



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: January 5, 2021; Addendum

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

City of South Tucson

**\*Project Title/Description:**

Management and Implementation of the Community Development Block Grant (CDBG Program)

This contract can be found in OnBase by searching Contracts 21\*231 (Formerly CT-CD-20\*248) in Doc\_ID\_AMS.

**\*Purpose:**

The Program provides eligible CDBG activities for income qualified persons and households in South Tucson, Arizona. Due to the outbreak of the COVID-19 coronavirus and the directives of national, state and county officials, Subrecipient was unable to complete the 2020-2024 Neighborhood Revitalization Strategy Area Plan ("NRSA") to further economic development, neighborhood revitalization, and access to and utilization of social, health and economic opportunities in the City of South Tucson and complete facility improvements.

Attachment: Contract Amendment Number CT-CR-21-231

**\*Procurement Method:**

This Subrecipient Agreement is a non-procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Goal: Create viable communities that meet the needs of low- and moderate-income individuals and households through CDBG activities that promote decent housing, suitable living environments and expanded economic opportunities.

Predicted outcome: Individuals and households who participate in the CDBG program will have have new or improved access to public services that improve crime prevention and safety, fire facility and equipment improvements, public facility improvements and programming for at-risk youth.

**\*Public Benefit:**

Upon completion, the City of South Tucson CDBG Program will meet the HUD CDBG National Objective to assist low- and moderate-income persons and households.

**\*Metrics Available to Measure Performance:**

One (1) public facility (John Valenzuela Youth Center) will be improved;  
One-hundred (100), unduplicated, primarily at-risk, youth from low-to moderate income households in the City will participate in programming conducted at the John Valenzuela Youth Center; and  
One (1) 2020-2025 South Tucson NRSA and elements will be completed and submitted to HUD.

**\*Retroactive:**

Yes to October 1, 2020. Finalizing documentation. If amendment is not approved, services will not be rendered.

To: COB 12-30-2020 (1)

Vers.: 1

Pgs.: 2

ADDENDUM

DEC 30 2020 09:15 PM CLK/D

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-10.*

**Amendment / Revised Award Information**

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-231  
Amendment No.: 01 AMS Version No.: 01  
Commencement Date: 07/01/2019 New Termination Date: 09/30/2021  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG)

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
 Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Joel Gastelum, Program Manager, 724-6750

Department: CWD Telephone: 724-6750

Department Director Signature/Date: [Signature] for Danny Tybotki 11/16/2020

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: C. R. [Signature] 29-DO-2020 12/28/20  
*(Required for Board Agenda/Addendum Items)*

**Pima County Department of Community and Workforce Development**

**Program:** Management and Implementation of the Community Development Block Grant (CDBG) Program

**Contractor:** City of South Tucson  
1601 South 6<sup>th</sup> Avenue  
South Tucson, Arizona 85713

**Contract No.:** CT-CR-21-231 (formally CT-CD-20-248)

**Contract Amendment No.:** One (1)

|                                   |                   |                          |              |
|-----------------------------------|-------------------|--------------------------|--------------|
| Original Contract Term:           | 07/01/19-09/30/20 | Orig. Contract Amount:   | \$268,000.00 |
| Termination Date Prior Amendment: | N/A               | Prior Amendments Amount: | -0-          |
| Termination Date This Amendment:  | 09/30/2021        | This Amendment Amount:   | -0-          |
|                                   |                   | Total Amount:            | \$268,000.00 |

|  |                                  |  |  |
|--|----------------------------------|--|--|
| <b>DUNS No.:</b> 020681557                   |                                  |  |  |
| <b>Research or Development:</b>              |                                  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                  |  |
| <b>Federal Contract No.:</b> B-19-UC-04-0502 |                                  |  |  |
| <b>Required Match:</b>                       |                                  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                  |  |
| <b>Match Amount:</b>                         |                                  |  |  |
| <b>Indirect Cost Rate:</b>                   | <input type="checkbox"/> Federal | <input type="checkbox"/> NICR  | <input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None |
| <b>Status of Contractor:</b>                 |                                  | <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor |  |

| CFDA   | Program Description                      | Nation Funding       | Pima County Award   |
|--------|--|----------------------|---------------------|
| 14.218 | Community Development Block Grant (CDBG) | FY19 \$3,365,000,000 | FY19 \$2,945,544.00 |

**AMENDMENT NO. ONE (1)**

**1.0 BACKGROUND AND PURPOSE.**

**1.1. Background.**

- 1.1.1. On May 7, 2019, Pima County (“County”) and the City of South Tucson (“Subrecipient”) entered into the above-referenced Intergovernmental Agreement.
- 1.1.2. Pursuant to the terms of the Agreement, Subrecipient must implement the 2020-2024 Neighborhood Revitalization Strategy Area Plan (“NRSA”) to further economic development, neighborhood revitalization, and access to and utilization of social, health and economic opportunities in the City of South Tucson.
- 1.1.3. Pursuant to the terms of the Agreement, Subrecipient must complete Facility Improvements at the John Valenzuela Youth Center (“JVYC”).
- 1.1.4. Community Development Block Grant (“CDBG”) funds in the amount of \$25,000.00 were appropriated for the NRSA and \$40,000.00 for Facility Improvements.

- 1.2. County Organization. Effective July 1, 2020:
  - 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Department of Community & Workforce Development (“CWD”).
  - 1.2.2. This Agreement will be renumbered to CT-CR-21-231, but all terms and conditions, except as amended herein, remain unchanged.
  - 1.2.3. Any reference in the Agreement to Community Development and Neighborhood Conservation; or CDNC, will mean the Department of Community & Workforce Development (“CWD”).
- 1.3. Purpose.
  - 1.3.1. Under the terms of the Agreement, Subrecipient is required to engage the public through public meetings and presentations and the recruitment of volunteers culminating in the completion of the NRSA for the City of South Tucson for inclusion in the City of Tucson/Pima County CDBG Five Year 2020-2024 Consolidated Plan.
  - 1.3.2. Due to the outbreak of the COVID-19 coronavirus and the directives of national, state and county officials, the public meetings cannot be held and, therefore, additional time will be needed to complete the NRSA.
  - 1.3.3. Due to the outbreak of the COVID-19 coronavirus Subrecipient used JVYC as a food distribution site. Because of that emergency activity, Subrecipient was unable to complete the facility improvements prior to the expiration of the contract term.
  - 1.3.4. The Board of Supervisors finds that:
    - 1.3.4.1. The outbreak of the international Covid-19 pandemic was unforeseen and that delays associated with complying with public health directives are unavoidable;
    - 1.3.4.2. It is not possible to determine when the activities required to complete and implement the NRSA will be able to safely resume; and
    - 1.3.4.3. It was necessary to delay facility improvements in order to meet the more pressing needs of the community.
  - 1.3.5. The Board of Supervisors finds it is appropriate to extend the Agreement for one (1) additional year to allow Subrecipient to complete the NRSA and the facility improvements at JVYC.

**REMAINDER OF PAGES INTENTIONALLY LEFT BLANK**

**2.0 TERM AND EXTENSIONS, SECTION 2.0.** Pursuant to the provisions of **paragraph 2.2**, and in recognition of the unforeseen circumstances and unavoidable delays caused by the public health directives and emergent community needs associated with the COVID-19 pandemic, County exercises the first (1<sup>st</sup>) of four (4) available Extension Options. This Agreement will terminate on **September 30, 2021**.

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All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

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IN WITNESS THEREOF, the parties have affixed their signatures to this Agreement on the date written below.

**THIS AGREEMENT MAY BE SIGNED IN COUNTERPARTS**

**PIMA COUNTY**

**CITY OF SOUTH TUCSON**

\_\_\_\_\_  
Chairman, Board of Supervisors

\_\_\_\_\_  
Mayor, City of South Tucson

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

ATTEST:

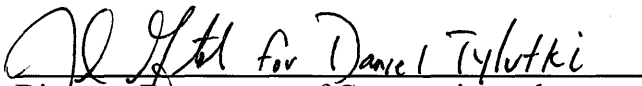
\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Director, Department of Community and  
Workforce Development

The foregoing Intergovernmental Agreement between Pima County and the City of South Tucson has been reviewed pursuant to A.R.S. §11-952 by the undersigned Deputy County Attorney and the City of South Tucson Attorney, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement represented by Pima County and the City of South Tucson.

**PIMA COUNTY**

**CITY OF SOUTH TUCSON**



\_\_\_\_\_  
Stacey A. Roseberry, Deputy County Attorney

\_\_\_\_\_  
City Attorney