460.24
Total amount of the federal award committed to the subrecipient by the pass-through entity (amount of original agreement, plus any prior amendments, plus any match, plus any future budget periods, if applicable)			\$526,460.24
Federal award project description (descriptive project title)	H-1B One Workforce Grant		
Funding agency	U.S. Department of Labor Employment and Training		
Pass-through entity (primary recipient)	Pima County		
Pass-through entity (secondary recipient, if applicable)	Cochise Private Industry Council Inc dba ARIZONA@WORK Southeastern Arizona		
Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)	17.268 H-1B Job Training Grants Program		
Is this subaward for research and development?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Subrecipient indirect cost rate and methodology	<input type="checkbox"/> Negotiated Indirect 10% Cost Rate Agreement	<input checked="" type="checkbox"/> De minimis rate	<input type="checkbox"/> No Indirect
Required match	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Match amount	\$0

SUBAWARD AMENDMENT

1. BACKGROUND AND PURPOSE.

1.1 Background. On April 20, 2021, County and Subrecipient (collectively "Parties") entered into the above referenced agreement to provide H-1B One Workforce Grant Program administrative and business outreach services.

1.2 Purpose. County requires amendment due to current low participant service level numbers and length of time remaining in grant to achieve performance outcomes. Pima County will adjust participant service level numbers and commensurate budget accordingly to meet grant performance outcomes by the end of grant period.

2. COMPENSATION AND PAYMENT.

2.1 Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 5.1 of the original agreement, is decreased by \$966,965.95. County's total payments to Subrecipient under this contract, including any sales taxes, will not exceed \$526,460.24.

2.2 Budget; Adjustment. The budget in **Exhibit A** is replaced in its entirety with the below. This budget will remain in effect February 1, 2023 throughout January 31, 2025 unless otherwise adjusted and formally agreed to.

Budget Item	Allocated Amount 2/1/23-1/31/24	Allocated Amount 2/1/24-1/31/25
Salary	\$38,000	\$19,000
Fringe benefits	\$4,000	\$2,000
Indirect costs	\$7,000	\$3,500
Mileage	\$700	\$350
Supplies (including postage)	\$0	\$0
Training/tuition	\$126,000	\$63,000
Supportive Services	\$100	\$50
Rent	\$2,000	\$1,000
Total Operating Budget	\$177,800	\$88,900

3. **SCOPE OF SERVICES.** The parties have revised the number of participants served in the original scope of services **Exhibit B - Scope of Services**. Subrecipient will implement the services described below from the effective date of February 1, 2023 through January 31, 2025. Subrecipient will perform its duties in a humane and respectful manner and in accordance with any applicable professional standards and will obtain and maintain all required licenses, permits and authority required for performance under this Agreement.

SERVICE LEVELS	Number of Participants
Total participants enrolled in education/training activities	54
Total participants who complete education/training activities	46
Total participants who complete education/training and receive a degree or credential	46
Total number of unemployed or underemployed individuals completing education/training and obtain employment	33
Total number of incumbent worker participants completing education/training and receive new position	0

All other provisions of the Agreement not expressly modified in this Amendment will remain in effect and be binding on the parties.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

This agreement may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

PIMA COUNTY

Chair, Board of Supervisors

Date

SUBRECIPIENT



Authorized Officer Signature

Vada J. Phelps EX.DIR.

Printed Name and Title

10/16/2023

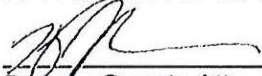
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney


Kyle Johnson

Print DCA Name

10/6/2023

Date

APPROVED AS TO CONTENT



Department Head

10/17/2023

Date