



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 06/19/2018

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Town of Oro Valley

***Project Title/Description:**

Intergovernmental Agreement between Pima County & the Town of Oro Valley for Wastewater Billing & Collection Services

***Purpose:**

To exchange water use data to support Pima County's sewerage user fee system & to compensate Town of Oro Valley for providing the data & billing County customers for sewerage system user fees.

***Procurement Method:**

Procurement Method: This IGA is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

The Town of Oro Valley will collect water data information for its constituents in order to facilitate accurate sewer billing & collection services on behalf of Pima County.

***Public Benefit:**

To ensure accurate sewer billing & collection services in accordance with Pima County Code.

***Metrics Available to Measure Performance:**

Invoices to be issued on a monthly basis for billing and collection services rendered. Funds to be remitted to County within thirty (30) calendar days following close of each monthly billing cycle. Monthly reporting as defined under Scope of Services.

***Retroactive:**

No

*To: COB. 6-6-18
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(2)*

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: WW Contract Number (i.e., 15-123): 18*069

Amendment No.: 1 AMS Version No.: 2

Effective Date: 07/01/18 New Termination Date: 06/30/19

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 381,000.00

Is there revenue included? Yes No If Yes \$ 8,730,000.00

***Funding Source(s) required:** RWRD Enterprise Fund

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Veronica Lopez

Department: Regional Wastewater Reclamation Department Telephone: 724-6561

Department Director Signature/Date: *Emilia Jenkins* FOR JAKSON JENKINS / 5-31-18

Deputy County Administrator Signature/Date: *[Signature]* 06/05/18

County Administrator Signature/Date: *[Signature]* 6/7/2018
(Required for Board Agenda/Addendum Items)

Pima County Regional Wastewater Reclamation Department	<table border="1"> <tr> <td colspan="2" style="text-align: center;">CONTRACT</td> </tr> <tr> <td>NO.</td> <td><u>CT-WW-18-069</u></td> </tr> <tr> <td>AMENDMENT NO.</td> <td><u>01</u></td> </tr> <tr> <td colspan="2"> <small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small> </td> </tr> </table>	CONTRACT		NO.	<u>CT-WW-18-069</u>	AMENDMENT NO.	<u>01</u>	<small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small>	
CONTRACT									
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AMENDMENT NO.		<u>01</u>							
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Project: Wastewater Billing and Collection Services									
Contractor: Town of Oro Valley									
Contract No.: CT-WW-18-069									
Contract Amendment No.: One (1)									

(STAMP HERE)

Orig. Contract Term: 07/01/2017 - 06/30/2018	Orig. Amount:	\$270,000.00
Termination Date Prior Amendment: N/A	Prior Amendments Amount:	N/A
Termination Date This Amendment: 06/30/19	This Amendment Amount:	\$381,000.00
	Revised Total Amount:	\$651,000.00

INTERGOVERNMENTAL AGREEMENT AMENDMENT

The parties agree to amend the above-referenced Intergovernmental Agreement as follows:

1. **Term.** The Contract terminates on June 30, 2019.
2. **Paragraph 3, Financing, is amended as follows:**

From:

For the services described in Exhibit A (Scope), County agrees to pay Town a monthly administrative billing fee of \$0.98 per month, per account from July 1, 2017 through August 31, 2017 and \$1.20 from September 1, 2017 through June 30, 2018. Such fees will reimburse Town for the cost of billing and collection services based on the current number of 18,150 accounts and the projected growth of 340 accounts per year. Total payment to Town under this IGA will not exceed \$270,000.00 annually.

To:

For the services described in Exhibit A (Scope), County agrees to pay Town a monthly administrative billing fee of \$1.52 per month. Such fees will reimburse Town for the cost of billing and collection services based on the current number of 18,187 accounts and the projected growth of 340 accounts per year. Total payment to Town under this IGA will not exceed \$381,000.00 annually.

The effective date of this Amendment is July 1, 2018.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY:

TOWN OF ORO VALLEY:

Chairman, Board of Supervisors



Mayor

ATTEST:

ATTEST:

Clerk of the Board



Town Clerk

Date: _____

Date: 5/23/18

Approved as to Content:



FOR JACKSON JENKINS
Director, RWRD



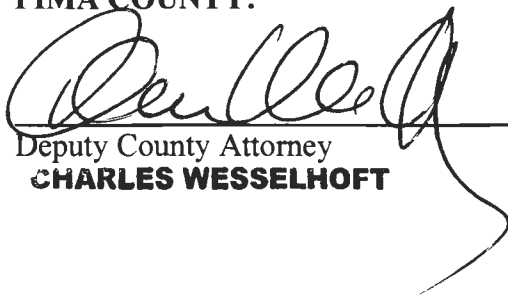
Director, Pima County Finance

Intergovernmental Agreement Determination

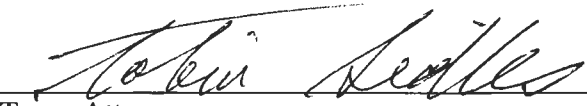
The foregoing Intergovernmental Agreement between Pima County and the Town of Oro Valley has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

PIMA COUNTY:

TOWN OF ORO VALLEY:



Deputy County Attorney
CHARLES WESSELHOFT



Town Attorney