



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 04/02/2024

\* = Mandatory, information must be provided

or Procurement Director Award: [ ]

\*Contractor/Vendor Name/Grantor (DBA):

Tenex Software Solutions, Inc.

\*Project Title/Description:

Tenex Election Desk Modules

\*Purpose:

Amendment of Award: Master Agreement No. MA-PO-22-080, Amendment No. 06. This Amendment is for a one-time increase in the amount of \$700,000.00 for a cumulative not-to-exceed contract amount of \$4,600,000.00. Administering Department: Information Technology, on behalf of Elections.

\*Procurement Method:

Pursuant to Pima County Procurement Code 11.12.050, Sole source procurement, on 02/15/2022, the Board of Supervisors approved an award of contract for an initial term of one (1) year in the award amount of \$1,500,000.00 with three (3) one-year renewal options in the annual award amount of \$270,000.00.

On 07/05/2022, the Board of Supervisors approved Amendment No. 01, which increased the not-to-exceed contract amount by \$625,000.00 for a cumulative not-to-exceed contract amount of \$2,125,000.00. This increase was required to purchase alternative printers once the originally quoted printers were no longer available.

On 10/18/2022, the Board of Supervisors approved Amendment No. 02, which added additional onsite support to prepare and ensure full equipment functionality prior to the then upcoming election and appended the contract with the Forced Labor of Ethnic Uyghurs language pursuant to A.R.S. § 35-394.

On 01/18/2023, the Procurement Director approved Amendment No. 03, which extended the termination date to 02/14/2024, increased the Onsite Support Rate from \$2,200.00 to \$2,800.00, introduced an Onsite Support Rate Upcharge (to be quoted as needed), and added the annual award amount of \$270,000.00 for a cumulative not-to-exceed contract amount of \$2,395,000.00. Two (2) renewal options remained.

On 08/08/2023, the Board of Supervisors approved Amendment No. 04, which increased the not-to-exceed contract amount by \$1,005,000.00 for a cumulative not-to-exceed contract amount of \$3,400,000.00 and, effective 02/15/2024, increased the annual award amount by \$230,000.00 from \$270,000.00 to \$500,000.00. This increase was required to purchase additional equipment to support new and existing poll locations.

On 12/19/2023, the Procurement Director approved Amendment No. 05, which extended the termination date to 02/14/2025 and added the annual award amount of \$500,000.00 for a cumulative not-to-exceed contract amount of \$3,900,000.00. One (1) renewal option remained.

This increase is required for the additional toner and election day support services that will be required in this election year.

PRCUID: 436872

Attachment: Contract Amendment No. 06 & Increase Memo.

\*Program Goals/Predicted Outcomes:

Securely enhance and improve current voting procedures using updated technology and equipment.

\*Public Benefit:

A faster and easier voting experience for voters at each polling station; more efficient processing of provisional ballots resulting in timelier election results.

TO: COB 03/15/2024 (1); VERS: 13; PGS: 3

**\*Metrics Available to Measure Performance:**

Comparison of the count of provisional ballots received at each polling site against the counts received previous years; reduction in funding required for staff to process provisional ballots.

**\*Retroactive:**

No.

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

Contract / Award Information

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_
Expense Amount \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 22-080

Amendment No.: 06 AMS Version No.: 13

Commencement Date: 04/02/24 New Termination Date: N/A

Prior Contract No. (Synergen/CMS): N/A

Expense Revenue Increase Decrease Amount This Amendment: \$ 700,000.00

Is there revenue included? Yes No If Yes \$ N/A

\*Funding Source(s) required: General Fund

Funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % 100

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_ Revenue Amount: \$ \_\_\_\_\_

\*All Funding Source(s) required: \_\_\_\_\_

\*Match funding from General Fund? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources? Yes No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer, Troy McMaster Digitally signed by Troy McMaster Date: 2024.03.05 16:18:53 -0700

Division Manager, Ana Wilber Digitally signed by Ana Wilber Date: 2024.03.14 07:39:56 -0700

Department: Procurement Director, Terri Spencer Digitally signed by Terri Spencer Date: 2024.03.14 09:25:15 -0700

Telephone: 520.724.8728

Department Director Signature: [Signature]

Date: 3/14/24

Deputy County Administrator Signature: [Signature]

Date: 3/15/2024

County Administrator Signature: [Signature]

Date: 3/15/2024

**Pima County Procurement Department**

**Project:** Tenex Elections Desk Module

**Contractor:** Tenex Software Solutions, Inc.  
5021 W Laurel Street, Suite 206  
Tampa, FL 33607

**Contract No.:** MA-PO-22-080

**Contract Amendment No.:** 06

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<b>Orig. Contract Term:</b>	02/15/2022 – 02/14/2023	<b>Orig. Amount:</b>	\$ 1,500,000.00
<b>Termination Date Prior Amendment:</b>	02/14/2025	<b>Prior Amendments Amount:</b>	\$ 2,400,000.00
<b>Termination Date This Amendment:</b>	02/14/2025	<b>This Amendment Amount:</b>	\$ 700,000.00
		<b>Revised Total Amount:</b>	\$ 4,600,000.00

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**CONTRACT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

- 1.1. Background. On February 15, 2022, County and Contractor entered into the above referenced agreement to provide implementation and continuing maintenance for Tenex Election Desk and Precinct Electronic Poll Book.
- 1.2. Purpose. County requires an increase to the authorized Maximum Payment Amount to cover projected election year services.

- 2. Maximum Payment Amount.** The maximum amount the County may spend under this Contract, as set forth in Section 5.2, is increased by \$ 700,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$ 4,600,000.00.

***SIGNATURE PAGE TO FOLLOW***

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

This contract template has been approved as to form by the Pima County Attorney's Office.

**PIMA COUNTY**

**TENEX SOFTWARE SOLUTIONS, INC.**

\_\_\_\_\_  
Chair, Board of Supervisors

  
\_\_\_\_\_  
Authorized Officer Signature

\_\_\_\_\_  
Date

Ravi Kallem  
\_\_\_\_\_  
Printed Name and Title

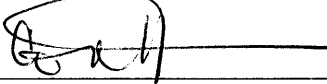
03/05/2024  
\_\_\_\_\_  
Date

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APPROVED AS TO CONTENT

  
\_\_\_\_\_  
Department Head

3/14/24  
\_\_\_\_\_  
Date



## MEMORANDUM

### ELECTIONS DEPARTMENT

PIMA COUNTY GOVERNMENT  
6550 SOUTH COUNTRY CLUB RD., TUCSON, AZ 85756  
(520) 724-6830 FAX (520) 724-6870

Date: March 13, 2024

TO: Melissa Manriquez  
Clerk of the Board

FROM: Constance Hargrove  
Elections Director

RE: Tenex Contract

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The Elections Department requests an increase to the maximum payment amount for the Tenex contract renewal. The initial contract does not include the purchase of toner cartridges for the ballot-on-demand printers used in vote centers. The Department anticipates a 19-inch 2 to 3-page ballot during the November 2024 General Election. The ballot will contain a large number of propositions and ballot initiatives that require more space and ink to print. The increase will allow the Department to purchase additional toner as needed.