



## **BOARD OF SUPERVISORS AGENDA ITEM SUMMARY**

Requested Board Meeting Date: 1/20/2015

---

### ITEM SUMMARY, JUSTIFICATION & SPECIAL CONSIDERATIONS:

Recorder's office Document Storage & Retrieval Fund Report(s) for the following month(s):

SEPTEMBER 2014

CONTRACT NUMBER (If applicable): \_\_\_\_\_

---

### STAFF RECOMMENDATION(S):

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Fund Report(s) for SEPTEMBER 2014

CLERK OF BOARD USE ONLY: BOS MTG.

ITEM NO.

FUNDING SOURCE(S): \_\_\_\_\_  
(i.e., General Fund, State Grant Fund, Federal Fund, Stadium Dist. Fund, etc.)

ADVERTISED PUBLIC HEARING: ☐ YES ☐ NO

BOARD OF SUPERVISORS DISTRICT: 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ All ☐

IMPACT:

IF APPROVED:

Fulfills agreement between Board of Supervisors and Recorder's office pursuant to Resolution 1993-200.

IF DENIED:

Would not fulfill agreement between Board of Supervisors and Recorder's office pursuant to the Resolution.

---

DEPARTMENT NAME: Recorder's Office

CONTACT PERSON: Pamela Franklin TELEPHONE NO.: 724-4356



P. O. Box 3145  
Tucson, AZ 85702-3145

Located in the Old Courthouse at:  
115 North Church Avenue, Tucson, AZ

<http://www.recorder.pima.gov>

**F. Ann Rodriguez**  
**Pima County Recorder**

*Recording history one document at a time.*

**Christopher J. Roads**  
**Chief Deputy Recorder**  
**Registrar of Voters**

Document Recording: (520) 724-4350  
Voter Registration: (520) 724-4330  
Fax: (520) 623-1785

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**SEPTEMBER 2014**

***BEGINNING BALANCE AS OF 9/01/2014*** **\$720,447.51**

**REVENUE**

Conversion Fee	\$55,516.00
Interest	250.47

**TOTAL REVENUE** **\$55,766.47**

***SUBTOTAL*** **\$776,213.98**

**EXPENDITURES**

Salaries & Benefits	44,938.14
Professional Services	14,985.00
Telephone	<u>473.87</u>

**TOTAL EXPENDITURES** **(\$60,397.01)**

***FUND ENDING BALANCE*** **\$715,816.97**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**SEPTEMBER 2014**

**EXPLANATION OF EXPENDITURES:**

PROFESSIONAL SERVICES

QUEUE CORP	14,985.00	Contracted services for development/testing of database system
------------	-----------	--

TELEPHONE

VERIZON WIRELESS	55.27	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	55.27	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	237-1886 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	40.01	237-5389 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	55.27	490-7455 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	404-7087 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
VERIZON WIRELESS	40.03	269-0598 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
PIMA COUNTY FINANCE	<u>148.00</u>	Monthly port charges
	473.87	