

\*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

#### \*Title:

Transmittal of Department Quarterly Reports on Receivable Collections

#### \*Introduction/Background:

Transmitted herewith are the Department Quarterly Reports on Receivable Collections and Summary, as delineated in Pima County Administrative Procedures 22-75, for the quarter ending December 31, 2021.

#### \*Discussion:

For the quarter ending December 31, 2021, departments reported account receivable balances totaling \$24,073,160 or a 9% decrease from the previously reported quarter ending September 30, 2021. Total collections for the departments reporting this quarter were \$41,294,320. Of the total ending accounts receivable balance, \$964,512, or 4%, was considered delinquent.

#### \*Conclusion:

For detail, please see the attached Summary and reports from the departments.

#### \*Recommendation:

Recommend that the Board accept the Department Quarterly Reports on Receivable Collections for the period ending December 31, 2021.

\*Fiscal Impact:

N/A

\*Board of Supervisor District:

Department: Finance and Risk Management

Telephone: 724-3126

Contact: Meridith Litton

Telephone: 724-8517

Department Director Signature: Michelle Comp	Date:	2/10/2022
Deputy County Administrator Signature:	Date:	- /
County Administrator Signature:	Date:	2/11/2022

#### Summary of Quarterly Department Reports on Receivable Collections, received for the Quarter Ending 12/31/21

Finance & Risk Management Department, Revenue Management Division

	Foot-			A	Amount Txfr'd to Rev	Corrections	Write- offs & Settle-	A/R Ending	- l'a - u - a - t
Department	note Refs	Balance	Amount Billed this Period	Amount Collected	& Coll	/Restate- ments	ments	Balance	elinquent Balance
Attractions & Tourism	(1)	\$ 73,220	\$ 352,346		d con	ments		\$ 47,373	 bulance
Communications	(-/	-	2,938	(2,906)				32	
Constables		187	82,262	(67,483)				14,966	
Dept. of Environmental Quality		421,082	1,208,587	(683,805)	(500)			945,363	
Development Services		338	-	-				338	
Elections		-	27,682	(27,682)				-	
Facilities Mgmt	(2)	85,317	1,479,925	(1,727,245)				(162,003)	
Finance & Risk Mgmt	(3)	11,103,749	9,840,276	(11,750,363)			(554)	9,193,107	\$ 17,331
Fleet Services		20,110	80,078	(41,313)				58,874	
Information Technology	(4)	(26,212)	254,362	(230,430)				(2,280)	
Kino Sports Complex	(5)	116,032	844,416	(957,289)		10,806		13,965	
Library		102,274	23,945	(51,541)		(71,386)		3,292	
Medical Examiner		321,229	389,628	(496,787)				214,070	
Nat. Resources, Parks & Rec	(6)	188,007	414,249	(467,528)		(65)		134,663	\$ 2,239
Office of Sustainability & Conservation		433,038	82,882	(457,380)				58,539	
Pima Animal Care		1,373,949	1,551,943	(1,397,657)				1,528,235	
Public Health		3,783	45	(642)		(25)		3,161	\$ 3,161
Regional Flood Control District	(4)	291	21,740	(24,067)				(2,036)	
RWRD	(7)	121,346	200,496	(199,438)				122,404	\$ 45,594
Revenue & Collections	(8)	734,846	10,684	(5,160)	1,318	(128)		741,560	\$ 741,560
Sheriff	(9)	1,957,271	1,720,742	(1,866,834)				1,811,179	
Transportation	(10)	9,282,708	19,728,795	(20,048,818)	(818)			8,961,867	\$ 141,529
Wireless Integrated Network		103,787	694,461	(411,757)				386,491	\$ 13,098
Totals		\$ 26,416,352	\$ 39,012,480	\$ (41,294,320)	\$ -	\$ (60,798)	\$ (554)	\$ 24,073,160	\$ 964,512

Footnotes to Summary:

(1) Includes rental properties and hotel/motel tax.

(2) Includes parking garages, rental properties, and prepayments of rent.

(3) Includes notes for the City of South Tucson and UofA Mineral Museum, VLT, hotel/motel tax, cable company rents,

January 8th Memorial donation and Risk Management claims.

(4) Credit beginning or ending balances are due to prepayments of rent or other services.

(5) Includes sports facilities use and hotel/motel tax.

(6) Includes usage of parks and other NRPR facilities, rental properties and Starr Pass funds.

(7) Includes septage hauling, rental properties and amounts owed for non-sufficient funds.

(8) Includes court-ordered restitution accounts, judgments and delinquent accounts' transferred from other County Departments.

(9) Includes a note receivable with the City of South Tucson.

(10) Includes an increase in delinquent fees for damage billings, license agreement and CIP utility reimbursement accounts.

Prepared by:

Ted Garza

Revenue & Collections Supervisor

Reviewed & Approved by:

Toni Johnson

Division Manager

Department: Attractions & Tourism (Combined)	Period Ending:		12/31/2021
Accounts Receivable Beginning Balance Amount Billed for this Period Amount Collected during this Period Amount Transferred to Revenue and Collections Corrections/Restatements Accounts Receivable Ending Balance		\$ \$ \$ \$ \$ \$	Amount 73,219.91 352,346.47 (378,193.35) - - 47,373.03 *
Delinquent Balance		\$	-
Collection Rate			89%
Number of Accounts at the End of the Period Number of Delinquent Accounts			1 0

\* The Accounts Receivable Ending Balance consists of the following:

	Ψ	47,070.00
	\$	47,373.03
Hotel/Motel Tax	\$	53,894.97
Prepaid Rent	\$	(6,521.94)

Lorre Cordora Department Director/Designee

1/28/22 Date

Department:	Communications Print Shop	Period Ending:	1	2/31/2021
				Amount
Accounts Receivable B Amount Billed for this P	<b>S</b>		\$ \$	- 2,937.50
Amount Collected durin			φ \$	(2,905.91)
Corrections/Restateme	nts		\$	-
Accounts Receivable E	nding Balance		\$	31.59
Delinquent Balance			\$	-
Collection Rate				99%
Number of accounts at Number of delinquent a				0 0

Horene Cordova Department Director/Designee

1/24/22 Date

Department:	Constables	Period Ending:	12/31/2021
			Amount
Accounts Receivable Begin	ning Balance	\$	187.00
Amount Billed for this Peric	od	\$	82,262.20
Amount Collected during th	nis Period	\$	(67,483.20)
Amount Transferred to Rev	venue and Collections	\$	-
Corrections/Restatements		S	-
Accounts Receivable Endir	ng Balance	\$	14,966.00
Delinquent Balance		\$	-
Collection Rate			82%
Number of open accounts a Number of delinquent acco	•		614 0

Department Director/Designee

2/7/22 Date

Department: Dept of Environmental Quality (Combined)	Period Ending:	 12/31/2021
		 Amount
Accounts Receivable Beginning Balance		\$ 421,082.01
Amount Billed for this Period		\$ 1,208,586.79
Amount Collected during this Period		\$ (683,805.37)
Amount Transferred to Revenue and Collections		\$ (500.00)
Corrections/Restatements		\$ -
Accounts Receivable Ending Balance		\$ 945,363.43 *
Delinquent Balance		\$ -
Collection Rate		42%
Number of Accounts at the End of the Period		114
Number of Delinquent Accounts		0

\* The Accounts Receivable Ending Balance consists of the following:

Air Quality Permits	\$ 569,994.23
Waste Hauler Permits	\$ 7,990.00
Solid Waste	\$ 367,379.20
	\$ 945,363.43

Lorena Cordora

Department Director/Designee

2/2/22 Date

Department:	Development Services (Combined)	Period Ending:	12	/31/2021
			ŀ	Amount
Accounts Receivable Be	eginning Balance		\$	338.00
Amount Billed for this Pe	eriod		\$	-
Amount Collected during	g this Period		\$	-
Corrections/Restatemen	nts		\$	-
Write-offs of Account Ba	alances		\$	-
Accounts Receivable Er	nding Balance		\$	338.00 *
Delinquent Balance			\$	-
Collection Rate				0%
Number of Accounts at t	the End of the Period			2
Number of Delinquent A	ccounts			0

\* The Accounts Receivable Ending Balance consists of the following:

Enforcement	\$ 190.00
Non-Sufficient Funds	\$ 148.00
	\$ 338.00

Lorana Cordova Department Director/Designee \_\_\_\_\_

1/24/22 Date

Department:	Elections	Period Ending:	12/31/2021	
Accounts Receivable B Amount Billed for this P Amount Collected durin Corrections/Restateme Accounts Receivable E	Period Ig this Period nts		\$ \$ \$ \$	Amount 27,682.42 (27,682.42) -
Delinquent Balance			\$	-
Collection Rate		÷		100%
Number of Accounts at Number of Delinquent A				0 0

Department Director/Designee

1/217/22 Date

Department: Facilities Management (Combined)	Period Ending:	 12/31/2021
		Amount
Accounts Receivable Beginning Balance		\$ 85,317.20
Amount Billed for this Period		\$ 1,479,924.72
Amount Collected during this Period		\$ (1,727,245.00)
Amount Transferred to Revenue and Collections		\$ -
Corrections/Restatements		\$ -
Accounts Receivable Ending Balance		\$ (162,003.08) *
Delinquent Balance		\$ -
Collection Rate		110%
Number of Accounts at the End of the Period Number of Delinquent Accounts		28 0

\* The Accounts Receivable Ending Balance consists of the following:

Prepayments on Building rental accounts	\$ (230,174.69)
Building rental accounts	\$ 77,068.35 ‡
Prepayments on Parking accounts	\$ (14,405.00)
Parking accounts	\$ 5,508.26
	\$ (162,003.08)

‡ Balance includes deferred rent as offered by the County due to the COVID-19 pandemic.

josena Cosdoria

Department Director/Designee

2/1/22

Date

Finance & Risk Management	Period Ending:		12/31/2021
()			Amount
jinning Balance		\$	11,103,748.70
riod		\$	9,840,275.91
this Period		\$ (	(11,750,363.29)
evenue and Collections		\$	
S		\$	-
reements \$1,000 or Less		\$	(554.15)
ling Balance		\$	9,193,107.17 *
,		\$	17,331.33 **
			56%
s at the end of the period			36
<ul> <li>Server, Internet of Control Annual Control and the Server Server internet intern</li></ul>			14
	Finance & Risk Management (Combined) ginning Balance riod this Period evenue and Collections s preements \$1,000 or Less ling Balance	(Combined) ginning Balance riod this Period evenue and Collections s greements \$1,000 or Less ling Balance	(Combined) ginning Balance \$ riod \$ this Period \$ evenue and Collections \$ s \$ greements \$1,000 or Less \$ ling Balance \$ s at the end of the period

\* The Accounts Receivable Ending Balance consists of the following:

Vehicle license tax	\$ 967,273.42	Payments in lieu of Taxes	\$ 529,087.27
Cable Company rents	\$ 781,000.00	Risk Management claims	\$ 60,257.44
January 8th Memorial	\$ 55,000.00	City of South Tucson Note	\$ 1,015,070.58
Hotel/Motel tax	\$ 168,421.79	U of A Mineral Museum Note	\$ 5,616,996.67
			\$ 9,193,107.17

\*\* The Delinquent Balance reflects uncollected accounts that have been in the Risk Management subrogation process for more than 90 days.

Lorene Cosdova

Department Director/Designee

2/1/22 Date

Department:	Fleet Services (Combined)	Period Ending:		12/31/2021
Accounts Receivable E Amount Billed for this F			\$	Amount 20,109.61 80,077.92
Amount Collected durin Corrections/Restateme Accounts Receivable E	ng this Period ents		\$ \$ \$	(41,313.26)
Delinquent Balance			\$	-
Collection Rate				41%
Number of accounts at Number of delinquent a	•			45 0

0

Department Director/Designee

1/31/22 Date

Department:	Information Technology	Period Ending:		12/31/2021
Accounts Receivable E Amount Billed for this I Amount Collected duri Corrections/Restateme Accounts Receivable E	Period ng this Period ents		\$ \$ \$ \$	Amount (26,211.92) 254,362.16 (230,430.03) - (2,279.79) *
Delinquent Balance			\$	-
Collection Rate				101%
Number of open accou Number of delinquent	ints at the end of the quarter accounts			2 0

\* The Accounts Receivable Ending Balance consists of the following:

Leases with a receivable balance	\$ 25,927.71
Prepayments - Leases	\$ (9,508.60)
Overpayments - Leases	\$ (18,698.90)
	\$ (2,279.79)

Department Director/Designee

Department:         Kino Sports Complex           (Combined)	Period Ending:	 12/31/2021
		 Amount
Accounts Receivable Beginning Balance		\$ 116,031.68
Amount Billed for this Period		\$ 844,416.02
Amount Collected during this Period		\$ (957,288.60)
Amount Transferred to Revenue and Collections		\$ -
Corrections/Restatements		\$ 10,806.09 *
Accounts Receivable Ending Balance		\$ 13,965.19 **
Delinquent Balance		\$ -
Collection Rate		99%
Number of Accounts at the End of the Period Number of Delinquent Accounts		2 0

\* The Corrections/Restatements amount includes a prior quarter adjustment.

\*\* The Accounts Receivable Ending Balance is comprised of the following:

Lights of the World	\$ 15,445.05 ŧ
Prepayments on accounts	\$ (116,005.66)
Hotel/Motel Tax	\$ 114,525.80
	\$ 13,965.19

# Although the amount for Lights of the World has remained unpaid since January 2020, the balance is not considered to be delinquent because they have entered into a Payment Plan Agreement.

1/31 22

Department Director/Designee

Department:	Library	Period Ending:	12/31/2021		
Accounts Receivable Amount Billed for this Amount Collected dur Amount Transferred t Corrections/Restatem Accounts Receivable	Period ing this Period o Revenue and Collections ients		\$ \$ \$ \$ \$	Amount 102,273.54 23,945.28 (51,541.11) - (71,385.60) * 3,292.11 **	
Delinquent Balance			\$	-	
Collection Rate				94%	
Number of Open Acco Number of Delinquent	ounts at the End of the Period t Accounts			1 0	

\* The Corrections/Restatements amount consists of an adjustment made on a prior quarter invoice.

\*\* The Accounts Receivable Ending Balance consists of the City of Tucson utility account.

Borena Cordova Department Director/Designee

1/27/22

Department:	Medical Examiner	Period Ending:		12/31/2021
Accounts Receivable B Amount Billed for this P Amount Collected durin	eriod		\$ \$	Amount 321,228.85 389,627.50 (496,786.75)
Corrections/Restatement Accounts Receivable En		,	\$	- 214,069.60
Delinquent Balance			\$	-
Collection Rate				70%
Number of open accour Number of delinquent a	nts at the end of the quarter ccounts			73 0

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Department Director/Designee

1/271 Date

Department: NRPR (Combined)	Period Ending:		12/31/2021
			Amount
Accounts Receivable Beginning Balance Amount Billed for this Period		Ş ¢	188,006.99 414,249.20
Amount Collected during this Period		ې \$	(467,528.42)
Corrections/Restatements		\$	(65.25) *
Accounts Receivable Ending Balance		\$	134,662.52 **
Delinquent Balance		\$	2,239.21 ***
Collection Rate			78%
Number of Accounts at the End of the Period Number of Delinquent Accounts			62 1

\*The Corrections/Restatements amount consist of prior quarter adjustments.

\*\*The Accounts Receivable Ending Balance consists of the following:

0	
Parks Facility Use	\$ 40,285.09
Starr Pass	\$ 73,568.43
Real Property	\$ 13,797.00
Special Use Permits	\$ 6,557.00
Non Sufficient Funds	\$ 455.00
	\$ 134,662.52

\*\*\*The Delinquent Balance Amount consists of park activities for Flowing Wells Continental Little League.

Department Director Designee

2/2/2

Department:	Office of Sustainability & Conservation CIP IGA	Period Ending:	12/31/2021
			Amount
Accounts Receiva	ble Beginning Balance	\$	433,038.14
Amount Billed for	this Period	\$	82,881.60
Amount Collected	during this Period	\$	(457,380.42)
Amount Transferre	ed to Revenue and Collections	\$	-
Corrections/Resta	tements	\$	-
Accounts Receiva	ble Ending Balance	\$	58,539.32
Delinquent Balanc	e	\$	-
Collection Rate			89%
Number of Open A Number of Delinqu	Accounts at the End of the Period uent Accounts		1 0

Lorne Cordova Department Director/Designee

1/20/22 Date

Department: Pima Anir (Combi	mal Care Dept ined)	Period Ending:		12/31/2021
Accounts Receivable Beginning Bal Amount Billed for this Period Amount Collected during this Period Corrections/Restatements Accounts Receivable Ending Baland	3		\$ \$ \$	Amount 1,373,949.00 1,551,943.00 (1,397,657.00) - 1,528,235.00 *
Delinquent Balance			\$	-
Collection Rate				48%
Number of Accounts at the End of the Number of Delinquent Accounts	he Period			10 0
* The Accounts Receivable Ending	Balance consists of the following Pima Animal Care Center S Pima Animal Care Operations	\$ 1,527,933.00		

Department Director/Designee

2/1/22 Date

Department:	Public Health Dept	Period Ending:	1	2/31/2021
			PROPERTY AND	Amount
Accounts Receivable E			\$	3,783.00
Amount Billed for this I			\$	45.00
Amount Collected duri	ng this Period		\$	(642.00)
Corrections / Restaten	nents		\$	(25.00) *
Accounts Receivable E	Ending Balance		\$	3,161.00
Delinquent Balance			\$	3,161.00 **
Collection Rate				17%
Number of open account Number of delinquent a	ints at the end of the quarter accounts			12 12

\*The Corrections/Restatements amount consists of a credit memo to an account.

\*\* The Delinquent Balance amount consists of non-sufficient funds and fees.

Department Director/Designee

1/27/22

Department: _	Regional Flood Control District (Combined)	Period Ending:	12/31/2021	
	(combined)			
				Amount
Accounts Receivable	Beginning Balance		\$	291.46
Amount Billed for this	s Period		\$	21,740.40
Amount Collected du	ring this Period		\$	(24,067.46)
Amount Transferred	to Revenue and Collections		\$	-
Corrections/Restater	nents		\$	-
Write-Offs			\$	-
Accounts Receivable	Ending Balance		\$	(2,035.60) *
Delinquent Balance			\$	-
Collection Rate				109%
Number of Accounts Number of Delinquer	at the End of the Period It Accounts			2 0

 \* The Accounts Receivable Ending Balance consists of the following: Regional Transportation Authority \$ 2,208.40 Rental Properties \$ 625.00

Prepaid Rental Properties	\$ (4,729.00)
Prepaid License Agreements	\$ (140.00)
	\$ (2,035.60)

Loreno Cordova

Department Director/Designee

1/31/22 Date

Department:	Regional Wastewater Reclamation Department	Period Ending:		12/31/2021
	(Combined)			
				Amount
Accounts Receivable	e Beginning Balance		\$	121,345.82
Amount Billed for thi	s Period		\$	200,496.27
Amount Collected du	uring this Period		\$	(199,437.96)
Amount Transferred	to Revenue and Collections		\$	-
Corrections/Restate	ments		\$	_
Accounts Receivable	e Ending Balance		\$	122,404.13 *
			-	
Delinguent Balance			\$	45,594.32 **
Collection Rate				62%
Number of open acc	ounts at the end of the period			12
Number of Delinque	nt Accounts			4

\* The Accounts Receivable Ending Balance consists of the following:

\$ 161,781.01
\$ (47,677.88)
\$ (100.00)
\$ 8,401.00
\$ 122,404.13

\*\* The Delinquent Balance consists of the following:

=	*	10,00 1102	-
-	\$	45,594.32	
Non-sufficient Funds	\$	8,401.00	***
Septage Hauling	\$	37,193.32	

\*\*\* Account has been transferred to the County Attorney's Bad Check Program.

Bosha Cosdova Department Director/Designee

1/31/22

Department:	Revenue & Collections	Period Ending:		12/31/2021
Accounts Receivable Beginning B Amount Billed for this Period Amount Collected during this Peri	od		\$\$\$	Amount 734,845.74 10,684.07 (5,160.39)
Amount Transferred to Revenue & Corrections/Restatements	& Collections		\$ \$	1,318.22 * (128.09) **
Accounts Receivable Ending Bala	nce		\$	741,559.55
Delinquent Balance			\$	741,559.55 ***
Collection Rate				1%
Number of Accounts at the End of Number of Delinquent Accounts	the Period			968 968

\* The Amount Transferred to Revenue & Collections consists of accounts from the following depts:

Environmental Quality	500.00
Transportation	\$ 818.22
	\$ 1,318.22

\*\* The Corrections/Restatements amount consists of prior quarter adjustment.

\*\*\* The entire Accounts Receivable Ending Balance is delinquent. The Delinquent Balance consists of accounts that have been transferred to Revenue & Collections, by departments, after they have become past-due; court-ordered restitution accounts and judgments.

Department Director/Designee

2/2/22

Department: Sheriff's Dept.	Period Ending:	12/31	/2021
Accounts Receivable Beginning Balance Amount Billed for this Period Amount Collected during this Period Accounts Receivable Ending Balance		\$ 1,957 \$ 1,720	,741.80 ,834.42)
Delinquent Balance		\$	-
Collection Rate			51%
Number of open accounts at the end of the Number of delinquent accounts	quarter		10 0

17

Department Director/Designee

1/25/22 /Date

Department:	Transportation (Combined)	Period Ending:	 12/31/2021
Accounts Receivable Beginni Amount Billed for this Period Amount Collected during this Amount Transferred to Rever Corrections/Restatements Write-Offs of account balance Accounts Receivable Ending	Period nue and Collections es		Amount 9,282,708.07 19,728,795.01 (20,048,817.61) (818.22) - - - 8,961,867.25
Delinquent Balance Collection Rate			\$ 141,528.85 ** 69%
Number of Accounts at the Ei Number of Delinquent Accourt			35 10

\* The Accounts Receivable Ending Balance consists of the following:

Prepaid Rental Properties	\$ (3,732.70)	HURF/VLT/Aviation Funds	\$ 5,600,096.58
Rental Properties	\$ 750.00	Prepaid License Agreements	\$ (849.00)
Damage Billings	\$ 87,096.27	License Agreements	\$ 8,630.00
RTA	\$ 491,469.03	Star Valley- Camino Verde	\$ 1,449,259.81
PAG/Misc IGA's	\$ 909,845.99	Star Valley- Wade/Valencia	\$ 89,309.17
CIP Utilities Reimbursement	\$ 329,992.10	_	\$ 8,961,867.25
		-	

\*\* The Delinquent Balance consists of the following:

CIP Utilities Reimbursement		103,745.45
Damage Billings	\$	37,638.40
License Agreements	\$	145.00
	\$	141,528.85
-		and a second

Lorena Coldova

2/1/22 Date

Department Director/Designee

Department: Wireless Integrated Network (Combined)	Period Ending:		12/31/2021
Accounts Receivable Beginning Balance Amount Billed for this Period Amount Collected during this Period Corrections/Restatements Accounts Receivable Ending Balance		\$ \$ \$ \$	Amount 103,786.58 694,461.00 * (411,756.88) ** - - 386,490.70
Delinquent Balance		\$	13,098.00 ***
Collection Rate			52%
Number of accounts at the end of the quarter Number of delinquent accounts			31 . 1

\*The Amount Billed during this period consists of:

2nd Quarter Billing	64,875.10
3rd Quarter Billing	\$ 629,585.90
	\$ 694,461.00

\*\*The Amount Collected during this period consists of:

Collected for 2nd Quarter Billing Collected for 3rd Quarter Billing	(129,371.64) (282,385.24)
	\$ (411,756.88)

\*\*\*The Delinquent Balance consists of membership fees for Tucson Airport Authority.

Department Director/Designer