



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: March 17, 2020

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Altar Valley School District

**\*Project Title/Description:**

Youth Services - Short-term work experience and basic skills training. The contract and amendments can be found in OnBase by searching Contract 18\*289 in Doc\_ID\_AMS.

**\*Purpose:**

This agreement with Altar Valley School District is for workforce services in the Robles Junction rural area of Pima County to prepare eligible youth for the workforce, ensuring they have the skills needed to successfully obtain and retain employment and, if applicable, to encourage them to stay in or return to school. The amendment is to increase funds and extend the term for another year.

Attachment: Contract Number CT-CS-18-289 (Amendment 2)

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-YSY-2016-02 was conducted with delegated authority.

**\*Program Goals/Predicted Outcomes:**

The school's goal is to serve up to 35 youth in the Work Experience Program and Academic Instruction.

The predicted outcomes are:

32 participants will successfully complete at least 90% of work and education hours;

Each Participant will gain one-half grade level; and

Each Participant will attain at least 80% proficiency in the work readiness skills.

**\*Public Benefit:**

The benefit of the program is it supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

**\*Metrics Available to Measure Performance:**

The school will provide reports on enrollment/attendance records, completion results, outcome of the pre- and -post testing for work readiness, participant's worksite agreements, and completed Skill Attainment records.

**\*Retroactive:**

No.

*To: CoB. 2-24-20  
Ver. - 11  
pgs - 2 (11)*

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-10.*

**Amendment / Revised Award Information**

Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 18-289

Amendment No.: 2 AMS Version No.: 11

Effective Date: 5/14/20 New Termination Date: 5/14/21

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 69,180.04

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** Pima County General Funds

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % 100

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

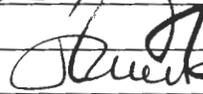
\*Funding Source: \_\_\_\_\_

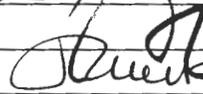
**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date:  2-21-20

Deputy County Administrator Signature/Date:  21 Feb 2020

County Administrator Signature/Date:  2/21/2020  
*(Required for Board Agenda/Addendum Items)*

**Pima County Department of Community Services, Employment and Training Department**

**Project:** Youth Services – Short-term work experience and basic skills training

**District:** Altar Valley School District  
 HC 01 Box 130  
 Tucson, AZ 85736

**Contract No.:** CT-CS-18\*289

**Contract Amendment No.:** 02

Original Contract Term:	05/15/18 – 05/14/19	Orig. Contract Amount:	\$64,618.84
Termination Date Prior Amendment:	5/14/20	Prior Amendments Amount:	\$66,316.51
Termination Date This Amendment:	5/14/21	This Amendment Amount:	\$69,180.04
		Revised Total Amount:	\$200,115.39

**AMENDMENT TWO**

**1. BACKGROUND AND PURPOSE.**

1.1 Background. Pima County (“County”) and Altar Valley School District (“District”), entered into the above-referenced Contract to provide workforce development services to Pima County youth.

1.2 Purpose. County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop).

1.2.1. County finds that extending this Contract will improve employment opportunities for Pima County youth and is in the best interests of the Pima County residents.

1.2.2. County has reviewed the District’s performance of the services and finds it satisfactory.

**2. TERM AND EXTENSIONS, SECTION 1.0. County exercises the last of the remaining extension options. This contract terminates on May 14, 2021.**

**3. COMPENSATION AND PAYMENT, SECTION 3.0, paragraph 3.1 is amended to increase “the Maximum Allocated Amount”:**

FROM: \$130,935.35  
 TO: \$200,115.39

**4. ISRAEL BOYCOTT CERTIFICATION, SECTION 31.0 is added to read:**

Pursuant to A.R.S. § 35-393.01, if District engages in for-profit activity and has 10 or more employees, and if this Agreement has a value of \$100,000.00 or more, District certifies it is not currently engaged in, and agrees for the duration of this Agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

**5. EXHIBIT A – SCOPE OF WORK is amended as follows:**

5.1. PROGRAM ACTIVITIES – DISTRICT, SECTION 7.0, Outcomes, Paragraph 7.1 the table is deleted in its entirety and replaced with the following:

Program	Youth Participants					
	2018-2019		2019-2020		2020-2021	
	Served	Completed	Served	Completed	Served	Completed
STWX+BE	35	32	35	33	35	33

5.2 **REPORTING, SECTION 8.0** is amended to change the reporting date:

FROM: September 15, 2019

TO: September 15, 2020

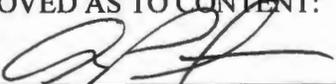
5.3 **BUDGET, SECTION 9.0, paragraph 9.1**, the table is deleted in its entirety and replaced with the following:

Budget Line Item	Amount Allocated		
	5/15/18 – 8/31/18	5/15/19 – 8/31/19	5/15/20-8/31/20
Salary and Fringe (No overtime)	\$20,755.98	\$21,171.10	\$21,594.52
Staff Development	-0-	-0-	-0-
Travel	\$2,274.60	\$2,320.09	\$2,366.49
Equipment	-0-	-0-	-0-
Supplies	-0-	-0-	-0-
Space	\$1,530.00	\$1,560.60	\$1,591.81
Communication	-0-	-0-	-0-
Other Operating	\$2,573.26	\$2,624.72	\$2,677.22
<b>Subtotal</b>	<b>\$27,133.84</b>	<b>\$27,676.51</b>	<b>\$28,230.04</b>
STWX+BE participant payments (Hourly rate plus 10% fringe)	\$37,485.00 (\$10.50/yr)	\$38,640.00 (\$11.00/hr)	\$40,950.00 (\$12.00/hr)
<b>TOTAL</b>	<b>\$64,618.84</b>	<b>\$66,316.51</b>	<b>\$69,180.04</b>

This amendment is effective on May 14, 2020.

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

### THIS AGREEMENT MAY BE SIGNED IN COUNTERPARTS

<p><b>PIMA COUNTY</b></p> <p>_____</p> <p>Chairman, Board of Supervisors</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____</p> <p>Clerk of the Board <span style="float: right;">Date</span></p> <p>APPROVED AS TO CONTENT:</p> <p style="text-align: center;"></p> <p>_____ Director, Community Services, Employment &amp; Training</p> <p>APPROVED AS TO FORM pursuant to A.R.S. § 11-952(D):</p> <p style="text-align: center;"></p> <p>_____ Karen S. Friar, Deputy County Attorney</p>	<p><b>ALTAR VALLEY SCHOOL DISTRICT #51</b></p> <p>_____</p> <p>Authorized Signature</p> <p>_____</p> <p>Printed Name &amp; Title</p> <p>Date: _____</p> <p>APPROVED AS TO FORM pursuant to A.R.S. § 11-952(D):</p> <p>_____</p> <p>Altar Valley School District Attorney</p>
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