



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 11/07/2017

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Central Pet Partners, LLC

***Project Title/Description:**

Kennel and Pet Care Services

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-18-076. This revision extends the termination date to 09/18/18, increases the contract amount by \$558,333.33 to the original requested annual award amount of \$670,000.00, and reinstates the four (4) one-year renewal options. Administering Department: Pima Animal Care Center.

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***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive Sealed Bidding, on 09/19/17, Procurement requested Board approval of a one (1) year term and an annual award amount of \$670,000.00 with four (4) one-year renewal options for this contract. The Board of Supervisors approved an award of contract for a two (2) month term and a contract amount of \$111,666.67 pending a cost analysis to be provided by PACC.

PRCUID: 269049

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

To maintain PACC Kennels at optimum sanitary conditions.

***Public Benefit:**

Good sanitary conditions reduce the spread of disease. Decreased number of ill animals reduces shelter costs.

***Metrics Available to Measure Performance:**

Employee time sheets are reviewed to measure cleaning time required compared to kennels maintained.

***Retroactive:**

No

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 18-076

Amendment No.: _____ AMS Version No.: 02

Effective Date: 11/07/17 New Termination Date: 09/18/18

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 558,333.33

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** PACC Special Revenue Fund

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Jennifer Moore, Commodity/Contracts Officer

Department: Procurement Telephone: 520-724-8164

Department Director Signature/Date: [Signature] 10/26/17

Deputy County Administrator Signature/Date: [Signature] 10/26/17

County Administrator Signature/Date: [Signature] 10/26/17

(Required for Board Agenda/Addendum Items)

[Handwritten Signature]



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 1800000000000000076

MA Version: 2

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Description: Kennel and Pet Care Services

I S S U E R	Pima County Procurement Department
	130 W. Congress St. 3rd Fl
	Tucson AZ 85701
	Issued By: JENNIFER MOORE
	Phone: 5207248164
	Email: jennifer.moore@pima.gov

T E R M S	Initiation Date: 11-07-2017	
	Expiration Date: 09-08-2018	
	NTE Amount: \$670,000.00	
	Used Amount: \$109,539.96	

V E N D O R	Central Pet Partners LLC	Contact: Julie Grounds
	PO BOX 6325	Phone: 520-975-8462
	Amado AZ 85645	Email: juliegrounds@gmail.com
		Terms: 0.00 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	Standard Ground
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
This revision extends the termination date to 09/18/18 and increases the contract amount by \$558,333.33 to the original annual award amount of \$670,000.00.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.

MASTER AGREEMENT DETAILS



Master Agreement No: 1800000000000000076

MA Version: 2

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Line	Description					
1	Daily Charge - Shelter Cleaning Service (96 Hours)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	DAY	\$1,611.66			
2	Contingency Services					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$16.82			