



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 5/20/2025

*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

FY 2024-2025 Revised Recommendations for Community & Workforce Development Outside Agency Program Funding

***Introduction/Background:**

Community & Workforce Development’s Outside Agency staff presented an alert from Arizona Diaper Bank indicating that they would not fully expend funds for their potty-training program. Staff proposed reallocating these unspent funds to Tu Nidito, who has fully expended their funds and is within the same service category.

***Discussion:**

On April 25, 2025 the Pima County Outside Agency Citizen Review Committee convened an urgent meeting to discuss the recommendation by Staff. Arizona Diaper Bank’s updated spending plan determined that there would be unused funds. The unused funds will be repurposed to the Tu Nidito Children to Children Grief Support Program.

***Conclusion:**

The Outside Agency Citizen Review Committee voted unanimously in favor of the recommendation to move the \$6,077 unspent balance of Arizona Diaper Bank’s Potty Training and Cloth Diapers for Infants, Children, and Families Program to the Tu Nidito’s Children to Children Grief Support Program. This increase in award will further education and support services that strengthen the emotional health of children and their families who have experienced a significant death.

***Recommendation:**

It is recommended that the Board of Supervisors approve the revised award recommendations for the agencies and programs listed in the attached document and authorize the Chairman of the Board to sign the funding contract amendments.

***Fiscal Impact:**

These programs are funded through the Pima County General Funds. There is no impact to the overall program budget.

***Board of Supervisor District:**

1 2 3 4 5 All

Department: Community & Workforce Development Telephone: 520-724-7700

Contact: Manira Cervantes Telephone: 520-724-5710

Department Director Signature:

 DEPUTY DIRECTOR

Date:

4/30/2025

Deputy County Administrator Signature:



Date:

5/1/2025

County Administrator Signature:



Date:

5/2/2025



Date: April 30, 2025

To: Jan Leshner
County Administrator

From: Jess Losoya, Chair 
Outside Agency Citizen Review
Committee

Carmine DeBonis
Deputy County Administrator

RE: FY 2024-2025 Revised Recommendations for Community & Workforce Development Outside Agency Program Funding

Background

On April 25, 2025, the Pima County Outside Agency (OA) Citizen Review Committee convened an urgent meeting. Manira Cervantes, Community Assistance Division Manager, presented an alert from Arizona Diaper Bank indicating that they would not fully expend funds for their potty-training program. Staff proposed reallocating these unspent funds to Tu Nidito, who has fully expended their funds and is within the same service category. The Committee approved the recommended reallocation of funds and increase in the FY 2024-2025 award for the Tu Nidito's Children to Children Grief Support Program under the Youth, Young Adult, & Family Support service category.

Discussion

Arizona Diaper Bank was awarded OA funding for the Potty Training and Cloth Diapers for Infants, Children and Families Program in the Youth, Young Adult, & Family Support service category. This is a new program for OA. The program provides training, materials, and resources to parents in need of potty training or cloth diaper assistance. The program goal is to break chronic cycles of diaper need and diaper waste among low-income families.

OA Staff have had ongoing communications with the Agency about their spending strategies. On April 22, 2025, the agency met with staff and shared a revised spending plan the following day. The Arizona Diaper Bank demonstrated full transparency regarding this program. The Agency expressed a strong desire to collaborate directly with clients, but their partners favored a train-the-trainer approach, and there were constraints in internal capacity that hindered the completion of the training sessions.

The Agency's updated spending plan determined that there would be \$6,077 in unused funds. Staff reached out to Tu Nidito, who has two programs under the same service category. If a recommendation of award increase is approved, Tu Nidito feels comfortable that they can expend the dollars for their Children to Children Grief Support Program by the contract term date of June 30, 2025.

Staff recommended that the unused funding go to Tu Nidito as they are within the same service category, services are provided to all supervisorial districts within Pima County, and the agency has historically done an exceptional job at programmatically performing and fully expending their award. This increase in award will further education and support services that strengthen the emotional health of children and their families who have experienced a significant death.

Jan Leshner, County Administrator

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The Committee voted unanimously in favor of the recommendation to move the \$6,077 unspent balance of Arizona Diaper Bank's Potty Training and Cloth Diapers for Infants, Children, and Families Program to the Tu Nidito's Children to Children Grief Support Program.

The OA Committee will meet in May to review program performances and make recommendations for year two of the OA cycle.

Recommendation

The Committee employs a public process that is community based and transparent. Each Committee member recognizes their individual responsibility to evaluate the community needs of Pima County to make informed, appropriate, and reasonable recommendations to the Board of Supervisors for general fund resources. It is recommended by the Committee and Staff that the Board of Supervisors approve the revised award recommendations for the agencies and programs listed herein.

Youth, Young Adult, & Family Support Category				
Agency (Legal Name and DBA)	Program	Contract	Current Award	Revised Recommendation
Arizona Diaper Bank	Potty Training and Cloth Diapers for Infants, Children and Families	PO2400009009	\$ 15,000.00	\$ 8,923.00
Tu Nidito Children and Family Services	Children to Children Grief Support Program	PO2400015984	\$ 26,196.00	\$ 32,273.00

Outside Agency Citizen Review Committee Members

<u>Committee Member</u>	<u>Representing</u>	<u>District</u>
Onita Davis	Rex Scott, Chair	1
Victor Soltero	Matt Heinz	2
Trish Hastings-Sargent, Vice Chair	Jennifer Allen, Vice Chair	3
Jeannine Mortimer	Steve Christy	4
Rosalva Bullock	Andrés Cano	5
Jess Losoya, Chair	Jan Leshner	County Administrator

cc: Members, Outside Agency Citizen Review Committee
Daniel Sullivan, Director
Andrew Flagg, Deputy Director
Manira Cervantes, Division Manager
Melanie Bustamante, Program Coordinator